

**BOROUGH OF LAWRENCEVILLE
SPECIAL MEETING
DECEMBER 9, 2011**

CALL TO ORDER

Jack Young called the Special Meeting of the Lawrenceville Borough Council to order at 12:05 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Marian Russell

Mildred Bliss-absent

Maxine Smith

Gordon Chilson

Larry Barnes

Jack Young

Kris Davis-absent

Mayor:

absent

Secretary:

Judy Woythal

Visitors:

Bill Dincher

Communications were received from Paul Lee, Larson Design Group – TARM project. The Council reviewed the correspondence dated December 1, 2011 and December 8, 2011. Larry Barnes stated he would speak with the Water Authority regarding the items Larson Design needs completed by the Water Authority.

UNFINISHED BUSINESS – Gordon Chilson reported he contacted Tim Steed of Hunt Engineers. Tim recommended to appoint the engineers that Larson Design had suggested for the transportation and environmental studies and to have Hunt Engineers review the studies.

Larry Barnes made a Motion to appoint Ed Baszczewski, PE for the transportation plan study and Quay Shappell for the environmental assessment study, seconded by Marian Russell. A Roll Call Vote was taken with all members present voting yea.

Gordon Chilson made a Motion to hire Hunt Engineers to review the TARM studies at completion, section 14-3009, item 5 transportation plan and section 14-3010, item 1 environmental assessment, at a timeframe suitable to both Hunt Engineers and Larson Design, seconded by Marian Russell. A Roll Call Vote was taken with all members present voting yea.

The Council discussed the Conditional Use Permit application fee. Jack Young stated that Attorney Chris Lantz recommended \$ 500, as other Municipalities also charge \$ 500. Gordon Chilson suggested \$ 750.

Resolution # 353, states that the permit application fee for a conditional use zoning permit is a fee of five hundred (\$500). Maxine Smith made a Motion to adopt Resolution # 353, seconded by Larry Barnes. A Roll Call Vote was taken with all members present voting yea.

Gordon Chilson made a Motion to appoint Hunt Engineers to review the conditional use application in a timely manner, seconded by Marian Russell. A Roll Call Vote was taken with all members present voting yea.

Bill Dincher reported that Larson Design was checking on the permissible building height. The Council discussed the building height required by our zoning ordinance. Larry Barnes made a Motion to amend our zoning ordinance to increase the building height limit, seconded by Marian Russell. A Roll Call Vote was taken with all members present voting yea, except Gordon Chilson voted NO.

At 12:35 PM, Jack Young called a recess from the special meeting to go in to an executive session to discuss legal matters. The special meeting reconvened at 12:55 PM.

The Council stated a letter will be sent to the attorney requesting that Mr. Rick Mosher reapply for a zoning permit regarding his State Street property.

Jack Young informed Bill Dincher not to take any further action regarding boarding house compliance issues. The Council discussed boarding/rooming houses in the Borough. The Council will look into legalizing boarding/rooming houses in the Borough with an annual fee and stipulations. Gordon Chilson made a Motion to send a letter to Robert Blake and Keith Preston from the Borough Council regarding legalizing boarding/rooming houses and taking into consideration the out of compliance issues with their property, seconded by Marian Russell. A Roll Call Vote was taken with all members present voting yea.

Mansfield Borough will be contacted for a sample of a boarding/rooming house Ordinance. Bill Dincher suggested a license fee be charged.

Gordon Chilson asked that the letter dated June 15, 2010 from Hunt Engineers regarding TARM be given to Attorney Chris Lantz to review. The deficiencies need to be addressed by TARM.

Maxine Smith made a Motion to adjourn the meeting at 1:13 PM, seconded by Larry Barnes.

Minutes recorded by and printed by Judy Woythal, Secretary