

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
JUNE 6, 2005**

CALL TO ORDER

President Marian Russell called the Regular Meeting of the Lawrenceville Borough Council to order at 6:58 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Ed Lockhart
Mildred Bliss
Melvin Davis
Steven Hepfer
Marian Russell
Larry Barnes

Chief of Police:

Walter Beach

Mayor:

Absent

Secretary:

Judy Woythal

Visitors:

Karen Flynn
Theresa Lockhart
Donna Blend
Wayne Hopper
Bill Dincher

Fern Deming
Virginia Whitney
Kristy Gleason
Jonathan Gleason

APPROVAL OF MINUTES

Marian Russell stated that a change in the minutes needed to include Ed Lockhart on the street committee. Steve Hepfer made a Motion, to approve with the change, the minutes of May 2, 2005 seconded by Ed Lockhart. All members present voted yea.

PUBLIC PRESENTATIONS

Bill Dincher asked the Council if the Ordinances-Building and Zoning were being enforced? He stated that a shed on Ryon Circle was higher than 15 feet and was concerned that it was not within the resident's property line. Marian Russell stated that our zoning/code enforcer Tom Radcliffe was looking into this matter. Mr. Radcliffe was unable to attend the meeting due to the storm damage on his property.

Bill Dincher asked the Council if the Nuisance Ordinances were being enforced. He stated that a refrigerator has been sitting in a front yard of a resident on Cowanesque Street for a long time. Walt Beach stated that the Nuisance Ordinances are to be enforced by the Council. The Council will send a letter to the Cushings on Cowanesque in regards to the refrigerator. Bill Dincher asked if the code enforcer and zoning officer were the same. The Council stated that the code enforcer and the zoning officer were the same person.

The Planning Commission (Karin Russell, Karen Flynn and Theresa Lockhart) presented their proposed changes to the zoning map. The following are the changes they are suggesting: Cowanesque Street is coded as agriculture and there are 4 lots with residential houses on them; the corner of Cowanesque-Chilsons car lot is coded as residential and should be commercial; Main Street-Lockhart Furniture and Smokin Joes need to be changed to commercial; the area behind Quick Fill is listed as commercial, but there are trailers in there; Where is the division between the trailers and the water plant? A part of James Street is coded as commercial and should be residential. The Dandy Mart needs to be coded as commercial. Main Street should be commercial.

The Planning Commission suggested a new category-public use-be used for the Library. Shirley Cranmer's property is it residential or commercial? The new office building should be changed to commercial. The location for an Adult Book Store will be behind Patty T's. The Planning Commission will submit a new map at the next meeting. The Council will look into the procedure to accept the new map.

Mr. and Mrs. Gleason stated that a tree had fallen onto the dike and requested that the Borough clean it up. The Council stated that the homeowner is responsible for the tree. The Borough is responsible for the maintenance of only the riverside of the dike. Steve Hepfer had spoken with the solicitor and was told the homeowner is responsible for the tree. The Borough will repair the section of the dike that was damaged by the tree. The integrity of the dike must be maintained, according to the State, to get any funding.

Fern Deming asked the Council if she needed a permit to replace the ceiling on her back porch. The Council stated that she Did Not need a permit, because this was considered a repair.

COMMUNICATIONS

Communications were reviewed. Leece Electric had submitted a quote for the traffic signal yearly maintenance in the amount of \$810. Steve Hepfer made a Motion to accept the quote, seconded by Mildred Bliss. All members present voted yea.

PENNDOT submitted a request for Highway Interchange Lighting for S.R.6015/S.R. 49. Ed Lockhart made a Motion to agree to do the Lighting, seconded by Mildred Bliss. All members present voted yea.

TREASURER'S REPORT

Larry Barnes made a Motion to accept the Treasurer's Report, seconded by Melvin Davis. All members present voted yea.

PAYMENT OF BILLS

Walt Beach stated that any unused funds from the PLCB Grant must be sent back to the State. The amount is less than \$100. Steve Hepfer made a Motion to pay the bill, seconded by Larry Barnes. All members present voted yea.

MAYOR'S REPORT

No Report was read.

COMMITTEE REPORTS

A. Library-Karen Flynn submitted a quote from Chris Gleason for setup of 3 computers in the Library. \$160 for a modem, \$50 for installation, \$50 for miscellaneous and \$15 an hour maintenance fee to defrag and check for viruses once a month. The Council will review and decide on this at the next meeting.

**B. Building Enforcement/Zoning Officer
The Council will check with Tom Radcliffe regarding the Ryon Circle issue. The Council will review the Sample Ordinance for Accessory Buildings and the size of the building needs to be determined that would need a permit. We have to get approval from Labor and Industry, have a public hearing, adopt the ordinance and then it would be effective in 35 days. The Council will decide on it at the June 20th meeting.**

**C. Public Works: Streets and Dikes
Larry Barnes stated that Eric Lundberg from PennDot stated we needed a comprehensive plan done by an Engineer. The Street Project will be on hold until we get an Engineering Study. The Council will request Bids from Engineers for the study.**

The street committee recommended to fill the potholes with blacktop and to fill the shoulders of the road with the proper fill. Melvin Davis will mark the streets with paint where the potholes are.

Melvin Davis asked if there would be any Grant money for the Dikes this year. Larry Barnes stated there is not. Melvin Davis stated that Al Beach does want to mow the dike area between Patty T's and the Railroad Bridge, as there are too many rocks. The Council will check with Jason's mowing for a price quote. The Council will discuss this again on June 20th.

Don Stewart had reported to the secretary that the storm sewer outlet near his house has silt built up and the door won't open. He also reported that there is a tree on the pier which may cause debris to build up. Melvin Davis will check out the storm sewer outlet. PennDot will be called regarding the tree.

Melvin Davis stated that the roads need to be cleaned. The Council will contact the Probation Dept for community workers. Karen Flynn offered to help with the paperwork for the workers.

The Council asked if the overweight signs and other signs were put back up. Larry Barnes stated that someone drove over the sign and we may need to buy a new one.

Marian Russell stated that she spoke with Kevin Patt and the Center Street Project will be finished this week.

- D. New Building-Ed Lockhart stated that the walls and drywalls are up. The door to the basement and landing will need to be 34 “. The new back door will be part of the Ramp Grant project and the door will open out. Halls Hardware gave a quote of \$2000 on flooring for the kitchen and the hall. Ed Lockhart will check out other places for flooring. The Council gave the Building Committee the approval for choosing and purchasing the flooring.**

Ed Lockhart stated that a seam in the bathroom flooring may cause a problem down the road and is requesting a warranty for five years from Serve-Pro. Melvin Davis will purchase the Security Light for the garage.

Walt Beach stated that he needed more electric outlets for his new office and will look at catalogs for desk prices. The wiring for the Xmas decoration timer needs to be done. The secretary was given the approval to purchase two phones if unable to find one compatible with the one we already have. The Building Committee will decide on the countertop to go on the existing cabinets.

The secretary will obtain the information about the Time Warner Cable-Internet installation. The price on the extension to the secretary's desk is \$268.40, which includes drawers and the price of the parts to complete the existing desk is \$327.42. We receive no discounts on parts. The Council will decide on this at the June 20th meeting.

Marian Russell stated that a Doorbell for the front and back doors would need to be installed before we can move in. The date for closing the office and moving is set for June 27th and 28th.

Ed Lockhart made a Motion to authorize the secretary to advertise for The Handicapped Ramp Bid to be opened at the July meeting, once we receive the paperwork that the Grant is Approved, seconded by Steve Hepfer.

E. Public Safety: Fire and Police-The Council discussed signs for the Dikes. The Council will have the secretary order 6 signs stating No Bicycles, No Motorized Vehicles, and Only Pedestrians allowed to walk. The Council will have Al Beach install them.

F. Personnel and Appointment- Larry Barnes stated that the personnel committee interviewed Jamie Jones (a Mansfield police officer) for the position as a backup part time police officer. Larry Barnes made a Motion to Hire Jamie Jones, seconded by Steve Hepfer. Roll Call Vote with all members voted yea.

The Council stated that they are still looking for another Council Member. Larry Barnes will talk to Brad Robinson about becoming a Council Member. Mildred Bliss stated that Crystal Stage has a senior to volunteer to help out at the ball field.

G. Unfinished Business-Steve Hepfer stated that the Website is up and he needs to complete uploading the information. The Website address is www.lawrencevillepa.com and local merchants will pay to advertise.

H. New Business-The Council discussed the quote of \$3450 from Lamb and Webster for the bucket loader for the tractor. Walt Beach asked why do we need a bucket loader. Would it be cost effective? Larry Barnes stated that the Borough would be able to do the work ourselves, instead of hiring it done. The Council will discuss this with Al Beach and table this until the meeting on June 20th.

Effective May 2005, an ALS Intercept Agreement exists between Rural Metro Service of Corning, NY and the Lawrenceville Ambulance Association. Under this agreement, Rural Metro will invoice Lawrenceville Ambulance for their services. The patient and the patient's insurance company will receive ONE bill from Lawrenceville Ambulance consisting of Basic Life Support ambulance services and the paramedic fees associated with the Rural Metro paramedics.

Mildred Bliss stated that the Association meeting would be at Bill's Place on June 23rd at \$16 per person. The Council will look into getting Auditor Quotes for the 2005 Audit.

The meeting would be continued on Monday June 20th at 7:00 PM.

May 20, 2005

Marian Russell called the regular meeting to order at 7:00PM

Roll Call:

Council Members:

Ed Lockhart

Mildred Bliss

Melvin Davis

Steve Hepfer

Marian Russell

Larry Barnes

Chief of Police:

Absent

Mayor:

Bryce Taft

Secretary:

Judy Woythal

Vistors:

Virginia Whitney

Wayne Hopper

Dave Abramson

William Shoup

Tom Radcliffe

Fern Deming

Karen Flynn

Bill Dincher

Al Beach

Public Presentations:

Bill Dincher inquired about how is the Council doing on the Zoning Enforcement and Nuisance Ordinances? He stated that the refrigerator in the yard on Cowanesque Street was gone, but a car was still for sale in the yard. The Council suggested he write a list of his concerns and present it to the Council so they can act on them.

William Shoup had a concern regarding the tree that had fallen on the Dike and asked why the Council did not have a right of way on the Dike. The Council stated that they had spoken with our attorney and the Borough is not responsible for the tree.

Tom Radcliffe read his inspection reports. 10 Cross Street safety concern-the door that has no porch is dry walled over on the inside. 10 Mechanic Street-has patches and repairs made on the outside for water leak, no permission to enter the house. The new tenant was brought over to the office to pay his water bill. 34 State Street-driveway paving was verified that it was not encroaching on someone else's property. 34 Ryon Circle-A letter was sent regarding the height of shed and is in the process of rectifying the situation.

Building-Ed Lockhart reported that Serve-Pro is 98 % completed and cleaning still needs to be done. Cutlers will be installing the Kitchen Floor and carpet repair, on Tuesday. Before we can move in, the Unisex Sign for the Bathroom needs to be installed and also the doorbells.

The Building Committee will be meeting tonight to discuss the sidewalk to the front door. The Building Committee and Shawn Forest from the

Mansfield Code Administration will need to inspect the building before final payment will be made to Serve-Pro. Ed Lockhart will keep us updated.

The Borough Office will be closed a couple of days to move to the new building and the plan is to move by July 1st.

Steve Hepfer made a Motion to approval the ordering of the new desk extension for the secretary, seconded by Larry Barnes. All members present voted yea.

Accessory Building Ordinance-The Council discussed the size of a building requiring a building permit. Steve Hepfer made a Motion that the Borough will require a Permit for all Accessory Buildings-detached carports, detached private garages, greenhouse and sheds up to 256 feet with No Fee, seconded by Larry Barnes.

Ed Lockhart questioned if this applied to residential and commercial property and can a resident have more than one accessory building. This will be discussed at a later date.

Library-Steve Hepfer made a Motion to approve Chris Gleason to do the computer repairs at the Library, seconded by Mildred Bliss. All members present voted yea.

Bills-Steve Hepfer made a Motion to approve the bills in the amount of \$ 179.87, seconded by Mildred Bliss. The Borough received the grant for the website in the amount of \$ 161.24, which reduced the cost to the Borough to \$ 53, instead of \$ 214.99.

Streets and Dikes-The Council discussed purchasing the Bucket Loader. Al Beach stated that it would be very time consuming to put the loader on and off each time, because he would have to remove the mower deck. Al Beach stated that he does not need the bucket and the money could be spent for other items. The Council agreed not to purchase the Loader.

Mildred Bliss made a Motion to approve Dave Abramson to be on the Planning Commission Committee, seconded by Larry Barnes. All members present voted yea.

Mildred Bliss reminded the Council that the Association Meeting would be this Thursday at Bill's Place.

Mildred Bliss read a letter from Brad Robinson which stated that he was unable to attend this meeting due to his grandfather's funeral and that he was interested in becoming a Council Member. Mildred Bliss made a Motion to nominate Brad Robinson as a Council Member, seconded by

Melvin Davis. A roll call vote was taken as follows: Mildred Bliss-yes, Melvin Davis-yes, Larry Barnes-yes, Ed Lockhart-no, Steve Hepfer-yes, Marian Russell-no.

Ed Lockhart stated his concern that there had been problems with Brad Robinson owing money to the Borough for over a year.

Executive Session

At 7:55 PM Bryce Taft called a recess from the regular meeting to go into executive session to discuss police personnel matters.
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The Regular Meeting reconvened at 8:07 PM. The Council stated that the Police Committee would meet with Corey Mosher and Walt Beach.

The Council discussed having Dennis Deats finish the parking lot at the new building and the parking lot near the fire hall with gravel. Larry Barnes made a Motion to have the secretary call Dennis Deats, seconded by Melvin Davis. All members present voted yea.

The Council discussed allowing residents to set up for the mile long sale on the parking lots and near the Library. The Council will not allow this as the Borough does not want to have to clean up after the sale is over.

Mildred Bliss made a Motion to adjourn at 8:15 PM, seconded by Ed Lockhart.

Minutes were recorded and printed by: Judy Woythal, Secretary