

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
July 3, 2017**

CALL TO ORDER: The meeting was called to order at 6:59 pm by Council President, Jack Young.

ROLL CALL:

Council Members:

Jack Young, President

Larry Barnes, Vice President

Judy Kenyon-ABSENT

Bradley Hackett

Marian Russell-ABSENT

Diana McCullough

Mansel O'Dell-ABSENT

Mayor:

Diana Barnes-arrived: 7:18 pm

Secretary:

Jill Hall

Police Department:

Chief Scott Shutt

Officer Jeremy Cook

Visitors:

Donna Blend	Kat Helgamo	Anna Hotelling	Sharon Wetzel
Bev Shoup	Bill Shoup	Paul King-Zoning Officer	Eddie Wetzel
Koleen Short	Betsy Folgelsonger	Amy Southard	Jerry Bryant
Tim Short	Matt Miller		

APPROVAL OF MINUTES: Larry Barnes moved to approve the minutes dated May 5, 2017. Diana McCullough seconded the motion. All present were in favor, none were opposed. Motion Carried. There was no quorum in June so a meeting was not held; therefore, no minutes needed approval.

PUBLIC PRESENTATIONS:

- Koleen Short informed the council members that former water authority employees Brad Hackett, Tim Short, and Anthony Magnotta were awarded their back pay in their labor lawsuit against the water authority. The water authority would also be responsible for the plaintiffs' lawyer fees. In all, it was estimated that the payout will be \$28,000.
- Anna Hotelling commented that Mansel O'Dell and Judy Kenyon are not attending council meetings. She does not feel that they are representing the borough residents properly and questioned whether they have the borough's best interest in mind. Sharon Wetzel stated that both Judy and Mansel should be impeached so that two people who truly want to contribute to the borough could be appointed into place. Sharon also went on to state that Mansel should not be running again for council since he does not show up to meetings at this point in time.
- Betsy Folgelsonger was in attendance because she wanted an update on the status of the dikes. She has been away and wanted to know if she needed to purchase flood insurance right away. Unfortunately, that question could not be answered because that answer lies in the hands of FEMA. FEMA must make that determination, communicate to the state level, which in turn communicates it to the county level and then the boroughs are notified. However, Ms. Folgelsonger was informed that the cracked culvert was being repaired this summer, trees were being removed from the dikes, ground hogs were being mitigated, vegetation was being sprayed and these corrective actions were being mandated by the DEP so the borough is trying to be in compliance. The borough also met with the Army Corp of Engineers, both locally and regionally. The borough is awaiting word from a group named the Silver Jackets on how to garner grants to begin working on other levee projects that need to be completed to bring the levees back into compliance.

COMMUNICATIONS: Diana McCullough wanted more information regarding the house bill to ensure that all pipelines in PA would follow the PA rules.

TREASURER'S REPORT: Larry Barnes motioned to accept the treasurer's report as presented. Diana McCullough seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes, and Jack Young-Yes. Motion carries.

PAYMENT OF BILLS: Larry Barnes motioned to pay the May 2017 bills in the amount of \$3,607.35 and the June 2017 bills in the amount of \$2,918.22. Diana McCullough seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes, and Jack Young-Yes. Motion Carried.

MAYOR'S REPORT:

POLICE REPORT: See attached.

- Patrolman Cook spoke regarding the current Police Department's Remington shotgun. The shotgun is deteriorating and Patrolman Cook has concerns regarding the safety of usage. Patrolman Cook submitted a verbal request to purchase a new Mossburg 590 shotgun. This is the same shotgun as the Township allowing for cross-usage in a crisis...training would have been completed previously.
- A motion was made by Diana McCullough to allow the purchase of a Mossburg 590 shotgun and to trade in the Remington shotgun, if possible. The motion was seconded by Bradley Hackett. A roll call vote was made and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion carried.
- A ride-along program for the public was discussed. Wellsboro Borough currently has a successful program in place. Patrolman Cook would like to institute this type of program into the Borough of Lawrenceville. Mayor Barnes fully supported this as well. Issues with liability were raised. This will be researched.
- The Lawrenceville Police Department has activated a Facebook page. They are gaining followers every day.
- The Mayor complimented Patrolman Cook on his visibility within borough.

FIRE DEPARTMENT REPORT: Please see Attached.

COMMITTEE REPORTS:

A. Library: The Annual Story Hour at the library will be held Thursday, July 13, 2017.

B. Code Enforcement/Zoning Officer:

- a. The Zoning officer discussed the work being done on the new zoning ordinance. The office secretaries are currently working on updating the ordinance, the ordinance will then be brought to the council for review and discussion and then the lawyer will review. Once the council has their input and the ordinance is adopted, the council no longer has any control over the zoning ordinance unless a new ordinance is written and passed. The zoning officer enforces the ordinance and the hearing board makes decisions regarding any interpretations within the ordinance. Jerry Bryant expressed concerns about this process stating he felt this could become a 'zoning kingdom'. The zoning officer stated he agreed with Mr. Bryant, however this process was mandated by the PSAB and could not be changed.
- b. A motion was made by Diana McCullough to hire Jeff Loomis as the Zoning Board solicitor for a \$250 yearly retainer. Larry Barnes seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. The motion carried.
- c. Diana McCullough motioned to Hire Jay Grosso as a survey consultant to conduct a borough-wide income survey within the borough to use for grant securement. Larry Barnes seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion Carried.
- d. A motion was made by Diana McCullough to appoint Matthew Miller to a one-year term on the Zoning Hearing Board. The motion was seconded by Bradley Hackett. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion Carried.

EXECUTIVE SESSION

- e. The Council, Zoning Officer and Police Officers entered Executive Session at 8:10 pm for Legal Reasons. Executive session ended at 8:23m pm. No action taken.

C. Public Works/Streets and Dikes:

- a. A motion was made by Diana McCullough to hire Larsen Design Group to design engineering plans for Mill Street and to complete core samples on Mill Street. Funds will be used from the liquid fuels account.

Bradley Hackett seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion carried.

- b. A discussion was held regarding an error on the dikes that was sprayed by Ehrlich to kill vegetation and this area should not have been sprayed. Jack will meet with Ehrlich on Thursday, July 6, 2017 to discuss.
- c. PennDot will be meeting with the Borough on Thursday, July 6, 2017 at 9:30 to discuss paving projects within the borough. These projects have a projected Let date of early spring 2018.

D. Public Works/Parks & Recreation:

E. Planning Committee:

F. Personnel & Appointment:

UNFINISHED BUSINESS:

- The veteran's memorial sketch was completed too late to for the grant process; therefore, the memorial grant application process will begin in 2018.
- The Northwest Bank building is vacant and yet not truly for sale. The bank management would be willing to discuss selling the building with an interested party, but they are not willing to list the building for sale due to the increase in usage volume of the ATM.

NEW BUSINESS:

- The borough received a year-end clean audit for 2016
- The mile-long sale within the borough will be July 7 & July 8, 2017.
 - Diana McCullough motioned to lift the parking ban within the borough for July 7 and July 8, 2017. Larry Barnes seconded the motion. All present were in favor.
 - A Goodwill truck will be parked at the Borough Office on Saturday July 8, 2017 to provide a drop-off spot for unwanted items after the mile-long sale is over.
- The insurance packet for 2018 was reviewed by Jill Hall with Jeff Kyle. The workman's comp insurance will be increasing to \$24,595 due to past claims. This is the final year that workman's compensation is predicted to jump so steeply. The rest of the insurance premiums will be invoiced at \$9,912.
 - Jeff Kyle strongly recommended the borough adopt an Abuse and Molestation Liability Coverage policy. This insurance is a self-protection module and is inexpensive, \$65.00 annually.
 - A motion was made by Diana McCullough to add the Abuse and Molestation policy to the Borough of Lawrenceville's current insurance policy. Bradley Hackett seconded the motion. All present were in favor.
- Sharon Wetzel requested the planning committee be reimbursed \$44.09 for refreshments purchased for the public meeting held June 25, 2017.
 - Diana McCullough motioned to reimburse the planning committee \$44.09 to the planning committee. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes, and Jack Young-Yes. Motion carried.

ADJOURN: Diana McCullough motioned to adjourn at 8:37pm. Larry Barnes seconded to motion. All in present were in favor.

Respectfully Submitted: Jill Hall, Borough Secretary/Treasurer