

**BOROUGH OF LAWRENCEVILLE**  
**REGULAR MEETING**  
**October 3, 2016**

**CALL TO ORDER**

Jack Young called the Regular meeting for the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

**ROLL CALL**

**Council Members:**

Jack Young, President  
Larry Barnes, Vice President  
Judy Kenyon-ABSENT  
Bradley Hackett

Marian Russell,  
Diana McCullough  
Mansel O'Dell

**Mayor:**

Diana Barnes

**Secretary:**

Jill Hall

**Police Department:**

Chief Robert Gee

**Visitors:**

Alex Sutton	Rudy Jakubik	Rose Delia	Alex Delia
Anna Hoteling	Amy Southard	Bev Shoup	Bill Shoup
Donna Blend	Brandon Reed	Cleo Russell	Robert Penzone
Eddie Wetzel	Lee Strange	Cyndy Burrows	Koleen Short
George Remick			

**APPROVAL OF MINUTES:** Bradley Hackett moved to accept the minutes dated September 6, 2016 as presented. Larry Barnes seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-No, Diana McCullough-Yes, and Jack Young-Yes.

**PUBLIC PRESENTATIONS:**

- Rudy Jakubik expressed his desire to contact the code enforcement officer. Rudy has interest in purchasing the property located at 62 Mechanic Street in order to create a driveway access over the dikes to property located in New York State. Currently, the property is zoned as residential and Rudy's question is whether or not the property needs to be rezoned as commercial. Mansell suggested the request be put in writing so nothing could be misconstrued during verbal communications and that the Council's response would be returned to Rudy in writing. Rudy left and returned later in the meeting with a written request.
- Rose Delia complimented the borough on trying to save money by converting to LED street lights, however, after extensive research, Rose is not certain the LED street lights are healthy for the public. Rose would like assurance that the blue wave measurements and the color temperature of the LED street lights are within healthy ranges and not in violation of the borough's nuisance ordinance. Rose also thanked the secretary for posting the borough meeting minutes on the borough website and suggested to the water authority members in attendance that they consider following suit by placing their minutes onto the web as well.
- George Remick stated that he appreciated the new LED lighting in the borough.

**COMMUNICATIONS:** Drug take back is Saturday, October 22<sup>nd</sup>. There will be a container in Wellsboro. Diana McCullough would like Chief Gee to discuss with the county what it would take for the borough to become a permanent place for the public to drop off the expired or no longer needed drugs. Chief Gee will look into this.

**TREASURER'S REPORT:** Diana McCullough moved to accept to the Treasurer's report as presented. Marian Russell seconded the motion. All present were in favor. Motion passed.

**PAYMENT OF BILLS:** Larry Barnes moved to accept payment of bills in the amount of \$5,580.10. Diana McCullough seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-Yes, Diana McCullough-Yes, and Jack Young-Yes. Motion carried.

**MAYOR'S REPORT:** The mayor reported she had been called to the Cherry Street Park after hours several times to check on inappropriate behavior being conducted by teenage, young adults. She followed up the calls by surveying the park by flashlight but found no perpetrators.....

**POLICE REPORT:** Please see attached

**FIRE DEPARTMENT REPORT:** Please see attached

**COMMITTEE REPORTS:**

**A. Library:**

**B. Code Enforcement/Zoning Officer:** Dawn Warriner was not in attendance. A discussion ensued as to how to deal with the permits that were piling up that require attention. Diana McCullough motioned to request that Dawn Warriner submit her resignation as Lawrenceville Borough Code Enforcement Officer. There was no second motion so the motion died on the floor. After much discussion, it was decided Jack Young, Council President, would contact Dawn to speak with her about her desire to continue in the capacity as code enforcement officer and the expectations of performance moving forward.

**C. Public Works/Streets and Dikes:** The electrical connection in front of Guaranteed Tire & Auto on Main Street needs to be corrected in order to prevent the Christmas lights from blinking on windy days. Also, new electrical wire needs to go up PA 49 (Cowanesque Street) to hang the snowflakes that were purchased a few years ago. Brad motioned to rent a man-lift to add a junction box near Guaranteed Tire & Auto as well as run electrical wire up PA Route 49 for 4 snowflakes. Mansel O'Dell seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-Yes, Diana McCullough-Yes, and Jack Young-Yes. Motion carried.

**D. Public Works/Parks & Recreation:**

**PERSONNEL & APPOINTMENT:** It was announced that four planning commission members were still needed.

**UNFINISHED BUSINESS:**

- Diana McCullough updated everyone on the Veteran's memorial project stating another drawing had been submitted. This drawing was closer to her vision, but a third drawing is on its way to her. Diana has been in contact with Representative Baker who has steered Diana towards numerous grants that will help finance the cost of the memorial.
- DCED Grant for the lining the sewer lines to prevent overloading the sewer plant due to infiltration was denied due too many non-responses and an item being added by the water authority engineer that was considered by the grant administration to be a maintenance item and maintenance items are not grant applicable.
- The borough basement will be remodeled by Tim Short. The stairs will be redone, sheetrock will be added, a police evidence room will be cordoned off, a suspended ceiling will be added, and the water heater and electrical box will be enclosed. The goal is to have the project completed by the end of the year.
- The borough secretary reviewed Swift911 coming to the borough. A flyer will be sent out to all residents with this month's newsletter detailing how everyone in the borough can sign up for the service. If the process appears too overwhelming, any resident should come to the borough office and one of the secretaries will sign the resident up. This is a valuable resource for the community and it is being offered free of charge.

**NEW BUSINESS:**

- The Storm drains throughout the borough need to be cleaned and vacuumed out. They have not been tended in twenty years or more. Bradco Supply has equipment to rent for \$500/day. It was decided to

advertise for a cleaning service to check for local interest and cost prior to renting equipment from Bradco.

- Refinancing the Lawrenceville Borough Authority debt was discussed. Citizens and Northern Bank offered a fixed interest rate of 2.068% for 7 years. After that, the rate becomes variable at .65% of prime with interest rate not to exceed 6%. Diana McCullough moved to accept the refinance proposal from Citizens and Northern Bank with a fixed interest rate of 2.068% for the first 7 years of the loan. Larry Barnes seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-No, Bradley Hackett-Yes, Mansel O'Dell-No, Diana McCullough-Yes, and Jack Young-Yes. The motion carried.
- A motion to adopt Resolution #372 to sell Personal property, more specifically the borough sickle bar mower was made by Larry Barnes. Diana McCullough seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-Yes, Diana McCullough-Yes, and Jack Young-Yes. Motion carried.
- Diana McCullough motioned to allow the borough secretary to purchase more One-Drive cloud storage to back-up the borough computer for \$1.99 a month. Bradley Hackett seconded the motion. A roll call vote was taken and the results are as follows: Larry Barnes-Yes, Marian Russell-Yes, Bradley Hackett-Yes, Mansel O'Dell-Yes, Diana McCullough-Yes, and Jack Young. Motion carries.
- Amy Southard, Diana McCullough and Jill Hall attend the last TCAB meeting in Knoxville and learned about the PA Small Water & Sewer Grant via Chuck Dillion. This grant would provide \$30,000-\$500,000 in grant monies, a 15% in-kind matching is expected. Amy reached out to JimmieJoe Carl, the engineer who works closely with the Lawrenceville Borough Authority Board and Amy has not received a response to this date. The deadline for this grant is October 31, 2016. Mansel O'Dell responded on behalf of the Lawrenceville Borough Authority, "We are working on it." And Amy asked how the Authority would match the in-kind match of 15% when the Ordinance states the Authority cannot spend outside monies.....
- Trick or Treating within the Borough of Lawrenceville will be Monday, October 31<sup>st</sup> from 6:00-8:00 pm.

**ADJORN:** Diana McCullough motioned to adjourn at 8:37 pm. Larry Barnes seconded the motion. All were favor.

Minutes respectfully submitted by Jill Hall, Borough Secretary