

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
September 8, 2015**

CALL TO ORDER

Jack Young called the Regular Meeting of the Lawrenceville Borough Council to order at 7:01 PM with the Pledge of Allegiance.

ROLL CALL

| | | |
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| | Council Members: | Mayor: |
| Jack Young, President | Marian Russell, Vice President | Diana Barnes |
| Larry Barnes | Gordon Chilson | |
| Brad Hackett | Mansel O'Dell | Secretary: |
| Maxine Smith | | Martha Baker |
| | Police Department: | |
| | Not present | |

Visitors:

| | | |
|--------------------------|------------------------------|-----------------------|
| Marty Burrows | Bev Shoup | Bill Shoup |
| Cleo Russell – Authority | Jerry Jones – Maintenance | Cyndy Burrows |
| Koleen Short | Dawn Warriner – Code Officer | Mike Fritz - Township |

APPROVAL OF MINUTES – There are minutes from two meetings to approve. There was some discussion regarding civilians riding in the police car. Maxine Smith made a Motion to accept the minutes of the August 3 regular meeting as presented; Gordon Chilson seconded. All members present voted yes; the motion carried. Mansel O'Dell made a Motion to accept the minutes of the August 31st special meeting as presented; Maxine Smith seconded. All members present voted yes; the motion carried. Mansel O'Dell made a Motion that the minutes recorded (on the computer) be saved until the (printed) minutes are actually in the Borough Minutes Book; Gordon Chilson seconded. All members present voted yes; the motion carried.

President Young announced that Bobby Gee is the new Chief of Police for Lawrenceville. Unofficially, he started work September 1st; his paperwork is not yet complete. He was unable to attend the meeting because he was working. Gordon Chilson asked if Corey had resigned.

PUBLIC PRESENTATIONS – Cleo Russell gave an update on the progress at the Water and Sewer Authority. They have two new pumps to be installed: tentatively, somewhere around the 15th-17th of September (the date may change). Town water supply should not be affected during installation. The Sewer Plant is still waiting for a permit to put a roof over the drying bed. Things are coming along, but it will take probably 2-3 years to get the plants back up to where they should be.

Cleo also mentioned that any email pertaining to the Water Authority should be sent to the Authority and not the Borough Council. Maxine Smith commented that Jim Weaver stated that his department had sent several letters to the Authority with no response; therefore, Jim sent Maxine the email she distributed at the last meeting because he knew her.

A resident complained about the noise and foul language from the residents in the #5, #6, and #7 Center Street apartments. The resident sent a letter to the Housing Authority, with no success. Gordon Chilson made a Motion to have the Borough Secretary send a letter to the Housing Authority and address the issue; Mansel O'Dell seconded. All members present voted yes; the motion carried.

Another resident asked if there was a ballpark time when Bobby Gee would start; there was some discussion regarding the paperwork that needs to be finished.

Mike Fritz from the Township inquired if the Borough was satisfied with the tar & chip work done on the Tioga River Road: the Council expressed their appreciation. Mike stated that he had been called about the Township staff using their boom tractor to mow the dikes for Jerry; they won't be able to do that because their mower is so much wider than the dikes that the mower will do more damage than good. He also stated that the Township had been asked for a \$500 donation toward the Lawrenceville Appreciation Days Committee. He asked for some information regarding who was on the Committee: the Borough Secretary replied that she was part of the Committee, who are trying to form a separate organization before next year's event. Mike was also asked if the Township permitted ride-alongs in their police vehicle; he thought they had a rider on their insurance policy to cover them. He will ask the Township Secretary to check on it. There followed some discussion regarding insurance agencies.

COMMUNICATIONS – The Communications were reviewed; there was some discussion regarding the Time Warner Cable franchise. The next TCAB meeting is September 24th in Knoxville; Council members need to RSVP to the Borough Secretary by the 18th so she can call in reservations.

TREASURER'S REPORT – Marian Russell made a Motion to accept the Treasurer's report as presented; Larry Barnes seconded. All members present voted yes; the motion carried.

PAYMENT OF BILLS – Brad Hackett made a Motion to pay the bills as presented, in the amount of \$21,760.24; Marian Russell seconded. All members present voted yes; the motion carried.

MAYOR'S REPORT – Mayor Barnes reported that things have been pretty quiet; she performed 2 weddings, for \$225 donated to the Food Bank. She has another wedding coming up in October, which will also go toward the Food Bank.

POLICE REPORT – none

FIRE DEPARTMENT REPORT – Brad Hackett presented the report; the Fire Department has some classes scheduled in September and October, and the Fire Station roof has been replaced.

COMMITTEE REPORTS

A. Library – none

B. Code Enforcement/Zoning Officer – Dawn Warriner distributed her report for the month of August. She reported on a sidewalk permit that was granted after the work had been completed, and the contractor did not file his insurance information with the Borough. The sign at 26 Mechanic Street was put back up; she is sending a letter to Ameriquest and taking down the sign. She also has a permit issued for 13 Main Street that was not supposed to contain any pouring of concrete, but which has included both concrete and excavation. She will call Jay Erb to see if the resident received a building permit. Discussion followed; Dawn will put a Stop Work Order on the project at 13 Main Street until the resident complies with the requirements.

Two invoices have been sent to Ameriquest regarding the mowing/trimming that Jerry Jones, the Borough Maintenance person, has done. No response has been received to date. Dawn will keep watch on the property, having Jerry continue to maintain it as necessary; after the winter snow season is over, and if the property is still not being maintained, the Borough will send all the invoices to our solicitor, who will put a municipal lien on the property and include his own fees.

Dawn and the Borough Secretary have added a page to the website to include zoning permit information and applications; the information discussed at this meeting will be included, along with some rules and regulations with consequences.

C. Public Works: Streets and Dikes – the annual Dike inspection will be held tomorrow; Gordon Chilson and Jerry Jones will accompany Sean Kilmartin. After the inspection, Sean will talk about grants with anyone who wishes to stay.

Franklin Street Project – The bid from Doug Gross – base bid with Alternate #1 – was recommended by Hunt Engineers. Gordon Chilson made a Motion that the Borough award the contract for the South side of Franklin Street, north of Mechanic Street, to Doug Gross Construction of Painted Post, NY, for the price of \$69,900.00 plus alternate 1, concrete sidewalk replacement, of \$2,670.00 for a total of \$72,570.00 as outlined in the bid package. Larry Barnes seconded. A roll call vote followed with all members present voting yes; the motion carried.

Broken Sidewalk Blocks – the Borough Secretary will check with Sean Kilmartin to see if he has any contacts regarding grants to help residents repair broken/cracked sidewalk blocks.

Fire Department Contract – Maxine Smith made a Motion that the Borough accept the Fire Service Contract as presented as presented by the Lawrenceville Fire Department; Gordon Chilson seconded. A roll vote followed with all members present voting yes, except Brad Hackett who abstained due to his involvement with the Fire Department; the motion carried.

DGK Insurance recommended that all Borough employees have a Child Abuse Background Check done on them; after discussion, Gordon Chilson made a Motion Child Abuse Background Checks be run on all employees, or as needed; Larry Barnes seconded. A roll call vote followed with all members present voting yes; the motion carried.

D. Parks and Recreation – Brad has ordered four LED lights for the State Street Park; he can get a lift from Hall's to install them and will get a timer so they won't be on all the time. The electric company will need to put a meter in, also. Discussion followed; Gordon Chilson recommended that the Recreation Committee get together some night at the park to decide what to do. After discussion, Gordon made a Motion that the Recreation Committee pick a date, go down and look over the situation; he was told a motion was not necessary. The Committee agreed upon Tuesday, September 15 at 6:00p.m.

The Borough Secretary reported that the resolution approved and signed by the Borough, approving the loan to the Authority, was actually numbered incorrectly. She requested permission to change the number of the resolution from #25 to #369. Gordon Chilson made a Motion to change the number of the Resolution from 25 to 369 and notify the Water Authority; Mansel O'Dell seconded. All members present voted yes; the motion carried. The Borough Secretary will change the number.

E. Personnel and Appointment – 4 Planning Commission members – nothing further

UNFINISHED BUSINESS:

NIMS Courses – Martha and Mansel – nothing further

President Young asked for a motion to put out the snow plowing and cindering out for bid. Marian Russell made the Motion; Brad Hackett seconded. All members present voted yes; the motion carried. The Borough Secretary will put together an ad for the papers.

Stop Signs – Brad Hackett stated that he is unsure if the fold-down stop signs can be mounted on the electric poles. The signs are required by PennDOT in case the electric goes out. Gordon Chilson made a Motion that Council ask PennDOT if the Council can install temporary stop signs as needed when the electric goes off on existing telephone poles; Mansel O'Dell seconded. Discussion ensued regarding another intersection, followed by the vote on the motion on the table (modified from telephone poles to power poles). All members present voted yes; the motion carried.

NEW BUSINESS:

Lawrenceville Appreciation Days: President Young stated that the Lawrenceville Appreciation Days (Committee) would like a \$500.00 donation from the Borough to help with their rides and whatnot. Gordon Chilson made a Motion that the Borough transfer \$500.00 from the money from last year earned to whatever the committee is. Discussion ensued regarding the money earned last year and the disposition thereof. Mansel O'Dell made a Motion that the Council take the money from the earnings that (the Committee) got last year and (put it in) an activities fund for the community (event) and that whatever is made this time go back into the activities fund. The Borough Secretary requested one clear-cut motion. Brad Hackett made a Motion that the Council take the money collected last year at Lawrenceville Days and move it to "their" account; further discussion ensued. Mansel O'Dell made a Motion that the Council donate \$500.00 to the Committee; Brad Hackett seconded. The Borough Secretary called for a second on Brad Hackett's motion; Larry Barnes complied. A roll call vote was taken on Brad's Motion with all members present voting yes; the motion carried. A roll call vote was taken on Mansel's motion, with all members present voting yes, the motion carried.

The annual AmeriHealth Workers' Compensation audit has successfully taken place.

Michelle Ferguson from DEP is doing a cost analysis for the street lighting to determine what we could save by using LED lights. The Borough would lease the lights; it should be a significant savings.

Additional discussion ensued regarding a situation with a resident; the Borough Authority may need to execute a search warrant to determine whether the water at this residence is turned on or turned off.

Having no further business to conduct, Larry Barnes made a Motion to adjourn; Marian Russell seconded. All members present voted yes; meeting was adjourned at 9:21 p.m.

Minutes recorded and reported by Martha Baker.