

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
November 3, 2014**

CALL TO ORDER

Jack Young called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Jack Young
Marian Russell
Maxine Smith
Gordon Chilson
Larry Barnes
Brad Hackett
Mansel O'Dell

Mayor:

Absent

Secretary:

Judy Woythal

Visitors:

Bev & Bill Shoup
Jerry W. Jones
Walt Beach
Police Chief Corey Mosher

Marty Burrows
Howard F. Six
Kelly Stemcosky-Wellsboro Gazette
Bill Dincher

APPROVAL OF MINUTES – Marian Russell made a Motion to approve the minutes of October 6, 2014, seconded by Maxine Smith. All members present voted yea.

PUBLIC PRESENTATIONS – Frank Six asked why the Dollar Store and gas pumps are not open for business. The Council commented that the Borough has no involvement and the business owners were in charge of when they were open for business.

COMMUNICATIONS – Council members were given a copy of the letter received from FEMA regarding the National Flood Insurance Program conference on November 25th.

TREASURER'S REPORT- Larry Barnes made a Motion to accept the Treasurer's report, seconded by Marian Russell. All members present voted yea.

PAYMENT OF BILLS – Larry Barnes made a Motion to pay the bills in the amount of \$ 6,300.95, seconded by Maxine Smith. A Roll Call Vote was taken with all members present voting yea.

MAYOR'S REPORT – No report. Mayor was absent.

POLICE REPORT – Police Chief Mosher read the police report.

COMMITTEE REPORTS

- A. Library – Jerry Jones reported that he had power washed the fence.**
- B. Building Enforcement/Zoning Officer- Bill Dincher reported that he issued 1 permit and had 1 inspection regarding a fence installed without a permit.**

There was a discussion between Gordon Chilson and Bill Dincher regarding sign permits and the enforcement of the sign ordinance.

Gordon Chilson stated that cardboard signs at the Pump-N-Pantry are obstructing drivers view on route 49. Bill will contact Pump-N-Pantry.

- C. Public Works: Streets and Dikes –
Pot hole patching – It was reported that Heysham was not doing patching anymore.**

Snow Removal – Fisher Construction was contacted and agreed to extend the contract for one year at the same rate of \$ 70 per hour/per equipment.

Gordon Chilson reported he had calculated the estimated project cost for the completion of the Franklin Street paving and the Cherry Street Storm Sewer installation and submitted it to the finance committee.

- D. Personnel and Appointment – 4 Planning Commission members are needed. There has been no response to the advertisement.**

UNFINISHED BUSINESS –

Budget worksheets 2015 – Maxine Smith thanked the committee chairmen for turning in their worksheets. Maxine stated that the finance committee met and reviewed the worksheets to prepare a Draft 2015 budget. Council members were given a copy of the draft budget to review. Maxine asked the Council members to respond to the borough secretary by November 14, 2014 with any questions, concerns, and suggestions.

The goal is to tentatively adopt a proposed budget for 2015 on November 24, 2014 and to officially adopt the budget on December 15, 2014.

NEW BUSINESS

3rd quarter budget report – Maxine Smith reported that the maintenance salary, building maintenance and highways, roads & streets were over budget for the 3rd quarter. It was expected that the maintenance salary would be over, because more maintenance work is being done than was done before. Funds in the Building Savings account were used for installing siding on the garage. Funds are expected to be received for the Franklin Street project before the end of the year.

Voting - Maxine Smith reminded everyone the Voting hours are 7 AM to 8 PM on November 4, 2014.

Sidewalk Grant – Mansfield Borough has a Sidewalk grant program that assists residents with the cost of sidewalk repair. Maxine Smith asked Gordon Chilson and Mansel O’Dell to review the sample sidewalk grant information and to let Council know if there was any interest in starting a program for Lawrenceville Borough.

The Christmas lights electric is still in need of repair. Custom Building and Remodeling (Tim Short) has been contacted to do the repair.

At 7:45 PM the meeting was continued until November 24, 2014 at 7:00 PM

The Council meeting reconvened at 7:00 PM on November 24, 2014.

ROLL CALL

Council Members:

**Jack Young
Marian Russell
Maxine Smith
Gordon Chilson
Larry Barnes
Brad Hackett
Mansel O’Dell**

Mayor:

Absent

Secretary:

Judy Woythal

Visitors:

**Cleo Russell – Water Authority Board Chairman Walt Beach
Robert Penzone – Water Authority Board Member**

Jack Young asked the Council for any questions or discussion on the proposed 2015 draft budget. Brad Hackett expressed concern about needing to replace the tires on the Police Vehicle. Gordon Chilson suggested to the Council members to look at the tires and if tires are needed in 2015, then take the funds from the general bank account.

Gordon Chilson made a Motion to tentatively adopt the proposed 2015 draft budget dated November 19, 2014, seconded by Maxine Smith. A Roll Call Vote was taken with all members present voting yea.

Cleo Russell, Water Authority Board Chairman, asked the Council for an executive session. At 7:10 PM, Jack Young called a recess from the regular meeting to go into executive session to discuss finances. The regular meeting reconvened at 8:24 PM.

Krieger Grant funds of \$ 2,000 for Christmas Light repair and Christmas decorations need to be spent. It was reported that Tim Short started working on the repairs today.

Tree issue on dike – Paul Stermer had contacted the Borough Office regarding trees on the dike near his property. Gordon Chilson made a Motion to have the levee committee talk to Jerry Jones (maintenance employee) about a plan to cut the trees down between now and May 1, 2015, seconded by Marian Russell. All members present voted yea.

Emergency Action Plan – Jack Young reported that the Emergency Action Plan was reviewed by him and Brad Hackett and the contact list was updated.

National Flood Insurance Program Conference will be held November 25, 2014 from 6 pm to 8 pm at the Tokishi training center in Wellsboro. Mansel O’Dell, Jack Young, Maxine Smith and the Borough Secretary plan on attending.

Marian Russell made a Motion to adjourn the meeting at 8:30 PM, seconded by Brad Hackett.

Minutes reported by and printed by Judy Woythal, Secretary