

**BOROUGH OF LAWRENCEVILLE  
REGULAR MEETING  
December 3, 2007**

**CALL TO ORDER**

President Marian Russell called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

**ROLL CALL**

**Council Members:**

Ed Lockhart  
Mildred Bliss  
Melvin Davis  
Marian Russell  
Gordon Chilson  
Larry Barnes  
Jack Young

**Mayor:**

Bryce Taft

**Secretary**

Judy Woythal

**Visitors:**

Carlton (Pete) Rennie  
Gene Haley  
Donna Blend

Beverly & Bill Shoup  
Walt Beach  
Tom Allen

**APPROVAL OF MINUTES**

Mildred Bliss made a Motion to approve the minutes of November 5, 2007, seconded by Larry Barnes. All members present voted yea.

**PUBLIC PRESENTATIONS-** Pete Rennie commented to the Council that the leaves from the library ended up in his yard from the Borough Mower. The Council had asked the Lions Club to help with the leaves, but they are not available to help. When the snow is gone, Gordon Chilson and Jack Young will find someone to rake or use a leaf mulcher.

**COMMUNICATIONS** were reviewed. Association Christmas Party will be held at Penn Wells, Wellsboro on December 14.

**TREASURER'S REPORT-** Larry Barnes made a Motion to accept the Treasurer's Report, seconded by Ed Lockhart. All members present voted yea.

**PAYMENT OF BILLS-**Mildred Bliss made a Motion to pay the bills totaling \$ 6,576.97 seconded by Ed Lockhart. All members present voted yea.

**MAYOR'S REPORT-**Bryce Taft complimented Gordon Chilson and the workers on the State Street project on a good job.

**COMMITTEE REPORTS**

A. Library-No report.

**B. Building Enforcement/Zoning Officer- Gene Haley reported the following:**

- 1. 55 Main St-drywell hole was filled in, trucks were removed; pallet business has vacated the building.**
- 2. Main Street-Dandy Mart-contacted Williams Oil to pave the hole in parking lot, blacktop plants are closed, will do in spring.**
- 3. 35 Buffards-carport installed without a permit, in violation, owner received permit and will reinstall.**
- 4. 22 Cowanesque St.-inspected-old tires/scrap metal-mostly gone, will reinspect.**

**C. Public Works: Streets and Dikes-Gordon Chilson asked that a thank you letter be sent to Hotelling's and the Dandy Mart for letting the Borough use a few pails of water from their outside water faucets. This helped out with the State Street Sewer Project. Gordon Chilson reported that the second phase is almost completed.**

**State Street Project phase III-Estimates for the blacktop need to be received. The paperwork for the grant money is due January 11, 2008. A public hearing will be held on December 11, 2007 at the Courthouse regarding applications for the CDB Grants. A few council members will attend.**

**Jack Young reported he met with Denny Colegrove regarding our EAP (Emergency Action Plan) regarding the dike. The plan must be submitted by December 15, 2007 in order to be eligible for dike grant money.**

**D. Building: Jack Young suggested to have a meeting room in the Borough Office building, so Council meetings could be held there along with elections. Estimates need to be received regarding a handicapped ramp & bathroom. Jack will meet with the Building committee.**

**E. Public Safety: No report.**

**F. Personnel and Appointment- There are 2 vacancies on the planning commission and 1 vacancy on the Lower Tioga River Valley Planning Commission that need to be filled. Gordon Chilson made a Motion to appoint Don Stewart to the Borough planning commission, seconded by Mildred Bliss. All members present voted yea.**

**Larry Barnes reported there is a vacancy on the water board since Robert Strozyk submitted his resignation.**

**The Lower Tioga River Valley Planning Commission will meet on December 19, 2007 and will discuss Regional Police. Some Council members will attend.**

**G. Unfinished Business-Recodification-The goal is to finish in 2008.**

**Office flag pole & sign-The Council discussed the office sign. Tom Allen attended the meeting to receive input on what the sign should read. He suggested they may want to put a picture of the Borough Seal on it. The Borough will install the flag pole.**

**The Council suggested the sign read Lawrenceville Municipal Building, Borough Office, Water & Sewer Authority and the phone numbers. The sign would be 4' X 8' with 2 posts and a vinyl board surface. The Council asked Tom Allen to submit, at our January 7<sup>th</sup> meeting, estimates for design and installation of the sign.**

**Marian Russell stated that there are more NIMS tests to be taken. Larry Barnes & Ed Lockhart need to take the first test and all other members have 2 more tests to take.**

**The Council discussed the tentative 2008 budget. The millage will remain the same as last year with NO Tax Increase. Larry Barnes made a Motion to tentatively adopt the proposed 2008 budget, seconded by Mildred Bliss. A roll call vote was taken with all members present voting yea.**

**The Council discussed selling the police car. It was agreed to advertise the car on Ebay. It was suggested to have the car detailed before it is sold and to start the bid at \$2,500 with an ad to run 7 days. Jack Young and Gordon Chilson will get the car ready to sell.**

**The Council discussed the building on the Mosher property on State Street. The secretary will check with Gene Haley on the deadline that was given to correct the issues with the building.**

**H. New Business-TCAB (Tioga County Association of Boroughs) sent a ballot for the Council to vote for the position of Vice President. Mildred Bliss, Dan Niles and Tom Wierbowski were the candidates. The Council members agreed to vote for Mildred Bliss for Vice President of the TCAB. Mildred stated she would take the position as long as she had transportation to the meetings. Bryce Taft will supply the transportation.**

**Ball field fence-The fence needs to be moved from Brad Robinson's property. This will be done in the spring.**

**At 7:55 PM, the meeting was continued until December 20, 2007 at 6 PM.**

**December 20, 2007, meeting reconvened at 6:00PM.**

**ROLL CALL**

**Council Members:**

**Ed Lockhart**

**Mildred Bliss**

**Melvin Davis**

**Marian Russell**

**Larry Barnes**

**Jack Young**

**Gordon Chilson (6:02 PM)**

**Mayor:**

**Absent**

**Secretary**

**Judy Woythal**

**Visitors:**

**Janet Beach**

**UNFINISHED BUSINESS:**

**Budget-Larry Barnes made a Motion to adopt the proposed 2008 budget, seconded by Ed Lockhart. A Roll call vote was taken with all members present voted yea.**

**Emergency Management Coordinator-Larry Barnes made a Motion to appoint Lee Strange as the Emergency Management Coordinator, seconded by Ed Lockhart. A Roll call vote was taken with all members present voted yea.**

**Gordon Chilson arrived at the meeting at 6:02 PM.**

**Police Car-Gordon Chilson stated he received a phone call from the Town on Caton, NY, that they wanted information regarding the police car. The price is \$ 5,500 which includes the vast car, radio and shotgun. We are waiting for a call back from them.**

**Mosher-State Street property-The Council discussed that nothing has been done with the storage buildings to make them in compliance with the Borough Codes. The Council asked the secretary to contact the Realtor and let her know that the buildings are still out of code. The Council will take action at the January meeting which may include fining.**

**Additional bills-Ed Lockhart made a Motion to pay the bills in the amount of \$ 34,659.59, seconded by Mildred Bliss. All members present voted yea.**

**State Street Project III-Gordon Chilson read the Grant proposal information requesting \$ 130,058. The Borough will set aside \$ 36,000 for Phase III. He reported that we were under budget for the first and second phase and the balance of the grant money will carry over to Phase III. Gordon Chilson, Mildred Bliss and Marian Russell had attended the public hearing(Dec 11) regarding the grant money.**

**Randy Heysham had given Gordon a rough estimate and calculated the tonnage. Randy will wait until April or May to determine if road grinding is needed. The approximate estimate for labor on the paving is \$ 45,000.**

#### **NEW BUSINESS**

**Realty Transfer Tax-The Council discussed the Borough Savings account which has a slightly higher interest rate than the checking account. The deposit must be a minimum of \$ 5,000 and left in the account for 30 days. Jack Young made a Motion to transfer the realty transfer tax we received in the amount of \$ 7,051.10 into the savings account, seconded by Mildred Bliss. A Roll call vote was taken with all members present voted yea.**

**The Council discussed a contribution to the Morris Ambulance & Fire Co. in memory of Chuck Broughton (Gordon Chilson's "father-in-law"). Mildred Bliss made a Motion to contribution \$ 50 to the Morris Ambulance & Fire Co., seconded by Larry Barnes. A Roll call vote was taken with all members present voted yea, except Gordon Chilson abstained.**

**NIMS Training-The Council discussed the NIMS training sessions that will be held at the Fire Department on January 7, 2008 and January 28, 2008 from 7 PM to 10 PM. It was suggested we start our Council meeting at 6:30 PM on January 7 and continue it on another day. The Council members will attend the NIMS training session at 7 PM at the Fire Hall on January 7, 2008.**

**Larry Barnes had to leave the meeting at this time.**

**Gordon Chilson and Jack Young had spoken with Chemung Supply about a question on the invoice they sent. We are waiting for a revised bill, before it will be paid by the grant money.**

**Marian Russell stated that a few Council members attended the LTRV meeting last night at which Regional Police was discussed. More information is requested for the Regional Police Study.**

**Christmas Decorations-The Council thanked Butch Deming and Melvin Davis for putting up the Christmas Decorations by the traffic light.**

**Gordon Chilson asked that a Thank-you letter be sent to the Methodist Church for use of their parking lot during the State Street Project.**

**Jack Young stated that the Emergency Action Plan (EAP) that was submitted for the dikes was approved. We will be eligible to apply for grant money. This does not include routine maintenance, but does include rental or purchase of equipment.**

**The Council discussed looking at what streets will be next for repair, once the State Street Project is done.**

**The Council discussed the Bradshaw Park lot and both deeds to the property have been located. It was suggested the property be listed with a realtor after January 1.**

**The January 7, 2008 meeting will begin at 6:30 PM and will be continued on January 8, 2008 at 7 PM, due to the fact that the Council will attend NIMS training from 7 PM to 10 PM on January 7.**

**Ed Lockhart made a Motion to adjourn the meeting at 6:50 PM, seconded by Mildred Bliss.**

**Minutes recorded and printed by Judy Woythal, Secretary**