

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
February 5, 2007**

CALL TO ORDER

President Marian Russell called the Regular Meeting of the Lawrenceville Borough Council to order at 7:04 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Ed Lockhart
Mildred Bliss
Melvin Davis
Marian Russell
Gordon Chilson
Brad Robinson
Larry Barnes

Mayor:

Bryce Taft

Secretary

Judy Woythal

Visitors:

Gene Haley
Marilyn Day
Janet Beach
Donna Blend

Roxanne Pondo
Koleen Short
Theresa Lockhart
Sylvia & Dave Loveland

APPROVAL OF MINUTES

Larry Barnes made a Motion to approve the minutes of January 2, 2007 with a change of wording from one half to one third of the storm sewer project, seconded by Ed Lockhart. All members present voted yea.

PUBLIC PRESENTATIONS-Dave Loveland asked the Council to waive the \$50 permit fee for the sign application he submitted for a permanent sign that is removable if needed– Home of 82nd Airborne Division Association Sgt. Christopher M. Pusateri All Airborne Chapter, Lawrenceville, PA.

Gordon Chilson made a Motion to approve the sign application & waive the \$50 permit fee for the sign, seconded by Mildred Bliss. All members present voted yea.

COMMUNICATIONS were reviewed.

TREASURER’S REPORT-Larry Barnes made a Motion to accept the Treasurer’s Report, seconded by Brad Robinson. All members present voted yea.

PAYMENT OF BILLS

Brad Robinson made a Motion to pay the bills totaling \$ 5,815.83, seconded by Mildred Bliss. All members present voted yea.

MAYOR'S REPORT

Bryce Taft stated there were no problems.

COMMITTEE REPORTS

A. Library-No report.

B. Building Enforcement/Zoning Officer-Gene Haley reported the following:

- 1. 5 Cowanesque St –unlicensed vehicle-making arrangement to remove**
- 2. 18 Cowanesque St-removed wheels from trailer & called it a storage shed,
Spoke with Judge and was told to correct our Ordinance**
- 3. 30 State Street-unlicensed vehicles-in compliance**
- 4. 48 Main Street-taped off area for safety**
- 5. 14 Cowanesque St-trailer in compliance**
- 6. 13 Main Street-getting a storage area to house 2 vehicles**
- 7. Received complaint of dumping of tree branches on Heysham property on
Weaver Street. Spoke with owner & permission had been given.**

**C. Public Works: Streets and Dikes- Gordon Chilson reported that the
County Commissioners approved the funding for materials for the 2nd third
of the State Street Project. Final approval will come from the State.**

**Tim Steed from Hunt Engineers is working with Penn Dot on tapping into
their system and also is working on the plans needed to put the State Street
Project out for bid. The tentative plan is to open bids on March 5th, if we
receive the information from Hunt Engineers in enough time to fulfill the
advertising requirements. Advertising for both the labor and materials will
be done at the same time.**

**The Council discussed streets that need repair. Ryon Circle needs repair on
the lower road (concrete has settled) and the upper part of Weaver Street.
The corner of James & Cherry Streets need repair. The shoulders of a lot of
the Borough streets need repair. The goal is to put out for bid April 5th.**

**The Council discussed cutting trees down at the Ballpark. Melvin Davis
reported some street signs in the Borough need to be straightened up and
that Dusty Merritt would like a fence put up by the ball field to protect his
property. Melvin will research price of fence & tree removal.**

**The Council discussed that when paving is done on State Street that the berm
on both sides of Franklin Street need to be paved. The 2nd year- pave
Academy St. & Franklin St. and the 3rd year pave all of Cherry Street.**

D. Building: No Report.

**E. Public Safety: Fire- No Report. Larry Barnes made a Motion to make a
one-time contribution of \$500 to the Lawrenceville Borough Fire Department**

for use of the meeting rooms, seconded by Mildred Bliss. All members present voted yea.

F. Personnel and Appointment- Marian Russell read a letter of resignation from Karen Flynn stating that she is resigning from the Planning Commission and the Lower Tioga River Valley Planning Commission.

Mildred Bliss made a Motion to accept Karen Flynn's resignation, seconded by Ed Lockhart. All members present voted yea.

Gordon Chilson made a Motion to appoint Judy Kenyon to the planning commission, seconded by Mildred Bliss. All members present voted yea.

Gordon Chilson made a Motion to appoint Bryce Taft to the Lower Tioga River Valley Planning Commission, seconded by Brad Robinson. All members present voted yea.

Another member for the Lower Tioga River Valley Planning Commission is still needed and they also need another member for the Borough Planning Commission.

Marian Russell stated that they received a good response to our Ad for part-time maintenance person and four applicants (none were Borough residents) had been interviewed.

At 7:55 PM the Mildred Bliss made a Motion to go into executive session in regards to personnel and the part-time maintenance position, seconded by Melvin Davis.

At 8:10 PM the meeting reconvened.

Brad Robinson made a Motion to hire David J. Woythal for the part-time maintenance position at the rate of \$8.74 an hour, seconded by Melvin Davis. All members present voted yea.

G. Unfinished Business- The Council reviewed the proposed Ordinance #227, the amendment of Ordinance #180, section 4 (d) in regards to Interest upon Delinquent Realty Transfer Taxes.

Larry Barnes made a Motion to adopt Ordinance #227, seconded by Gordon Chilson. A roll call vote was taken with all members present voted yea.

The Council discussed some items in regards to the Police Department. Brad Robinson made a Motion to change the following:

In regards to the police department coverage: Reduce the vehicle insurance coverage to liability only, discontinue the workers compensation. Cancel the total call long distance service & the Verizon wireless service. Keep the Commonwealth phone service & reduce to the basic service, seconded by Mildred Bliss. A Roll Call Vote was taken with all members present voting yea.

Brad Robinson made a Motion to have the Police Committee make any decisions on any other Police Department items to cancel, such as subscriptions, memberships, etc. seconded by Larry Barnes. All members present voted yea.

The Council discussed working on Recodification and asked the secretary to check into the status.

The Council discussed fees for the website from Electron Monkey and research will be done on fees from other companies to redesign our website.

H. New Business-The Council discussed the fact that the water Authority members: Eugene Pondo and George Burr's terms have expired.

Mildred Bliss made a Motion to appoint Robert Penzone to the water Authority Board in place of Eugene Pondo, seconded by Ed Lockhart. A roll call vote was taken with all members present voted yea. The Council will discuss George Burr's position at the next meeting.

Gordon Chilson made a Motion to reappoint Ken Leone to another term on the Zoning Board, seconded by Mildred Bliss. A roll call vote was taken with all members present voting yea.

The Council discussed a letter from the Lawrenceville Borough Authority stating that they are applying for a loan of \$100,000.00 from Citizens & Northern Bank to purchase & install a new lift station to replace the lift station that is over 30 years old. The loan would be for 10 years at 4.99% per year with a payment of approximately \$1,100 per month for 10 years.

The Lawrenceville Borough Authority is asking the Council to sign the security agreement since the Authority is an entity of the Borough and requesting financial statements for years ending 2003, 2004 and 2005.

Gordon Chilson made a Motion to approve the loan and provide the financial statements of 2003, 2004, 2005 & 2006 if needed, to Citizens &

Northern Bank, seconded by Mildred Bliss. A roll call vote was taken with all members present voting yea.

Mildred Bliss stated that she spoke with Jim Weaver of the Tioga County Planning Commission. Mildred asked the secretary to supply Jim Weaver with a copy of the dike inspection from 2006.

Ed Lockhart suggested we advertise commercial property on the website. He stated we should plan ahead for the opening of the new exit ramp on state route 15 (proposed route I99) in 2008. Ed Lockhart and Marian Russell both volunteered to work with the planning commission on future planning ideas for the Borough.

At 8:53 PM, the meeting was continued until Tuesday February 13, 2007 at 7 PM, to discuss the 2 re-zoning permit application and other business.

Minutes recorded and printed by: Judy Woythal, Secretary

February 13, 2007

CALL TO ORDER

President Marian Russell called the Regular Meeting of the Lawrenceville Borough Council back to order at 7:02 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Ed Lockhart

Mildred Bliss

Melvin Davis

Marian Russell

Gordon Chilson

Brad Robinson-Absent

Larry Barnes

Mayor:

Bryce Taft

Secretary

Judy Woythal

Visitors:

Theresa Lockhart

Walt Beach

Roxanne Pondo

Unfinished Business:

The planning commission and the zoning officer had met on February 8, 2007 to discuss the re-zoning permit applications from Williams Oil-Dandy Mart and Rick Mosher. They recommended to the Council to change the zoning from residential to commercial in regards to Williams Oil-Dandy Mart-67 Main Street.

The Council had a lengthy discussion regarding the Williams Oil – Dandy Mart zoning permit application. Larry Barnes made a Motion to change(not approve) the

zoning from residential to commercial on the Williams Oil-Dandy Mart-67 Main Street, seconded by Ed Lockhart. A Roll call vote was taken with all members present voting yea. This means the procedure to change the zoning will begin and Williams Oil-Dandy Mart will need to erect a Notice to the Public. The Council will give their Final decision after the procedure has been followed and the public hearing has been held.

The Council discussed the parking lot-sign applications from Williams oil-Dandy Mart and was concerned with the drainage and also the placement and height of the signs. The Council is not ready at this time to decide on the parking lot-sign applications.

The planning commission recommended to the Council to DENY the rezoning of the Rick Mosher-State Street property from residential to commercial for the use of storage buildings. The planning commission is concerned about the noise, lighting and traffic if storage buildings are allowed in an area with residential property on both sides.

Mildred Bliss made a Motion: upon recommendation from the planning commission we REJECT the application from Rick Mosher to re-zone his state street property from residential to commercial which is located in a residential area, seconded by Melvin Davis. A Roll call vote was taken will all members present voting yea.

New Business:

Ed Lockhart stated that he was checking with motels, restaurants and businesses to come to Lawrenceville Borough. One responded no, due to the fact we have a small population.

Gordon Chilson state that he is working on an amendment to the sign ordinance. He suggested to grandfather in the existing signs and if there any new signs they would follow the amended ordinance.

The Council reviewed the zoning application from Erika & Horacio Moises in regards to construction of a double wide home on 3 Ryon Circle. The Council stated that Gene Haley, the code enforcer, needs to look at where the house front is in relation to the houses on both sides, the location of driveway, and is there a garage? The Council will wait for Genes' recommendation before they will decide.

Marian Russell stated that she attended the CDBG public hearing with the commissioners today in regards to the State Street Grant. The next step is that it goes to the State to be approved.

Gordon Chilson stated that he received the State Street project drawing from Hunt Engineers yesterday. He had a question on the water main on Cross Street and he talked with Mick Warso and it may not be in the way.

At 7:55 PM, a recess was taken so Gordon Chilson could bring in the drawing for the Council to review. The meeting reconvened at 8:00 PM.

Gordon Chilson will contact Tim Steed at Hunt Engineers for the location of holes in each catch basin and check on authorization from Penn Dot. The secretary will check with James McRath for the bid requirements for the CDBG. Gordon Chilson will give an update at our next meeting as to the timeframe of advertising and bid opening.

Gordon Chilson stated that he spoke with Mr. Heysham regarding street repair on Ryon Circle. Mr. Heysham will be submitting a rough estimate of the cost.

The Council discussed the vacancy left on the Water Authority board by George Burr's term expiring. Mildred Bliss made a Motion to appoint Robert Strozyk to fill the vacancy on the Water Authority Board, seconded by Larry Barnes. All members present voted yea.

The Council discussed the trees at the office parking lot and according to the survey the trees are on the Borough property. The building committee will discuss the plans for the trees and the parking lot and report to the Council at the March meeting.

Marian Russell reported that Gene Haley suggested we put up NO Dumping signs per Borough Ordinance on the Heysham property on Weaver Street. There is a problem with dumping of more than just leaves and tree limbs. The Council approved purchase of the signs.

The secretary had received a call from a potential buyer regarding if the Gannon building on Main Street is commercial or residential. The Council stated that since the zoning map shows it residential, then it is considered residential. The Council will be looking at all of Main Street this year in regards to what is commercial and what is residential.

Larry Barnes made a Motion to adjourn the meeting at 8:20 PM, seconded by Melvin Davis. All members present voted yea.

Minutes recorded and printed by: Judy Woythal, Secretary