

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
May 2, 2016**

CALL TO ORDER

Jack Young called to order the Regular meeting for the Lawrenceville Borough Council to order at 7:02 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Jack Young, President
Larry Barnes, Vice President-
ABSENT

Marian Russell,
Diana McCullough

Judy Kenyon-**ABSENT**
Maxine Smith

Mansel O'Dell-**ABSENT**

Mayor:

Diana Barnes-**ABSENT**

Secretary:

Jill Hall

Police Department:

Chief Robert Gee

Visitors:

Brad Hackett	Eddie Wetzel		
Bev Shoup			
Bill Shoup			
Dawn Warriner			

APPROVAL OF MINUTES: Marian moved to approve the minutes dated April 4, 2016 as presented. Maxine seconded the motion. All members present were in favor of approving the minutes.

PUBLIC PRESENTATIONS: Eddie Wetzel reported to council that he hopes to place a manufactured home onto the land he purchased off Mechanic Street. He then asked Dawn if a deck could encroach into the 50' setback requirement from the dike. Dawn replied that yes, the deck could sit in the 50' set back area. Mr. Wetzel then questioned the council regarding the cement barriers he felt were placed in his driveway entrance to his property. The Shoups declared the cement barriers were theirs and that they were placed on Shoup land. The Borough Council determined that further discussions needed to be done with lawyers regarding right-of-ways and access points to Mr. Wetzel's purchased land. Dawn Warriner, Code Enforcement, announced that no building permits would be issued until the settlement between the two neighbors was resolved.

COMMUNICATIONS: Training was offered to Dawn but she was unable to attend the webinars that were offered. It was noted that training was one of the issues that Dawn brought to the table when she became the code enforcement officer. The TCAB Association meeting will be on May 19, 2016 in Liberty, PA. Diana said that she will be attending.

TREASURER'S REPORT: Diana moved to accept the Treasurer's reports as presented. Marian seconded the motion. All council members presented voted to accept the motion.

PAYMENT OF BILLS: Maxine moved to pay the bills in the amount of \$4,383.30 dated April 15, 2016 – May 15, 2016. Diana seconded the motion and all members present were in favor.

MAYOR'S REPORT: Mayor was absent. No report.

POLICE REPORT: Chief Gee read his police report. The following activity was reported: 1 traffic citation, 15 complaints, 2 trainings, 3 court appearances, 2 traffic stops, 4 traffic warnings, 4 narcotics arrests, 3 BOLO's, and 1 assist other agencies. The County is looking to train officers and to outfit police cars with AED at no charge. Body cameras were discussed from a safety perspective. Chief Gee was told to consider putting a camera in his 2017 budget. Chief Gee is looking to help train officers throughout the valley on the uses of NARCAN so that all officers that want to do so can have the opiate antidote in their vehicles.

FIRE DEPARTMENT REPORT: Brad Hackett delivered the fire department report. The following calls were reported: 1 hazmat, 7 fires, 2 landing zones, 2 wild fires, and 4 MB's. The fire department has been awarded a grant to purchase a new television. The department will complete a mock DUI drill at the high school. Many of the members are completing an emergency management class at Jay Erb's.

COMMITTEE REPORTS:

- A. **Library:** The 2016 story hour was announced.
- B. **Code Enforcement/Zoning Officer:** A committee to visit the borough ordinances was formed. The members will be Dawn Warriner, Diana McCullough, Jack Young, and Brad Hackett. The Secretary, Jill, will choose a date and contact all the members to gather. Dawn noted that Maddox Mosher was warned that he needs to clean up the demolition debris around his newly purchased property.
- C. **Public Works/Streets and Dikes:** The received dike-mowing estimate was discussed with Jerry. Jerry will see if he can get other quotes. Marian would like to see work completed to rebuild Mill Street. Jack would like to use grant monies or Impact fee monies to fix Mill Street. It was noted that Mill Street is about the last street in the borough to be repaired.
- D. **Public Works/Parks & Recreation:** none

PERSONNEL & APPOINTMENT: It was announced that four planning commission members were still needed.

UNFINISHED BUSINESS:

- Time Warner agreement-tabled
- Purchase of Land by Eddie Wetzl-discussed previously
- DEP letter regarding sewer plant-tabled
- Ball field building in disrepair-Jerry was asked to visit to the building to determine what repairs would need to be done to improve the façade of the building. Jill will contact the Probationary program to see about having the baseball fence painted.

NEW BUSINESS:

- A motion was made by Maxine to pass Resolution 371 allowing telecommunications participation and voting during council meetings via electronic devices provided a quorum was physically present at the council meeting. Diana seconded the motion. A roll call vote was taken and the results are as follows: Marian Russell-Yes, Maxine Smith-Yes, Diana McCullough-Yes, and Jack Young-Yes. The motion carried.

- New quote bidding limits for 2016 were announced and they are as follows:
 - \$0.00 - \$10,499.99-No Quotes or bidding required
 - \$10,500.00- \$19,399.99 – Telephone Quotes required
 - \$19,400 – and greater – Advertising and Bidding required
- Maxine reported on the actual versus first quarter budgeted results and the figures are looking strong.
- Marian moved that the Borough of Lawrenceville pay to have Jill, the Borough Secretary take the online course to become a Pennsylvania Notary Public. Maxine seconded the motion. A roll call vote was taken and the results are as follows: Marian Russell-Yes, Maxine Smith-Yes, Diana McCullough-Yes, and Jack Young-Yes. The motion carried.
- A letter to Northwest Bank expressing interest in having the abandoned bank building given to the Borough of Lawrenceville was discussed. It was decided that no letter would be sent at this time. The Council would like to wait until the bank may have more interest in unloading the building after they have had to maintain and carry expenses it on the building for a while.
- New phones are needed for the Borough office. The current phones are not dialing well nor answering well. Diana made a motion to allow Jill to purchase one corded phone and portable two handsets: one for the borough secretary and one for the Authority secretary to use. Maxine seconded the motion. A roll call vote was taken and the vote was as follows: Marian Russell- Yes, Maxine Smith-Yes, Diana McCullough-Yes, and Jack Young- Yes. The motion passed as presented.
- Clean up day was a great success! Tim Short was publicly thanked for volunteering his time to help Jerry remove the unwanted debris from the borough office basement.
- Jerry was asked to clean the office carpet. Jerry will reach out to Hall's lumber to see when he can rent a carpet-cleaning machine and will coordinate with the secretaries to clean the carpet.

ADJOURN: Diana moved to adjourn the meeting at 7:56 pm. Maxine seconded the motion. All members present were in agreement to adjourn.