

**BOROUGH OF LAWRENCEVILLE  
REGULAR MEETING  
November 6, 2006**

**CALL TO ORDER**

President Marian Russell called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

**ROLL CALL**

**Council Members:**

Ed Lockhart  
Mildred Bliss  
Melvin Davis  
Marian Russell  
Gordon Chilson  
Brad Robinson  
Larry Barnes

**Chief of Police:**

Walter Beach

**Mayor:**

Bryce Taft

**Secretary:**

Judy Woythal

**Visitors:**

Gene Haley  
Theresa Lockhart  
Fern Deming

Karen Flynn

Donna Blend

Marilyn Day

**APPROVAL OF MINUTES**

Larry Barnes made a Motion to approve the minutes of October 2, 2006 & October 23, 2006 seconded by Mildred Bliss. All members present voted yea.

**PUBLIC PRESENTATIONS**

Marilyn Day reported that the Fire Department will be serving Breakfast every 2<sup>nd</sup> Sunday of the month through March, starting November 12.

Theresa Lockhart asked about the status of the planning commission. The Council stated they are looking for 2 more members. The Council suggested that the Planning Commission look into new Christmas decorations.

COMMUNICATIONS were reviewed. The Tioga County Association of Boroughs Annual Christmas Party will be held at Penn Wells Hotel in Wellsboro on Friday December 15<sup>th</sup> with social hour at 6:00 PM and dinner at 7:00 PM.

Marian Russell stated that she has been nominated for the position of Vice President of Association of Boroughs.

TREASURER'S REPORT-Mildred Bliss made a Motion to accept the Treasurer's Report, seconded by Larry Barnes. All members present voted yea.

**Mildred Bliss made a Motion to transfer from the General Account \$11,000 into the Building Account, seconded by Ed Lockhart. All members present voted yea. This amount was earmarked in 2005 for a payment to DCED for the building. The Building Loan payments did not start until 2006, so the \$11,000 should have been transferred into the building account in January 2006.**

#### **PAYMENT OF BILLS**

**Brad Robinson made a Motion to pay the bills totaling \$ 4,078.94, seconded by Mildred Bliss. All members present voted yea.**

#### **MAYOR'S REPORT**

**Bryce Taft read the police report.**

#### **COMMITTEE REPORTS**

- A. Library-Karen Flynn thanked Al Beach for removing the air conditioner from the library. The Borough secretary stated that a new timer for the lights at the library needs to be purchased.**
  
- B. Building Enforcement/Zoning Officer-Gene Haley reported the following:**
  - 1. 72 Main Street has removed the unlicensed vehicle within the 30 day notice.**
  - 2. 61 Main Street has many unlicensed vehicles-uncertain of who owns the property-will inspect in 30 days.**
  - 3. 30 State Street has removed unlicensed vehicle within the 30 day notice.**
  - 4. 46 Cowanesque St-driveway paved without permit-owner came in to apply and permit was issued.**
  - 5. 10 Mechanic Street was given 30 day notice to remove trash and washer.**
  - 6. 14 Mill Street was given 30 day notice to remove unlicensed vehicle.**
  - 7. 18 Cowanesque St-trailer has expired license.**
  - 8. 20 Cowanesque St was given 30 day notice to remove trash & refrigerator.**
  - 9. 67 Main Street-Dandy Mart-vacant lot-Gene Haley spoke with Duane Phillips from Williams Oil regarding removal of topsoil & fill brought in. A Stop Work Order was issued and barriers were put up. This lot can not be used as a parking lot since it is zoned residential.**
  - 10. 5 Cowanesque St was given 30 day notice to remove unlicensed vehicle.**
  - 11. 48 Main St-received a clean deed and a Zoning Permit was issued.**

**The Council reviewed the permit fees that are listed on the Permit Application. Updating of the fees is needed to cover our expenses to the Code Enforcer. Gene Haley will be contacted for his input on how many inspections he would do for each permit. The Council will discuss at the next meeting.**

**The Council discussed permits for roofs. The Council asked the secretary to contact Mansfield on the requirements of when a permit was needed.**

**C. Public Works: Streets and Dikes-**

The Council stated that the removal of the brush on the southern end of the dike needed to be removed by the end of 2006.

Gordon Chilson reported on the State Street Project that Hunt Engineers needs another \$2000 to finish the Engineering Study to show the elevation of the holes of the catch basins. Penndot needs to be contacted for a Permit to connect into their drainage.

**D. Building-** Marian Russell stated that she contacted the surveyor to put in the final pin on the Borough/Robinson line.

**E. Public Safety: Fire and Police –No Report.**

**F. Personnel and Appointment-** A member for the Lower Tioga River Valley Planning Commission is still needed and they also need two members for the Borough Planning Commission. The Council stated that they did not want to accept Theresa Lockhart's resignation from the Planning Commission. The Council asked Theresa Lockhart to stay on Planning Commission and she accepted.

**G. Unfinished Business-** The Council discussed updating the website. Once we decide what we want on the website, John Davis from Electron Monkey will be contacted to help set it up.

Ed Lockhart made a Motion to accept Fisher Constructions proposal of \$65.00 per hour for snow removal for the 2006-2007 winter season, seconded by Larry Barnes. All members present voted yea.

The Council stated they are still working on the Budget and are waiting for the County to supply us with the assessed value.

The Council read the two proposals they received on the sidewalk project.

Custom Building & Remodeling, Lawrenceville - \$4250.00

Tioga County Builders, Inc. Tioga-\$2210.00

Brad Robinson made a Motion to accept the proposal of \$2210 from Tioga County Builders Inc. if they verbally agree to tamp the base if needed, they will be notified and the 60% deposit sent this week, seconded by Larry Barnes. All members present voted yea, except for Ed Lockhart voted NO.

**H. New Business-**

The Council discussed having a purchase order completed for purchases over \$50 and approved by a member of the finance committee. Gordon Chilson made a Motion to approve to put this purchase order form in to effect,

seconded by Brad Robinson. All roll call vote was taken with all members voted yea.

The Council discussed the inventory of shirts we have left from the 175<sup>th</sup> Anniversary. The Council agreed to sell the Anniversary shirts for \$5.00 each and advertise it on the water bill.

The Council discussed that the Banners on Main Street needed to be raised or switched to the other side of the pole so tractor trailers don't hit them. Gordon Chilson will arrange to get this done.

The Council discussed the 2 part time Police Officers' applications. They stated the position should be filled by someone who works days and these two applicants can not. The Council agreed to reduce Walt Beach's from 30 hours to 20 hours a week.

At 8:50 PM, the Council continued the meeting until November 20 at 7 PM.

November 28, 2006 Meeting-Meeting date was changed due to availability of the meeting room.

#### **CALL TO ORDER**

President Marian Russell called the continuation of the Regular Meeting of the Lawrenceville Borough Council to order at 7:04 PM.

#### **ROLL CALL**

**Council Members:**

Ed Lockhart  
Mildred Bliss  
Melvin Davis  
Marian Russell  
Gordon Chilson  
Brad Robinson  
Larry Barnes

**Chief of Police:**

Absent

**Mayor:**

Absent

**Secretary:**

Judy Woythal

**Visitors:**

Marilyn Day

Janet Beach

#### **Unfinished Business**

The Council stated that the Mansfield Code Administration was contacted regarding Roofing repair permits. A permit is always needed for commercial re-roofing. A permit is needed for residential only when it is structural. If they are just replacing the shingles or covering the existing roof no permit is needed. Prior to the changes in the UCC the permit requirement was related to the amount of work that

was being done, but it is no longer. If they are installing new plywood that would be considered structural and a permit would be needed.

The Council discussed the building application from Rick Mosher regarding two 900 square ft. garages. The Council asked the Borough Secretary to write Mr. Mosher a letter asking him: Is it going to be used for commercial purposes? If it is, it is not commercially zoned.

**Executive Session**

**At 7:30 PM Mildred Bliss called a recess from the regular meeting to go into executive session to discuss personnel matters.**  
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The regular meeting reconvened at 7:57 PM.

The Borough Council had a lengthy discussion regarding the Budget and some changes were made. At 8:15 PM, the Council had a recess until 8:35 PM, so the secretary could go to the office and print out a budget report with the changes.

After reviewing the budget report, the Council made some changes.

Mildred Bliss made a Motion to tentatively adopt the 2007 Budget at 5.2604 millage, seconded by Larry Barnes. A roll call vote was taken with all members voting yes, except Ed Lockhart voted NO.

Brad Robinson made a Motion to adjourn the meeting at 9:15 PM, seconded by Melvin Davis. All members present voted yea.

Minutes recorded and printed by: Judy Woythal, Secretary