

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
June 2, 2014**

CALL TO ORDER

Jack Young called the Regular Meeting of the Lawrenceville Borough Council to order at 7:05 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

**Jack Young
Marian Russell
Maxine Smith
Gordon Chilson
Larry Barnes
Brad Hackett
Mansel O'Dell**

Mayor:

Diana Barnes

Secretary:

Judy Woythal

Visitors:

**Bev & Bill Shoup
Marty Burrows
Kelly Stemcoski, Wellsboro Gazette
Steve Jones
Howard F. Six
Mike Gleason**

**Bill Dincher
Walt Beach
Brandon Reed
Jerry W. Jones
Dave Rooney – Fire Department
Jackie Fearn**

APPROVAL OF MINUTES – Marian Russell made a Motion to approve the minutes of May 5, 2014 and May 13, 2014, seconded by Maxine Smith. All members present voted yea.

PUBLIC PRESENTATIONS – Dave Rooney, Fire Department Vice-President, reported that the Fire Department will be having a Car Wash Fund Raising event on June 22, July 26 and August 24, 2014. Dave asked the Council if they had any problems with the car washes being held. The Council had no objections.

Frank Six commented that light bulbs are out and a globe is missing from the lights located in the Chilson Park. Gordon Chilson stated he is getting a replacement globe.

COMMUNICATIONS – Newsletter from Penn Dot regarding Retro-reflectivity of signs, the mandated date for replacement of signs was eliminated, but inventory management method is required.

TREASURER'S REPORT- Marian Russell made a Motion to accept the Treasurer's report, seconded by Brad Hackett. All members present voted yea.

PAYMENT OF BILLS – Brad Hackett made a Motion to pay the bills in the amount of \$ 6,565.14, seconded by Marian Russell. All members present voted yea.

MAYOR'S REPORT – Mayor Diana Barnes reported that she performed one wedding.

POLICE REPORT – Police Chief Mosher was absent from the meeting. Mayor Diana Barnes read his Police report.

COMMITTEE REPORTS

- A. Library – Mansel O'Dell reported he is waiting for other estimates to come in for the library repairs.**
- B. Building Enforcement/Zoning Officer- Bill Dincher reported that he issued 2 Permits, performed 2 inspections and no code violations.**
- C. Public Works: Streets and Dikes – Gordon Chilson reported the pothole on Weaver Street has been filled temporarily. Gordon stated he spoke with Randy Heysham regarding pot hole patching. Randy has a couple of other jobs to finish before he can do ours.**

James Street –A meeting was held with A.L. Blades representative, Tim Steed, Hunt Engineers and some of the Council Members regarding the condition of the James Street Project. We are waiting to hear back from Tim Steed regarding a decision.

- D. Personnel and Appointment –**
 - At 7:20 PM, Jack Young called an executive session regarding Personnel.**
 - At 7:30 PM, the regular meeting reconvened.**

UNFINISHED BUSINESS –

Zoning map – comprehensive plan- The planning commission and Attorney Chris Lantz are working on this.

TARM agreement – We are waiting for a response from Attorney Luschas on the final agreement. Jack Young commented he would contact Attorney Chris Lantz regarding the status of the agreement.

NEW BUSINESS

Flower Boxes at the intersection and the Welcome to Lawrenceville Signs - The Council asked the maintenance man Jerry Jones to clean out the flower boxes and repair them where needed. Maxine Smith will pick up the flowers and Jerry will plant them.

Office Sign – The Council discussed adding the Police Department, phone number and website address to the sign. Tom Allen of Allen signs will charge \$ 100 to make those additions. Maxine Smith made a Motion to update the sign with the Police Department, phone number and website address at a cost of \$ 100, seconded by Gordon Chilson. A Roll Call Vote was taken with all members present voting yea.

Reminder: The Mile Long Sale will be held on July 11th and July 12th this year.

Budget Update – Maxine Smith reported that the budget committee had met regarding the first quarter of 2014. The \$ 1,000 cost of the library ramp was moved from capital purchases to library building repairs. The street cleaning is over budget. Maxine commented that there was no money left in the budget this year for signs.

Welcome Sign at 70 Main Street – The new owner of the property at 70 Main Street will be contacted regarding our Welcome to Lawrenceville Sign that is on their property.

Jeff Kyle from DGK insurance will be at the Borough Office on June 24 at 3 PM.

Lewis & Clark Circus – Maxine Smith spoke about the Circus coming to town for one day on July 2, 2014 with a petting zoo, pony rides and 2 shows. Maxine had spoken with Dave Rooney from the Fire Department in regards to having the Circus set up on the Fire Department Lot. The Borough would collect a fee from the Circus and split it with the Fire Department. The Borough will supply the water for the animals. The Lewis & Clark Circus has supplied Lawrenceville Borough with a Certificate of Insurance with Lawrenceville Borough listed as an additional insured. Maxine suggested waiving the No Parking on the Borough streets for July 2nd. Maxine stated that the next newsletter will include information about the Circus Event. Brad Hackett commented that the Fire Department will need to check with their insurance company regarding having the event on the Fire Department property.

Maxine Smith announced she has a new member to the Community Relations and events committee, Dave Rooney.

Maintenance position/job description – The Council discussed the job description. Maxine Smith made a Motion to accept the latest dated May 1, 2014 maintenance person job description as written, seconded by Marian Russell. A Roll Call Vote was taken with all members present voting yea.

Association Dinner – We are the host for the June meeting. The Calvary United Methodist Women will be preparing the dinner on June 26th. Maxine Smith arranged for District Attorney George Wheeler to be our guest speaker. Maxine asked the Council if they had a problem with purchasing a small gift for our guest speaker. The Council agreed to the purchase.

Marian Russell made a Motion to adjourn the meeting at 7:53 PM, seconded by Brad Hackett.

Minutes reported by and printed by Judy Woythal, Secretary