

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
February 4, 2013**

CALL TO ORDER

Jack Young called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Jack Young
Marian Russell-absent
Maxine Smith
Gordon Chilson-absent
Larry Barnes-absent
Brad Hackett
Ron Gontarz

Mayor:

Absent

Secretary:

Judy Woythal

Visitors:

Corey Mosher	Marty Burrows	Bev & Bill Shoup
Walt Beach	Martha Baker	Bill Dincher

APPROVAL OF MINUTES – Maxine Smith made a Motion to approve the minutes from the January 7, 2013 meeting, seconded by Ron Gontarz. All members present voted yea.

PUBLIC PRESENTATIONS – none

COMMUNICATIONS – The Association Dinner will be held in Tioga on February 21st.

TREASURER’S REPORT-Brad Hackett made a Motion to accept the Treasurer’s report, seconded by Maxine Smith. All members present voted yea.

PAYMENT OF BILLS-Ron Gontarz made a Motion to pay the bills in the amount of \$ 11,306.65 plus Fisher Construction-snowplowing \$ 455.00, seconded by Brad Hackett. All members present voted yea.

MAYOR’S REPORT-No report.

POLICE REPORT – Police Chief Corey Mosher read the police report. Corey reminded everyone to lock their doors. Corey reported that the new police vehicle is in and is being lettered and wired. The original amount for trading our old police vehicle in was \$ 2,500. Day Ford is only offering \$ 1,000 now. The Council discussed the value of the old police vehicle and agreed that if Day Ford would not give us \$ 2,500 for it, we would not trade it in. We would put the old police vehicle out for bid.

COMMITTEE REPORTS

Library- Krieger Foundation Grant-Ron Gontarz read the library quotes that we received.

Library repair quotes were received as follows:

Handicap Ramp

Gee's Contracting \$ 10,500.00
Martin Miller \$ 16,500.00
Custom Building \$ 11,231.00

Repoint Foundation

Gee's Contracting \$ 2,250.00
Martin Miller \$ 2,500.00
Custom Building \$ 3,655.87

New Windows

Gee's Contracting \$ 7,200.00
Martin Miller \$ 8,400.00
Custom Building \$ 8,769.26

New Gutters

Gee's Contracting \$ 1,200.00
Martin Miller \$ 1,600.00
Custom Building no quote

Pressure Wash Siding

Gee's Contracting \$ 1,850.00
Martin Miller \$ 1,000.00
Custom Building \$ 1,582.50
Custom Building \$ 498.60 **pressure wash fence**

- A. **Library** – The Council discussed the quotes. The Council agreed to apply to the Krieger Foundation for repointing the foundation, new windows, new gutters, and pressure washing. The Borough will contribute 10% of the funds towards the project.
- B. **Enforcement/Zoning Officer-** Bill Dincher reported that an inspection of 43 State Street will be done regarding clean up.
- C. **Public Works: Streets and Dikes – Ehrlich spray quotes.** The dike committee will review them. Ground Hog control and riprap needs to be considered also. The Dike grant funds of \$ 4,368.39 will expire on June 30, 2013.
- D. **Personnel and Appointment – none**

UNFINISHED BUSINESS –

Recodification-Updating of Zoning Ordinance and Map – Attorney Chris Lantz is preparing the Ordinance. A public hearing and stenographer will be required.

Flood Plain Ordinance-The County will give us a deadline to adopt, once they receive a date from FEMA.

TARM agreement – We are waiting for a response from Attorney Luschas on the final agreement.

Non-Profit Corporation- Lisa Guthrie, CPA was contacted regarding completing the financial data form for the Organization for the Betterment of Lawrenceville. She wanted to know: what is the benefit to TARM for the Borough to form a Non-Profit Corporation? Lisa will contact TARM for an explanation.

Financing Police Vehicle- Ford Financing would include 3 payments with a \$ 425 underwriting fee and a 6.5% rate with \$ 1, 9707.79 interest. Northwest Bank options are: 3.75% for 36 months with \$ 1,104.00 interest, 4.00% for 48 months with \$ 1,572.00 interest, 4.25% for 60 months with \$ 2,098.00 and a document prep fee of \$ 50. Northwest Bank also requires an opinion from the Borough's attorney for loan's compliance with PA Local Government Unit Debt Act.

Jack Young reported Attorney Chris Lantz called him and is looking into the guidelines on the loan and Debt Act. Attorney Lantz will call the Borough Office on Wednesday morning February 6, 2013 for a conference call. Council members that are available should attend.

Brad Hackett made a Motion to use Northwest Bank for financing, with the stipulation to obtain Attorney's opinion, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.

NEW BUSINESS:

Payment of Bills in March and April in case of no quorum to hold meeting - Maxine Smith made a Motion to pay bills for March and April, if no quorum for a meeting, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.

Pavilion for Melvin Davis Park – The pavilion may be included in the Park grant, since the paving is being done with the Street Project. Maxine Smith made a Motion to include the pavilion in the Park Grant Project, seconded by Ron Gontarz. A Roll Call Vote was taken with all members voting yea.

Mile Long Sale – The Council agreed that the Mile Long Sale will be held each year, the first Friday and Saturday after the 4th of July. This year's dates are July 5th and July 6th.

Office chairs for conference room - Maxine Smith commented that new chairs are needed for the Borough Office conference room. Boss Captain's Armchairs with casters had been researched and Quill had the best price. Maxine Smith made a Motion to purchase 4 chairs from Quill, for the conference room, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.

Welcome Packet- Council Members were given a copy of the welcome packet to review. This packet includes information such as contacts for utility companies, trash pickup, local businesses, etc. and would be given to people who move into the Borough. Martha Baker had compiled the information for the packet and asked for any suggestions for additional information to include.

Maxine Smith complimented Martha Baker on her work on the website. Martha asked that another page be setup for helpful links. The webmaster will need to be contacted to setup the page. The Council gave their approval to go ahead.

At 8:10 pm the Council meeting was continued until February 7, 2013 at 2:00 pm at the Borough Office.

February 7, 2013, at 2:00 PM the Council Meeting reconvened at the Borough Office.

ROLL CALL

Council Members:

Jack Young

Marian Russell-absent

Maxine Smith-arrived at 2:15

Gordon Chilson-absent

Larry Barnes

Brad Hackett

Ron Gontarz

Mayor:

absent

Secretary:

Judy Woythal

Visitor: None

Unfinished Business:

Financing of Police Vehicle- PA Local Government Unit Debt Act.

Attorney Chris Lantz called the Borough Office on Wednesday morning February 6, 2013 for a conference call with an Attorney who was familiar with municipal loans. Jack Young, Ron Gontarz and the Borough Secretary were present for the conference call.

The Council should consider the costs of legal fees to comply with the PA Local Government Unit Debt Act plus the loan interest. It was recommended by the Attorneys that if funds were available it would be in the best interest of the Borough to pay for the Police vehicle outright. Jack Young stated that the options were 1. Ford Credit Financing 2. Northwest Bank loan with Debt Act and 3. Pay for the vehicle outright.

Maxine Smith reported she had spoken with Lisa Guthrie, CPA. Lisa recommended that we use the impact fee money along with the PLGIT funds for the Police vehicle, to save us fees and interest.

After legal consultation and considering compliance with Government Debt Act and to save the Borough \$ 2,000 to \$ 3,000 in fees and interest charges, Council agrees to pay cash for the Police Vehicle. Brad Hackett made a Motion to pay cash for the Police Vehicle, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.

Purchase price of Police Vehicle \$ 29,575.00 - \$ 8,904.48(from 2012 impact fee) - \$ 6,000 (budgeted for 2013) = \$ 14,670.52 (budget overage). Funds will be taken from Borough PLGIT savings account # 12 and reimbursed to that account when funds are available. Ron Gontarz made a Motion to amend the budget to use funds from the PLGIT savings account for the Police Vehicle and to pay that account back, seconded by Brad Hackett. A Roll Call Vote was taken with all members present voting yea.

Maxine Smith made a Motion to adjourn the meeting at 2:30 PM, seconded by Ron Gontarz.

Minutes reported and printed by Judy Woythal, Secretary.