

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
August 4, 2014**

CALL TO ORDER

Jack Young called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

**Jack Young
Marian Russell-absent
Maxine Smith
Gordon Chilson
Larry Barnes-absent
Brad Hackett
Mansel O'Dell**

Mayor:

absent

Secretary:

Judy Woythal

Visitors:

**Bev & Bill Shoup
Nick Hultz – Boy Scout
Jerry W. Jones
Bob Kenyon
Steve Jones
Kelly Stemcoski, Wellsboro Gazette**

**Marty Burrows
Steve Hepfer-Boy Scouts Leader
Howard F. Six
Bill Dincher
Brandon Reed**

APPROVAL OF MINUTES – Maxine Smith made a Motion to approve the minutes of July 7, 2014, seconded by Mansel O'Dell. All members present voted yea.

PUBLIC PRESENTATIONS – Bob Kenyon stated he was interested in serving on the Water Authority Board. There is a vacancy due to the resignation of Don Stewart. Bob Kenyon stated he was a former Councilman.

Steve Hepfer from the Boys Scouts of America stated that they are interested in setting up a booth at the Fire Department Celebration in September. Maxine Smith is handling the vendor portion of the event. Maxine asked Steve to meet with her regarding the details. Steve reported they currently have 3 Eagle Scouts and 2 more are working on becoming Eagle Scouts. The Scouts are looking for community projects to earn their Citizenship Merit Badges. Jack Young suggested painting the ball field fence as a project.

COMMUNICATIONS – Letter from FEMA regarding preliminary Flood Insurance Map.

TREASURER'S REPORT- Brad Hackett made a Motion to accept the Treasurer's report, seconded by Maxine Smith. All members present voted yea.

PAYMENT OF BILLS – Council discussed the balance due of \$ 7,630.00 on the Blades Invoice regarding the James Street Project. Council is concerned with the quality of the job and is waiting for an approval letter from Hunt Engineers. Brad Hackett made a Motion to pay the bills in the amount of \$ 17,768.16 plus pay the Blades invoice of \$ 7,630.00 pending receiving the letter from Hunt Engineers, seconded by Mansel O’Dell. A Roll Call Vote was taken with all members present voting yea, except Gordon Chilson voted NO.

The Council discussed the Fisher Construction Invoices for the Franklin Street Project. Invoice for Labor \$ 17,600.00, Invoice for Materials \$ 2,725.00 and Invoice for additional work \$ 2,976.09. Gordon Chilson reported that last fall he met with the gas company regarding moving the gas line. The gas company scheduled it for the spring of this year. The invoice for \$ 2,976.09 was for additional work done, due to the relocation of the gas line and replacement of the sidewalk that was torn up.

Brad Hackett made a Motion to pay Fisher Construction for Labor in the amount of \$ 17,600.00, seconded by Gordon Chilson. A Roll Call Vote was taken with all members present voting yea.

Gordon Chilson made a Motion to pay Fisher Construction invoice # 082021155 for materials in the amount of \$ 2,725.00, seconded by Mansel O’Dell. A Roll Call Vote was taken with all members present voting yea.

Gordon Chilson made a Motion to pay Fisher Construction invoice # 082021156 for overrun on the Franklin Street Project in the amount of \$ 2,976.09, seconded by Mansel O’Dell. A Roll Call Vote was taken with all members present voting yea.

MAYOR’S REPORT – None

POLICE REPORT – Police Chief Mosher and Mayor Diana Barnes were absent from the meeting. Council President Jack Young read the Police report.

COMMITTEE REPORTS

- A. Library – Jack Young reported the porch light was repaired, the gutter was replaced and the porch door is being installed. Mansel O’Dell made a Motion to pay Tim Short (Custom Building & Remodeling) the balance due on the ramp project upon the inspection of Building Committee, seconded by Maxine Smith. All members present voted yea.**
- B. Building Enforcement/Zoning Officer- Bill Dincher read his report from June and July. Bill reported 4 inspections, issued 5 permits and 3 warning letters. Bill stated he referred one zoning application regarding a basement apartment to the planning commission for their input. Bill stated he is working on updating the zoning ordinance.**
- C. Public Works: Streets and Dikes –Pot Hole patching. Gordon Chilson stated he would talk with Randy Heysham again.**

Brad Hackett reported on the dikes: the ground hogs are a big issue and the culvert on Tioga River Road is in need of repair. The Council suggested getting a quote from Ehrlich for groundhog fumigation.

D. Personnel and Appointment – Don Stewart has resigned from the Water Authority Board, so there is a vacancy on the board. The position for a part-time Police Officer has been advertised.

At 7:40 PM, Gordon Chilson called an executive session regarding personnel. At 7:47 PM, the regular meeting reconvened.

Jack Young reported that Police Chief Corey Mosher has accepted a position at the Athens School District as assistant Principal and his hours will be limited to work for the Borough. The part-time Police Officer's hours will not affect the budget.

Brad Hackett made a Motion to hire Scott Shutt as a Part-time Police Officer, seconded by Maxine Smith. A Roll Call Vote was taken with all members present voting yea. Jack Young stated that Scott Shutt came highly recommended by the State and local agencies. His main job objective will be drug enforcement and investigating criminal activity. As soon as the Mayor swears him in, he can start work immediately.

Gordon Chilson made a Motion to appoint Robert Kenyon to the vacancy on the Water Authority Board, seconded by Mansel O'Dell. A Roll Call Vote was taken with all members voting yea.

UNFINISHED BUSINESS –

Zoning map – comprehensive plan – Steve Jones reported on the Multi-Municipal Planning Commission and their comprehensive plan. It was updated last in 2004. They are looking to apply for a grant from DCED. The grant application will include \$ 20,000 in matching funds and a request for \$ 20,000 from DCED for a total of \$ 40,000 for the update to the Comprehensive Plan. The Commission is looking for each municipality (Tioga Borough, Tioga Township, Lawrenceville Borough and Lawrenceville Township) to contribute \$ 5,000 towards updating the plan.

Maxine Smith made a Motion for the Borough of Lawrenceville to put \$ 5,000 into the Planning Commission Budget for 2015 to help support the Lower Tioga River Valley Planning Commission (LTRVPC), seconded by Brad Hackett. A Roll Call Vote was taken with all members present voting yea, except Gordon Chilson voted NO.

Maxine Smith made a Motion to adopt Resolution (# to be assigned) authorizing an application to the Pennsylvania Municipal Assistance Program, seconded by Brad Hackett. A Roll Call Vote was taken with all members present voting yea, except Gordon Chilson Voted NO.

The next LTRVPC meeting will be held August 14th at 7:00 PM at the Lawrenceville Fire Hall. Attorney Chris Lantz will be meeting with the planning commission on August 6th regarding the comprehensive plan and zoning ordinance.

TARM agreement – Attorney Chris Lantz has contacted Attorney Luschas and is waiting for a response.

NEW BUSINESS

Budget – Update for 2nd quarter. Maxine Smith reported we are under budget for all areas of the entire budget. Maxine thanked the Council for being wise with our money.

The Council discussed siding or stonework over the concrete bottom portion of the Borough Office Building. Gordon suggested the building committee to meet with Tim Short regarding the material to use and the pricing. The committee will get prices for the front of the building and also for the sides of the building.

Basketball Hoops for State Street Park –The hoops would be placed in the tennis court area. Brad Hackett reported on quotes for 4 basketball hoops, posts, backboards and nets. The least expensive quote received was for \$ 6,175. This does not include resurfacing the area or the labor. Brad stated he had free labor to install the hoops. Brad suggested applying to the Krieger Foundation for a grant to upgrade the park. Gordon Chilson suggested selling the lot as a building lot instead of upgrading the park.

The recreation committee will review the quotes and get pricing on preparing the surface. Mansel commented he may have a location to get the basketball posts at a lower price.

Clean Up Day will be held September 27, 2014 from 8:00 am to 1:00 pm.

Brad Hackett made a Motion to adjourn the meeting at 8:20 PM, seconded by Mansel O'Dell.

Minutes reported by and printed by Judy Woythal, Secretary

September 2, 2014 Council Meeting

Gordon Chilson asked that the following correction be made on page 2, regarding the additional work on the Franklin Street Project. The additional work was due to a change in location of the storm sewer line from the west side to the east side, not due to the relocation of the gas line. Maxine Smith made a Motion to approve the minutes of August 4, 2014 with the correction, seconded by Brad Hackett. All members present voted yea.