

**BOROUGH OF LAWRENCEVILLE  
REGULAR MEETING  
March 5, 2012**

**CALL TO ORDER**

Jack Young called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

**ROLL CALL**

**Council Members:**

Jack Young  
Marian Russell-absent  
Maxine Smith  
Gordon Chilson-absent  
Larry Barnes - arrived at 7:15  
Brad Hackett  
Ron Gontarz

**Mayor:**

Diana Barnes-arrived at 7:15

**Secretary:**

Judy Woythal

**Visitors:**

Walt Beach	Bill Dincher	Marty Burrows
Donna Blend	Koleen Short	
Judy Thomas – Fire Department Treasurer		Larry Keeney Fire Department President

**APPROVAL OF MINUTES** – Maxine Smith requested a change on page two of the February 6, 2012 minutes, the sentence that reads taxes will need to increase in 2013 should read taxes may increase in 2013. Brad Hackett made a Motion to approve the minutes of February 6th and 29th 2012 with the above change, seconded by Ron Gontarz. All members present voted yea.

**PUBLIC PRESENTATIONS** – Larry Keeney, Lawrenceville Fire Department President, presented a letter from the Fire Department with an offer to purchase the Borough owned vacant lot next to the Fire Department for \$ 10,000. The Council reviewed the letter and Jack Young suggested that a decision not be made at the present time, since there were only 4 Council members present.

Bill Dincher reported it was a quiet month. No permits issued and no violations. He stated he spoke with a few people regarding zoning setbacks and requirements. Bill expressed the need to update the zoning ordinance and zoning map to include definite lines for the zoning areas. Bill had submitted a proposal to work on this. Council will check into updating the ordinance.

7:15 PM Diana and Larry Barnes arrived at the meeting.

Koleen Short asked the Council to consider the letter from the fire department since Larry Barnes had arrived at the meeting. The Council discussed the letter with Larry and Diana Barnes. Ron Gontarz made a Motion to sell the Borough owned vacant lot next to the Lawrenceville Fire Department for \$ 10,000 to the Lawrenceville Fire Department,

seconded by Maxine Smith. A Roll Call Vote was taken with all members present voting yea, except Brad Hackett abstained due to conflict of interest.

**COMMUNICATIONS** – Association dinner will be held on March 15, 2012 in Blossburg. A letter was received from J & L Concessions requesting to rent a space at the Mile Long Sale. The Council discussed allowing setup in the Borough Parking Lot at a \$ 20 rental fee per space plus a deposit fee for cleaning up. Brad Hackett made a Motion to allow J & L Concessions to set up in the Borough Parking Lot at a \$ 20 space rental fee plus deposit for the July 6<sup>th</sup> and 7<sup>th</sup> Mile Long Sale, seconded by Larry Barnes. All members present voted yea.

Maxine Smith commented on the Keystone Mobile Shredding, Inc. proposal we received. This would help with our records management system and document destruction in the Borough Office. The charge for service is a rate of \$ 33.00 per console. Keystone would also offer a shred day for residents at minimal fee. Cintas Document Shredding was contacted in 2011 and their fee was \$ 225 per hour with a minimum of 3 hours.

Maxine Smith made a Motion to accept the proposal from Keystone Mobile Shredding, Inc., seconded by Brad Hackett. A Roll Call Vote was taken with all members present voting yea.

**TREASURER’S REPORT**- Larry Barnes made a Motion to accept the Treasurer’s report, seconded by Brad Hackett. All members present voted yea.

**PAYMENT OF BILLS** – Ron Gontarz made a Motion to pay the bills in the amount of \$ 23,408.69 seconded by Larry Barnes. All members present voted yea.

**MAYOR’S REPORT**- Diana Barnes reported a street sign down on Mechanic & Franklin. Diana asked about 18 Cowanesque Street. Bill Dincher stated that a citation had been issued in regards to trash clean up and we are waiting for the District Court. She also reported that the boy scouts and seniors will be looking for projects to do. The Council suggested park benches, picnic tables and raking at the parks this spring.

#### **COMMITTEE REPORTS**

- A. **Library**- It was reported that the steps are completed, the vinyl work is done. Chilson Brothers had to perform some extra work due to rotted wood. The porch floor may need work in the future, along with rain gutters. These should be considered when we apply to the Krieger Foundation.
- B. **Enforcement/Zoning Officer**-
- C. **Public Works: Streets and Dikes** – The CDBG Grant application was submitted for the James Street Project requesting \$ 56,610.58 with the Borough share of an additional \$ 7,800. The flood protection grant money needs to be spent by June 30, 2012. Ehrlich would like to spray the vegetation in May or June and then perform

**the woodchuck control. Larry Barnes will review the spray quotes from Ehrlich and will give his recommendation at the April Council meeting.**

**D. Personnel and Appointment – The Council reviewed the sample advertisement for a future part-time police officer. It was decided there will be no application fee, during employment random drug testing will be required and the submission deadline will be April 2, 2012.**

**UNFINISHED BUSINESS –**

**Earned Income Tax Ordinance # 242. Larry Barnes made a Motion to adopt the Earned Income Tax Ordinance # 242, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.**

**Veryl Davis Estate – Ord # 243-Hearing scheduled for April 4, 2012 at 6:30 PM.**

**Recodification-Attorney Lantz requested the Borough Secretary to meet with him to discuss.**

**Police Protection- Jack Young reported that the vehicle (to be used as a police vehicle) was purchased and he received a quote from Brad Confer in the amount of \$ 250 to paint the stripes and lettering on the vehicle. Brad Hackett stated the emergency lighting that is needed for the police vehicle would cost about \$ 1,500 from LED outfitters and that he and Bob Scott would install it at no cost.**

**Maxine Smith made a Motion to purchase the emergency lighting from LED outfitters, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.**

**Brad Hackett reported on pricing for a mobile radio \$ 628, portable radio \$ 622 and a used cage \$ 150. Nelson Township has a used mobile radio and we are waiting for a response from them on the cost.**

**Larry Barnes made a Motion to purchase a portable radio, cage and lettering for the police vehicle, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.**

**FEMA-Levee Report regarding Flood Insurance Rate Map needs to be completed. Tim Steed from Hunt Engineers is working on a response to this.**

**Dewberry-Goodkind, Inc.-binder regarding Map revision for the Tioga River needs to be reviewed. Tim Steed from Hunt Engineers will prepare a response letter.**

**Flood Plain Ordinance – Waiting for county to give us a deadline to adopt.**

**Sample Boarding House Ordinance –Council members have a copy to review.**

**NEW BUSINESS**

**Non-profit corporation – Information was received regarding setting up the Non-profit Corporation. The Council chose the name Organization for Betterment of Lawrenceville and to have all Council members, plus the Mayor to be on the Board of Directors of the Corporation with no compensation other than for out-of-pocket expenses.**

**Tax Abatement Ordinance – Council to review sample**

**Clean Up Days April 28<sup>th</sup> and September 22<sup>nd</sup> the secretary will check with Real Disposal regarding accepting tires on Clean Up day.**

**Larry Barnes made a Motion to adjourn the meeting at 8:12 PM, seconded by Ron Gontarz.**

**Minutes reported by and printed by Judy Woythal, Secretary**