

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
February 6, 2017**

CALL TO ORDER

Jack Young called the Regular meeting for the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Jack Young, President
Larry Barnes, Vice President-
ABSENT
Judy Kenyon-ABSENT
Bradley Hackett

Marian Russell,
Diana McCullough

Mansel O'Dell-ABSENT

Police Department:
Chief Robert Gee-ABSENT

Mayor:

Diana Barnes

Secretary:

Jill Hall

Visitors:

Bev Shoup	Bill Shoup	Tim Short	Jerry Jones
Eddie Wetzel	Paul King	Karin Penzone	Alan Leonard
Terry Gleason	Cyndy Burrows	Bobby Scott	Aaron Stephens
Mickey Smith	Erica Buchanan	T.J. Riley	

APPROVAL OF MINUTES: Diana McCullough moved to accept the minutes dated January 3, 2017 as presented. Bradley Hackett seconded the motion. All present were in favor and none were opposed.

PUBLIC PRESENTATIONS:

- Cyndy Burrows commented that if the borough is going to bring Walk Works (a walking tour) to the borough then crosswalks needs to be considered. Maxine Smith, who is coordinating with the Walk Works committee, said that the grant money for Walk Works includes crosswalks. Cyndy also mentioned that there is a 'No Trucks' sign on State Street but the minimum gross vehicle weight sign is missing. The tipping manhole on State Street was revisited. Cyndy has been told by a knowledgeable friend that the manhole cover should not be driven upon and her source has concerns that the excess water is running into the sewer lines, causing washouts under the road and the excess water would be running into the river through the sewer plant.
- T.J. Riley, a fireman and a 911 operator, explained that the fire department was informed of lack of water within the borough from the DEP and not the Lawrenceville Water Authority. T.J. commented that protocols to notify the fire department of an emergency within the borough were not followed by the Authority Board and it was just happenstance that T.J. was working the 911 center the night that the DEP called because the DEP was unable to contact any of the Authority board members. T.J. wanted to emphasize the importance of a chain of communication in emergency situations to ensure the safety of the residents of the borough.
- It was mentioned to the public that the borough and the authority had been summoned by the DEP to Williamsport for a meeting regarding the sewer plant on February 14th at 1:00 pm in hopes to resolve many of the ongoing issues with the sewer plant.

- Aaron Stephens presented a scope of work proposal for the Cinderella Softball field on Cowanesque Street. The field needs new surfacing, improvement to the batter's box and pitching plate, and top dressing for better drainage. The Cinderella League is hoping the Borough can help with the cost of the improvements and the league will cover the remaining costs. The estimate is \$11,760.40. It was mentioned that possibly the borough could submit their Kreiger Grant application for this project.

COMMUNICATIONS: The dike committee is to review the contract proposals from Ehrlich.

TREASURER'S REPORT: Marian Russell motioned to accept the Treasurer's Report as presented. Diana McCullough seconded the motion. All present were in favor. None were opposed.

PAYMENT OF BILLS: Bradley Hackett motioned to pay the bills in the amount of \$20,266.67. Diana McCullough seconded the motion. All present were in favor. None were opposed.

MAYOR'S REPORT: The students involved in researching the benefits and disadvantages of LED lights are not available on Mondays so the Mayor would like to move the March meeting to the first Tuesday in March. There was no opposition to this request. The secretary will advertise that the March 2017 meeting will be Tuesday, March 7, 2017 at 7:00 pm.

POLICE REPORT: See attached.

FIRE DEPARTMENT REPORT: See Attached.

COMMITTEE REPORTS:

A. Library:

B. Code Enforcement/Zoning Officer:

- a. The zoning officer discussed the zoning ordinance and the meeting with Chris Lantz. Paul mentioned that through the discussions with Chris it was learned that:
 - i. The zoning officer has no latitude with ordinances. This is where the need for a zoning board arrives.
 - ii. Chris will be providing the ordinances soft copy so changes/updates are more easily made
 - iii. A blanket form to issue for ordinance violations is being created and issued soft copy to borough by Chris. This will pass all legal scrutiny.
 - iv. Chris fully supports and encourages updating codification and putting ordinances online.
- b. Paul mentioned that a property on Mechanic Street has been given until April 1st to clean up their front yard. Two other violators have been contacted and since resolved.

C. Public Works/Streets and Dikes:

- a. Dike committee will meet to discuss Ehrlich contracts.
- b. Jody Fisher has been contacted regarding removing the large tree from the dike.

D. Public Works/Parks & Recreation:

PERSONNEL & APPOINTMENT:

- A motion to accept Robert Gee III's resignation effective February 3, 2017 was made by Diana McCullough and seconded by Bradley Hackett. The Mayor commented how regretful she was to see Bobby leave the borough. A roll call vote was taken and the results are as follows: Marian Russell-Yes, Bradley Hackett-Yes, Diana McCullough-Yes, and Jack Young-Yes. Motion carried.
- A motion was made by Diana McCullough and seconded by Bradley Hackett to promote Scott Shutt to Chief of Police of the Borough of Lawrenceville at a rate of pay of \$16.00/hr. A roll call

vote was taken and the results are as follows: Marian Russell-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion carried.

- Scott Shutt was sworn in as the Police Chief of the Borough of Lawrenceville by Diana Barnes, the Mayor of the Borough of Lawrenceville. It was announced that the borough will be receiving 30 hours of police coverage once the new part-time officer is hired.
- A motion was made by Bradley Hackett to allow Chief Shutt to house the police vehicle at Chief Shutt's home on Hester Hill Road in Lawrenceville, PA. Diana McCullough seconded the motion. All present were in favor and none were opposed.
- A motion was made by Diana McCullough to appoint Glenard (Eddie) Wetzel to a 3 year term as a Zoning Board member. Bradley Hackett seconded the motion. A roll call vote was taken and the results are as follows: Marian Russell-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion Carried.

UNFINISHED BUSINESS:

- Grants for the Veteran's memorial are not available to submit until after April 2017. Diana McCullough brought to the public a suggestion that maybe the public would rather retrofit the current cement statue that is at the Borough Office currently instead of a whole new structure. This was just an idea that can be discussed further....

NEW BUSINESS:

ADJORN: The meeting convened at 8:00 pm. The meeting will reconvene on February 7, 2017 at 7:00 pm.

Respectfully Submitted: Jill Hall, Borough Secretary.

-CONTINUED-

The regular meeting of February 6, 2017 was continued at 7:00 pm by Jack Young at 7:00 pm on February 7, 2017.

ROLL CALL

Council Members:

Jack Young, President
Larry Barnes, Vice President
Judy Kenyon-ABSENT
Bradley Hackett

Marian Russell,
Diana McCullough
Mansel O'Dell

Police Department:
Chief Scott Shutt

Mayor:

Diana Barnes

Secretary:

Jill Hall

Visitors:

Sharon Wetzel	Cyndy Burrows	Anna Hoteling	Kat Helgamo
Eddie Wetzel	Paul King	Craig Stage	
Robert Penzone			
Cleo Russell			

PERSONNEL & APPOINTMENT:

- A motion was made Diana McCullough to appoint Craig Stage for a 2 year term to the Zoning Board in the Borough of Lawrenceville. Bradley Hackett seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion carried.

UNFINISHED BUSINESS:

- The IDT Energy Class Action settlement check needed to be cashed this month. Much discussion ensued. The check amount was for under \$90. The concern was that cashing the check prevented the borough from any other settlements that may arise in the future. A motion was made by Larry Barnes to not cash the check from IDT Energy and to have the secretary shred the check. Diana McCullough seconded the motion. A roll call vote was taken and the results are follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-No, Diana McCullough-Yes and Jack Young-Yes. Motion carried.
- Bradley Hackett motioned to apply to the Kreiger Foundation for monies to resurface the ballfield located on Cowanesque Street. Diana McCullough seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-No, Diana McCullough-Yes, and Jack Young-Yes. Motion carried.
- A motion was made by Mansel O'Dell and seconded by Marian Russell to erect basketball hoops at the ballfield, onto borough property or to request more property be deeded to the borough. A roll call vote was taken and the results are as follows: Larry BARNED-No, would like more information, Marian Russell-Yes, Bradley Hackett-No, would like more information, Mansel O'Dell-Yes, Diana McCullough-No....what kind of surface are you putting down?? And Jack

Young---table the issue until more information can be gathered....the issue is tabled until the next meeting.

EXECUTIVE SESSION: The council entered executive session at 7:30 pm to discuss personnel issues and the dikes. The council exited executive session at 7:45 pm.

- Per the results from the dike inspections from the past fall, the dikes have issues that must be addressed within one year and within two years. There is a culvert that has shifted and therefore has cracked. This must be leveled, graveled and resealed prior to the next inspection. The DEP inspector suggested, as a cost savings, that the borough complete the work ourselves and also provided direction as to how to complete the work. Tim Short currently is employed as a Borough employee, has the ability to make the culvert improvements, and was involved in the inspections so also has the knowledge needed to repair the culvert. The borough has complete intentions to assume control of the water and sewer plants and intends to keep Tim employed to benefit from Tim's experience at those plants.
- A motion was made by Larry Barnes to renegotiate with Tim Short to stay on at the Borough of Lawrenceville as part-time laborer. Diana McCullough seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-No, Bradley Hackett-Yes, Mansel O'Dell-at first abstained, but refused to complete abstention form so changed vote to No, Diana McCullough-Yes and Jack Young-Yes. Motion Carried.

ADJORN: At 7:53 pm Larry Barnes motioned to adjourn. Diana McCullough seconded the motion. All were in favor and none were opposed.