

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
October 5, 2015**

CALL TO ORDER

Jack Young called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

	Council Members:	Mayor:
Jack Young, President	Marian Russell, Vice President	Diana Barnes
Larry Barnes	Gordon Chilson	
Brad Hackett	Mansel O'Dell	Secretary:
Maxine Smith – absent		Martha Baker
	Police Department:	
	Chief Robert Gee	

Visitors:

Marty Burrows	Bev Shoup	Bill Shoup
Cleo Russell – Authority	Jerry Jones – Maintenance	Cyndy Burrows
Robert Penzone – Authority	Dawn Warriner – Code Officer	Koleen Short
Howard Six	Chet Bryant	Lee Strange – Fire Department

APPROVAL OF MINUTES – Marian Russell made a Motion to accept the September 8 minutes as presented; Larry Barnes seconded. All members present voted yes; the motion carried.

PUBLIC PRESENTATIONS – Lee Strange presented the Fire Department report. They have responded to 94 calls in the past several months and have scheduled several trainings. Lee thanked the Council for the contribution toward the Appreciation Days event. The Fire Department is applying for a depot reduction grant; the annual Banquet will be January 30th. Lee also stated the Fire Department needed help with Bingo.

Cleo Russell gave an update on the progress at the Water and Sewer Authority. The two new pumps are installed: installation went well, with no water loss to the town. There was a line break at the Kwik Fill which has been repaired. There was discussion regarding the need to work on the emergency action plan.

COMMUNICATIONS – The Communications were reviewed; there was no action taken.

TREASURER'S REPORT – Brad Hackett made a Motion to accept the Treasurer's report as presented; Marian Russell seconded. All members present voted yes; the motion carried.

PAYMENT OF BILLS – Following a lengthy discussion regarding lighting purchased for the basketball court using Borough matching funds from the Krieger grant, Brad Hackett made a Motion to pay the bills as presented, in the amount of \$8,223.87; Mansel O'Dell seconded. All members present voted yes; the motion carried.

MAYOR'S REPORT – The Mayor stated her intention to swear in Chief Robert Gee. Gordon Chilson suggested Council accept Corey Mosher's resignation first. Gordon made a Motion to accept Corey Mosher's resignation as Chief of Police; Mansel O'Dell seconded. A roll call vote followed, with all members present voting yes. Subsequently, Mayor Barnes administered the oath of office to Robert Gee: he was welcomed by all as the new Lawrenceville Borough Chief of Police. Additionally, Mayor Barnes signed the Fire Service Contract; the Borough Secretary attested the signature, and the contract was given to Chief Strange.

POLICE REPORT – none

FIRE DEPARTMENT REPORT – previously presented by Fire Chief Lee Strange.

COMMITTEE REPORTS

A. Library – none

B. Code Enforcement/Zoning Officer – Dawn Warriner, Code Officer, stated that the residents of 20 Mechanic Street who replaced the sidewalk without a permit should be fined; and that if they are fined, the Cinderella organization should also be fined.

- a. Dawn is investigating the actual managers of the property on 26 Mechanic Street. She feels that waiting until after snow shoveling season to put a municipal lien on the property will be too late.
- b. The Cinderella organization has put up the scoreboards without first obtaining a permit.
- c. Someone is interested in the Glover lot, provided it can be re-zoned commercial.

Discussion revealed that the re-zoning would not be commercial but industrial, since the interested party has a manufacturing business. Further discussion followed, with several Council members stating that the interested party would need to follow the process, which includes surveying all affected neighbors. If the neighbors reject the proposed rezoning, then the industry could not locate on that lot. Dawn was asked to let the person know there are other areas in town where the industry could possibly be located.

Discussion ensued regarding the Cinderella scoreboards. Gordon Chilson volunteered to call Aaron Stevens to try to mitigate the situation. Further discussion followed regarding the sidewalk repair at 20 Mechanic Street; Gordon Chilson recommended that Dawn go to the District Justice and file the paperwork for a one-day fine, including court costs. Additional discussion followed regarding following up fairly in all situations. Additionally mentioned was a resident on Ryan Circle who is constructing a fence without permit or OneCall. A need to more clearly define future actions was expressed: the Borough Secretary was directed to set up a Committee – to include the Public Works Committee members and the Code Enforcement Officer – to address the permit issue.

C. Public Works: Streets and Dikes –

Franklin Street Project – Doug Gross submitted an invoice for \$9,025.00 that needs approval to be paid by Friday in order to utilize the grant money left over from last year. Larry Barnes made a Motion that the bill be paid; Marian Russell seconded. A roll call vote followed with all members present voting yes; the motion carried. Additionally, there were a few issues with manholes, driveways, and grinding: these were resolved.

The annual DEP dike inspection went well. Sean Kilmartin, the Inspector, gave the Borough Secretary some information regarding grants the Borough could apply for, in particular a grant to straighten out the levee around the historic tree. Sean mentioned the culvert repair which could be covered 85% by a grant, also.

D. Personnel and Appointment –

Four Planning Commission members are still needed.

Performance Review – Dawn Warriner. The Personnel Committee reviewed Dawn's performance the same day they did Martha's – August 3. The Committee is satisfied with Dawn's performance; they will try to budget a raise for her in 2016.

UNFINISHED BUSINESS:

NIMS Courses – Martha and Mansel – nothing further

Time Warner Cable Company Franchise – expires January 2016. The Borough Secretary will contact Blue Ridge Cable to see if they have any interest in providing cable services for the Borough.

Stop Signs – PennDOT has not yet been contacted. The Borough Secretary agreed to contact them; she and Brad will determine exact pole numbers before she does this.

Borough Tractor – AJ's has not had a tractor on site to be considered; discussion ensued regarding whether a larger tractor is necessary if Jerry Jones, our Maintenance person, does not need to use the sickle bar mower any more. The decision was tabled due to time constraints.

E. Parks and Recreation – A lengthy discussion ensued regarding the lights for the State Street Park. Brad Hackett made a Motion that the lights be put up at the park; Larry Barnes seconded. A roll call vote followed with Brad Hackett, Larry Barnes, and Jack Young voting yes and Marian Russell, Mansel O'Dell and Gordon Chilson voting no, resulting in a tie. Mayor Barnes broke the tie with a yes vote; the motion carried.

NEW BUSINESS:

Halloween Hours – October 31 is on Saturday this year. Marian Russell made a Motion to set the hours for Trick or Treating in the Borough to 6-8p.m.; Brad Hackett seconded. All members present voted yes; the motion carried.

Gordon Chilson made a Motion that the Parks and Recreation Committee look into hiring a contractor to do the necessary wiring to put the lights up at the basketball court; Mansel O'Dell seconded. A roll call vote followed with Mansel O'Dell and Gordon Chilson voting yes and Brad Hackett, Larry Barnes, Marian Russell and Jack Young voting no; the motion was lost.

The Borough Secretary brought up the lack of lighting in the Borough kitchen area; Larry Barnes stated that he had requested funds on his 2016 Budget Wish list to repair this.

Having no further business to conduct, Larry Barnes made a Motion to adjourn; Marian Russell seconded. All members present voted yes; the meeting was adjourned at 8:30 p.m.

Minutes recorded and reported by Martha Baker.