

**BOROUGH OF LAWRENCEVILLE  
REGULAR MEETING  
September 5, 2017**

**CALL TO ORDER:** The meeting was called to order at 7:01 pm by Council President, Jack Young.

**ROLL CALL:**

**Council Members:**

Jack Young, President  
Larry Barnes, Vice President  
Judy Kenyon-ABSENT  
Bradley Hackett –arrived at 7:19  
pm

Marian Russell-ABSENT  
Diana McCullough  
Mansel O’Dell-ABSENT

**Mayor:**

Diana Barnes-arrived: 7:03

**Secretary:**

Jill Hall

**Police Department:**

Chief Scott Shutt

**Visitors:**

Bev Shoup	Amy Southard	Anna Hotelling
Bill Shoup	Cyndy Burrows	Eddie Wetzel
Paul King	Tim Short	

**APPROVAL OF MINUTES:** Larry Barnes moved to approve the minutes dated August 14, 2017. Diana McCullough seconded the motion. All present were in favor, none were opposed. Motion Carried.

**PUBLIC PRESENTATIONS:** There were no public presentations.

**COMMUNICATIONS:** Diana McCullough offered to take any old, worn out American Flags to the flag burning ceremony being held in Tioga on Saturday, September 16, 2017.

**TREASURER’S REPORT:** Larry Barnes moved to accept the treasurer’s report as presented. Diana McCullough seconded the motion. All present were in favor, none were opposed. Motion carried.

**PAYMENT OF BILLS:** Diana McCullough motioned to pay the monthly bills in the amount of \$6,235.68. Bradley Hackett seconded the motion. All present were in favor, none were opposed. Motion carried.

**MAYOR’S REPORT:** The mayor thanked the fire department for all of their help during and after the July 20, 2017 storm that tore through the borough. The mayor reported that she has taken a course on the use of social media during emergency situations. This has been an eye-opening experience. School has begun, so please be aware of students on the streets. The mayor offered kudos to Jerry Jones, the borough maintenance employee, for the great upkeep on the borough parks.

**POLICE REPORT:** See attached.

- Chief Shutt requested a sharpie needle box to be placed in the cruiser for disposition of needles found on the streets of the borough. Bradley Hackett thought the fire department might have extras.
- Chief Shutt reported that Part-time Officer Cook has accepted a full-time position with the Wellsboro police department. Because of this assignment, Officer Cook cannot work for another police department during his one-year probationary period. Chief Shutt would like Officer Cook to be placed on a leave-of-absence.
- The secretary was instructed to advertise for a part-time police officer as soon as possible.

**FIRE DEPARTMENT REPORT:** See attached

- The fire department is still in the running for the FEMA grant.

- There are two students attending an EMT class in Williamsport.
- Chief Hackett would like to schedule a mock emergency drill with Benton Best, the County Emergency management Coordinator. The drill will be held within the borough for the council members and the emergency personnel to determine how prepared they are for a true emergency.

**COMMITTEE REPORTS:**

**A. Library:**

**B. Code Enforcement/Zoning Officer:**

- a. A lien has been placed on 20 Cowanesque Street to begin the rat eradication process. This will be a one year process. 22 yards of trash has been removed from the property.
- b. The zoning officer is recommending that the International Zoning Code be used as the local zoning ordinance for the borough. More research will be conducted and a more thorough recommendation will be brought to the next meeting.
- c. The preliminary engineering design is completed for Mill Street. The Low Volume Road Grant application to rebuild Mill Street is completed and submitted. The zoning officer reported that there are no grants available for road reconstruction. The Block Grants are available for water and sewer rehabilitation.
- d. The Income Survey needed to apply for Block Grants is in process and should be completed soon.
- e. There is a funding opportunity for the borough to borrow monies at 2.125%/annum. IF the borough is unable to attain the water and sewer systems in a timely manner, borrowing monies may be the best way to rebuild Mill Street.

**C. Public Works/Streets and Dikes:**

- a. Larry Barnes is to research renting a machine to fill ground hog holes on the dikes prior to the dike inspection.
- b. An arborist needs to be contacted to check the health of the Burr Oak tree on the dikes. Penn State Coop Extension was suggested as well as Marwan Cummings. The secretary will research.

**D. Public Works/Parks & Recreation:**

**E. Planning Committee:**

**F. Personnel & Appointment:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

- The secretary will advertise the snow removal contract. The contract will be a month-to-month contract, not a whole season contract.
- The PSAB medical marijuana article was handed out. The council needs to review and decide how to proceed to be prepared for the future in the borough.
- Amy would like to attend the Source water Protection meeting in Wellsboro on September 12. The council felt it was important that Amy attend.
- Budget packets were given to all council members. Budget season is here and all packets need to be completed and returned at the next meeting.
- It was announced that local churches are collecting cleaning supplies for Hurricane Harvey victims.

**ADJOURN:** Diana McCullough motioned to adjourn at 8:05 pm. Larry Barnes seconded the motion. All present were in favor. None were opposed. Meeting adjourned at 8:05 pm.

Respectfully Submitted: Jill Hall, Borough Secretary/Treasurer