

**BOROUGH OF LAWRENCEVILLE  
SPECIAL MEETING  
March 16, 2015**

**CALL TO ORDER**

Jack Young called the Special Meeting of the Lawrenceville Borough Council to order at 6:00 PM with the Pledge of Allegiance.

**ROLL CALL**

**Council Members:**

Jack Young, President  
Marian Russell, Vice President  
Maxine Smith  
Larry Barnes  
Brad Hackett  
Mansel O'Dell  
Gordon Chilson – absent

**Mayor:**

Diana Barnes

**Secretary:**

Martha Baker

**Visitors:**

None

**NEW BUSINESS:**

**Office Move** – The Borough Authority has requested to move their Secretary's office across the hall into the Zoning/Code Enforcement Officer's office. There was discussion regarding where to place the Code Enforcement Officer: both the Borough Office and Conference Room areas were discarded as possibilities. Maxine Smith made a Motion to keep things as is because there would be no place for the Zoning Officer; Brad Hackett seconded. A roll call vote was taken with Larry, Maxine, Brad, and Jack voting "yes" and Mansel and Marian voting "no". The motion carried.

**Flood Ordinance** – A guideline from FEMA was distributed, listing the deadline of March 31 to submit the pre-adoption ordinance to Leslie Rhodes. After much discussion, Maxine made a Motion that Council pass the draft ordinance; after further discussion, Larry seconded. A roll call vote was taken with Larry, Maxine, Brad, and Jack voting "yes" and Mansel and Marian voting "no". The motion carried.

The deadline of March 13<sup>th</sup> for submission of applications for the part-time police officer has passed: the Personnel Committee will review the applications.

Council went into **Executive Session** from 6:30p.m. to 6:57p.m.. Upon resuming the meeting, Larry Barnes made the Motion to add "All employees are subject to drug testing at least once a year" to the Personnel Policy/Employee Handbook. Maxine Smith seconded. A roll call vote was taken with all members present voting yes. (**Corrected 4/6:** Council member asked how this motion went from adding this to the Personnel Policy to actually conducting the test; also requested that digital recordings of minutes be kept for a minimum of 30 days.)

Larry Barnes made a Motion to adjourn; Brad Hackett seconded. The meeting adjourned at 7:00p.m.

**Minutes recorded and reported by Martha Baker.**