

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
December 5, 2016**

CALL TO ORDER

Jack Young called the Regular meeting for the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Jack Young, President
Larry Barnes, Vice President
Judy Kenyon-ABSENT

Bradley Hackett

Marian Russell,
Diana McCullough
Mansel O'Dell-arrived 7:02
pm

Police Department:
Chief Robert Gee-ABSENT

Mayor:

Diana Barnes-ABSENT

Secretary:

Jill Hall

Visitors:

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| Cleo Russell | Koleen Short | Donna Blend | Amy Southard |
| Bev Shoup | Bill Shoup | Tim Short | |
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APPROVAL OF MINUTES: Diana McCullough moved to accept the minutes dated November 7, 2016 as presented. Brad Hackett seconded the motion. All present were in favor, none were opposed.

PUBLIC PRESENTATIONS: There were no public presentations

COMMUNICATIONS: There were no comments on the communications.

TREASURER'S REPORT: Larry Barnes motioned to accept the Treasurer's Report as presented. Diana McCullough seconded the motion. All present were in favor and none were opposed.

PAYMENT OF BILLS: Diana McCullough moved to pay the November 2016 bills in the amount of \$7,094.18. Marian Russell seconded the motion. All present were in favor, none were opposed.

MAYOR'S REPORT: No report as the mayor was absent.

POLICE REPORT: See attached.

FIRE DEPARTMENT REPORT: See attached.

COMMITTEE REPORTS:

A. **Library:** None

- B. Code Enforcement/Zoning Officer:** The new Zoning officer has issued a few permits this month and has had the new ZoneIT software installed. Paul and Terra still have a few bugs to work out, but the software is working well all in all.
- C. Public Works/Streets and Dikes:** The dike inspection went well. The groundhog holes need to be filled with a cement/dirt mixture. Any bare spots along the dikes need to be seeded over with grass/vegetation to provide a root structure. The large tree within the confines of the dike can be removed allowing an extra 15 feet or so of the dike to be straightened out to hold the levee back. DEP will be sending the borough suggestions to repair the flapper valve. The DEP feels the borough can repair it themselves.
- D. Public Works/Parks & Recreation:** None

PERSONNEL & APPOINTMENT:

- It was announced that four planning commission members were still needed.
- Marian Russell nominated Robert Penzone to the soon-to-be vacant position on the Water Authority Board. She spoke highly of Mr. Penzone, mentioning his past years of service and his engineering background. Mansel O'Dell seconded the motion.
- Diana McCullough nominated Larry Barnes to the soon-to-be vacant position on the Water Authority Board. Brad Hackett seconded the motion.
- Nominations were closed and roll call votes were taken. The first roll call vote was for Mr. Penzone's nomination to the Water Board Authority. The results are as follows: Larry Barnes-No, Marian Russell-Yes. Bradley Hackett-No, Mansel O'Dell-Yes, Diana McCullough-No, and Jack Young-No. Motion denied. The second roll call vote was for Mr. Barnes's nomination to the Water Authority Board. The results are as follows: Larry Barnes-abstained, Marian Russell-No, Bradley Hackett-Yes, Mansel O'Dell-No, Diana McCullough-Yes and Jack Young-Yes. Motion carried. Mr. Barnes will serve a 5 year term on the Water Authority beginning January 2017.

UNFINISHED BUSINESS:

- Time Warner contract expires at the end of this year.
- No update on the Veteran's Memorial
- The Christmas lights have been hung throughout the town. The connection in front of Guaranteed Tire has been repaired; however the connection to run the lights up Route 49 (Cowanesque St) needs to be completely replaced due to dry rot. The lights are hung on Route 49, but will not be lit this year. The wire project will need to be completed in the summer.
- Brad is researching prices of a lift to see if it would be cheaper, in the long run, for the borough to own one instead of renting one for all of the borough projects.
- IDT energy check tabled until February.

NEW BUSINESS:

- The Draft 2017 budget was reviewed. Larry Barnes motioned to tentatively adopt the 2017 budget. Brad Hackett seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-No, Bradley Hackett-Yes, Mansel O'Dell-No, Diana McCullough-Yes and Jack Young- Yes. Motion Carried. The 2017 Budget will be on display in the Borough office December 5 – December 22 for public viewing. The meeting will be continued December 22, 2016 at 7:00 PM in order for the Council to formally adopt the budget.
- The Tax ordinance will be adopted at the continued meeting on December 22, 2016.

- Diana McCullough motioned to hire Lisa Guthrie & Co. at an estimated cost of \$4,050 for the 2016 Audit for the Borough of Lawrenceville. Bradley Hackett seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-No, Diana McCullough-Yes, and Jack Young-Yes. Motion carried.
- The stop signs on State Street were discussed as to whether or not they were presenting too much of a risk to the borough since when erected, the proper PENNDot steps were not followed; therefore, rendering the stop signs unapproved by PENNDot. Other options were discussed for "traffic calming" in that neighborhood and it was decided that the Secretary should complete more research to present to the council at a later date and to ensure that any rectifications will not disqualify the borough for liquid fuel funds.
- Two snow bids were opened. Rick Fillmore bid was for \$900 for each 3" of snow removed. Alan J. Leonard a bid for \$75/hour for plowing the streets of the borough. Bradley Hackett motioned to accept the snow removal proposal from Alan J. Leonard for the 2016-2017 season per approved performance. Larry Barnes seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-No, Diana McCullough- Yes, and Jack Young-Yes. Motion carried to contract with Alan J. Leonard for snow removal within the borough for the 2016-2017 season.
- Diana McCullough brought a citizen's concern to the council regarding the Water Authority employee that reads meters. It was in the newspaper that Edward J. Gee, the meter reader, was charged with a felony charge and 2 misdemeanors. This citizen was concerned as to whether or not person charged with a felony could continue to work for a government entity. Diana asked Mansel O'Dell and Cleo Russell to please look into this matter.

ADJORN: Meeting was continued at 8:02 pm until Thursday, December 22, 2016 at 7:00 pm.

Continued

Jack Young called the meeting to order at 7:00 pm.

Council Members:

Jack Young, President
Larry Barnes, Vice President
Judy Kenyon-ABSENT
Bradley Hackett

Marian Russell
Diana McCullough
Mansel O'Dell-ABSENT

Police Department:
Chief Robert Gee-ABSENT

Mayor:

Diana Barnes-ABSENT

Secretary:

Jill Hall-ABSENT
Amy Southard-Present

Visitors:

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| Cleo Russell | Koleen Short | Donna Blend | |
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- Diana McCullough motioned to have Amy Southard be the Secretary Pro-Tempore for the December 22, 2016 meeting. Larry Barnes seconded the motion. A roll call vote was taken and the results are as follows: Marian Russell-No, Diana McCullough-Yes, Bradley Hackett-Yes, Larry Barnes-Yes and Jack Young-Yes. The motion carried.
- Larry Barnes motioned to adopt the proposed 2017 budget. Diana McCullough seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marion Russell-No. Bradley Hackett-Yes. Diana McCullough-Yes and Jack Young-Yes. The motion carried.
- Diana McCullough motioned to pass Ordinance 255 (Tax Levy) for no tax increase for 2017. (4.6004 borough tax rate) Bradley Hackett seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marion Russell-No, Diana McCullough-Yes. Bradley Hackett-Yes and Jack Young-Yes. The motion carried.

ADJOURN: Diana McCullough motioned to adjourn at 7:10 pm. All were in favor.