

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
APRIL 05, 2004**

CALL TO ORDER

President Marian Russell called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Mildred Bliss
Melvin Davis
William Dincher
Alan Losey
Edward Lockhart
Robert Abel
Marian Russell

Chief of Police:

Walter Beach

Mayor:

Bryce Taft

Secretary:

Darcy Wood

Visitors:

Dave Alexyn
Verne Doud
Fern Deming
David Terrill
Fred Glover

Wayne Hopper
Bill Shoup
Karen Flynn
Mansel O'Dell
Rich Funck

APPROVAL OF MINUTES

The minutes of the March 01 and March 22, 2004 were approved as presented.

PUBLIC PRESENTATIONS

Vern Doud, Richmond Township Supervisor, spoke on the statewide building code and discussed an intermunicipal agreement Richmond Township had to offer. The agreement is for one (1) year and each municipality would appoint a person to the governing body, not necessarily from council. The inspector will not enforce anything that is not part of the statewide building code.

There will be a change in the policy for public presentations which our solicitor is working on. Visitors will have time to speak during this time and will be considered out of order if talking continues to interrupt the meeting.

Mansel O'Dell mentioned the condition of State Street. A trench was made along side the road to keep the water from lying in the street and now the water lies in front of his garage. The water froze and cracked

some of the sections of the sidewalk and doesn't feel he should be responsible to replace the sidewalk again.

Bill Dincher stated State Street will be worked on this summer. Marian asked the Street Committee to look at the condition of State Street when it rains and give a report.

Secretary was asked to keep this on the agenda until the problem is solved.

Larry Barnes mentioned the water is over the top of the sidewalk at the parking lot for the Calvary Methodist Church and until that is resolved there is no sense in fixing the sidewalk problem. Bill Dincher mentioned he is working with Jim Baker on this problem.

COMMUNICATIONS

Reviewed

TREASURER'S REPORT

A bill for \$10.78 was charged to account #430.08 and will be changed to #400.371.

Al Losey made a motion to accept the Treasurer's Report, seconded by Mildred Bliss. All members present voted yea.

PAYMENT OF BILLS

Additional bills to pay: Deats & Sons &105.00, 30.56 reimburse petty cash, PAMS 73.13, PSATS 40.00, conference for secretary, Total general fund additions \$248.69. Grand total \$1445.69. Bill Dincher reimbursement \$3.11 charged to Liquid Fuels. Grand total LF \$489.54. Ed Lockhart made a motion to pay the bills with the additions, seconded by Mildred Bliss. All members present voted yea.

MAYOR'S REPORT

Mayor Taft read the police report.

It was reported that the trash was picked up at the Johnson property. However, they are also operating a business and that is a problem for the zoning officer.

There was a discussion as to who the zoning officer is and someone suggested it was the same person who handled the building permits.

Marian read a letter from Paul Stermer regarding Elmer Burrow's property. Attorney Stokes asked for a continuance for 90 days and someone will have to check if the property has been cleaned up after May

4, 2004. Secretary will research if the current solicitor received the Burrow's file from the previous solicitor.

COMMITTEE REPORTS

A. Library

Karen Flynn thanked everyone for the different projects that were completed over the past several months.

Mildred Bliss reported the will states the library is to be used exclusively for a library. Karen mentioned a group wanted to meet here as an outreach for the library and wanted to set up promotionals, etc. The library maintenance was mentioned and it was decided that the volunteers basically order books and discharge books for reading. The borough oversees the upkeep on the building and grounds.

B. Building Enforcement/ Zoning Officer

The ordinance book doesn't have any guidelines pertaining to sidewalk except that it cannot be less than 36 inches wide. Cleo recommends a resolution be drawn up stating concrete for sidewalk should be 4" thick. 6" reinforced for traffic area driveway.

Approval of permits-Mildred Bliss made a motion to accept the list of permits, seconded by Melvin Davis. All members present voted yea.

Bill Dincher made a secondary motion that a moratorium be declared on the building permits until such time as when we join with other municipalities or go on our own an issue a valid permit, seconded by Rob Abel. Roll call vote is noted with two vote's yea, five votes no.

Approval of permits- roll call vote is noted with all members present voting yea, except Dincher and Abel voting no.

There was a discussion on Richard Funck's property as to whether the property was commercial and if he would need a variance for a shed he would like to put on his property. The shed will be larger than the one it is replacing. Mildred Bliss made a motion to pre-approve the building permit for Richard Funck, if Cleo checks it out and approves it, seconded by Melvin Davis. Bill stated the issue isn't whether he needs a permit but a variance. Roll call vote is noted with all members present voting yea, except Dincher and Abel voting no.

There was a discussion as to whether the building enforcement zoning officer position is combined or separate. Chief Walter Beach stated the positions were combined and passed by the council several years ago.

C. Public Works: Streets

Council received a copy of Bill Dincher's report; he is working on State Street, patch potholes with hot patch if possible, grade the sides, put in dry wells where needed. He is working with Jim Baker on the church sidewalk. The parking lot has to be dug up to see if there is a blocked dry well and the sidewalk may have to be torn up in the process. He is getting telephone bids for supplies needed for the job.

D. Public Works: Dikes

A sickle bar w/ power weed eater was ordered and the bill will be \$3,000 plus. Mildred Bliss made a motion to make a payment, seconded by Rob Abel. All members present voted yea.

E. New Building

Bill Dincher and Ed Lockhart shared the information they received pertaining to having garage storage under the building. Opinions were expressed for the pros and cons of building/garage together, separate, and different types of heating. Bill said the committee recommends putting out two different bids. A decision needs to be made as to whether or not the garage should be in the basement. There was a discussion as to whether or not the decision should be left to the building committee or to the whole borough council. Bill Dincher read a portion of the minutes dated March 22 stating the bldg plan was accepted with a few minor changes.

Council finally decided to advertise the structure for bid with an enclosed vestibule, the stairway inside the structure and the basement petitioned off for use as a storage area for the mower and equipment.

F. Recreation

None

G. Public Safety: Fire and Police

None

H. Personnel and Appointment

Mildred Bliss made a motion to accept Bill Dincher's resignation effective May 3, 2004, seconded by Rob Abel. All members present voted yea.

I. Grant Writing

Bill Dincher suggested pursuing a block grant for the work need on State Street. Also, he advised possibly raising money to help with the cost.

Unfinished Business

Recodification- tabled till next month with the possibility of passing it. Marian asked Cleo to look over the codes section.

Uniform Construction Code- tabled till next month. Council was asked to look over the two proposals, Richmond Township and Mansfield Borough, and be ready to discuss at the next meeting.

UMC sidewalk- Bill Dincher is working with the church.

New Business

Al Losey made a motion that council agrees to permit the fire dept to pave from the front of their truck bays down to Mechanic Street, covering the existing concrete sidewalk. Also, including paving on the entrance onto Franklin Street and the entrance to the back parking lot. The sidewalk area must be marked out with tape or paint. Seconded by Bill Dincher, all members present voted yea.

Borough Association dinner is in Elkland this month on the 22.

Three bids were opened for trash pickup. There was a response from three haulers, each one setting the price at \$1.50 per bag. The bids were received from Real Disposal Service in Mansfield, SDS of Pennsylvania, and Northern Tier Solid Waste Authority. Council will act on the matter after they have had time to compare the bids, along with what each company offers for recycling and clean up days. Council agreed to reconvene the meeting on Monday April 12, to decide on a trash hauler.

Chief Beach suggested that backstops for basket ball court be moved to a better location to allow the youngsters in the community better use of the equipment, council was in agreement.

Also, Chief Beach asked council to consider turning the tennis court into a skateboard park; he feels it will be used more than the tennis court is. No action was taken on the matter.

Chief Beach read the ordinance 208 dated July 06, 1998 that changed the description of code enforcement officer and zoning officer into one position.

Bill Dincher made a motion that council authorize committee to make necessary purchases costing less than \$4,000, consistent with Article XIV of the Borough Code. Arrange for contracts, and solicit such bids, as are necessary in order to carry out borough business addressed by

said committees as long as such expenditures and proposed expenditures do not exceed the line item amounts budgeted.

2- Expenditures equal to or greater than \$4,000 are always to be made by Council.

3- No purchases may be made, no contracts arranged, and no bids may be solicited if such action would result in expenditures, or proposed expenditures, exceeding the budgeted line item amounts under authority of the appropriate committee or to exceed \$4,000 in total spending for a purchasing category such as supplies, equipment, etc, without prior approval by Council.

4- Committee heads may delegate, orally or in writing, to borough employees authority to make routine purchases within line item limits in amounts up to \$500.00 per requested purchase. This authority is subject to the limitations set forth in paragraph number three. Seconded by Rob Abel. Bill stated this motion is not asking for anything that is not in the borough code.

Roll call vote is noted with all members present voting yes, except Mildred Bliss and Marian Russell.

It was noted that maintenance needs a trailer to haul behind the tractor and one can be bought for \$300.00.

Bill Dincher made a motion to continue the meeting April 12, @7:00 PM, seconded by Rob Abel. All members voted yea.

April 12, 2004

Council members present: Ed Lockhart, Mildred Bliss, Melvin Davis, and Marian Russell, Mayor Bryce Taft and Chief of Police Walter Beach. Visitors: Al Beach, Dave Alexyn

Meeting reconvenes at 7:03 PM.

Marian Russell compared the three bids for trash pick up. This was discussed and decided to give the bid to Real Disposal. The price will be \$1.50 per sticker, or a monthly billing ranging from \$10-\$19 depending on the amount of bags. There will be curbside recycling the first Monday of the month. The contract is for one year ED Lockhart made a motion to accept Real Disposal's bid, seconded by Melvin Davis. Roll call vote is noted with all members present voting yea.

Ed Lockhart made a motion to approve the building permit for Thomas Sine, seconded by Mildred Bliss. All members present voting yea.

Secretary received a call from Penn's Valley Publisher and would like payment for the recodification work. Mildred Bliss made a motion to

approve payment, seconded by Ed Lockhart. All members present voted yea.

Melvin mentioned his concern about having the garage under the borough building. He suggested having a separate three car garage, heating one section and having the other two sections for storage.

Melvin made a motion to build a three car garage out back, seconded by Mildred Bliss. All members present voted yea.

Discussion was on doing away with the ramp and overhead door in back of the building and going with one regular door.

Ed will talk with Pete Titlow for changes to the building.

Drawing is needed for a 24'x36' three car garage w/10' walls on 6 inch slab.

Ed Lockhart made a motion to advertise a three car garage as stated as soon as specs are ready, seconded by Melvin Davis. Roll call vote is noted with all members present voting yea.

Garage and building will be the same color as the fire hall.

Mildred Bliss made a motion to adjourn at 8:35 PM, seconded by Melvin Davis.