

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
April 1, 2013**

CALL TO ORDER

Marian Russell called the Regular Meeting of the Lawrenceville Borough Council to order at 7:00 PM with the Pledge of Allegiance.

ROLL CALL

Council Members:

Jack Young-absent

Marian Russell

Maxine Smith-absent

Gordon Chilson-absent

Larry Barnes

Brad Hackett

Ron Gontarz

Mayor:

Diana Barnes

Secretary:

Judy Woythal

Visitors:

Corey Mosher

Marty Burrows Bev & Bill Shoup

Walt Beach

Richard McKibbins Bill Dincher

Chris Young (adult softball league representative)

APPROVAL OF MINUTES – Larry Barnes made a Motion to approve the minutes from the March 4, 2013, seconded by Ron Gontarz. All members present voted yea.

PUBLIC PRESENTATIONS –Chris Young, adult softball league representative asked the Council permission to use the ball field this year. He reported that they are working on the second ball field and are waiting for the fence to be installed. Tentative date for second field to be open is June 1st. Chris stated that the wooden bleachers need to be painted and asked the Council to purchase the paint. The painting would be done by volunteers. The Council discussed the ball team fees (\$ 300), supplies and liability forms. Brad Hackett made a Motion to purchase the paint for the bleachers, keep the ball team fees at \$ 300 and to require liability forms be completed by the ball team members, seconded by Larry Barnes. All members present voted yea.

Richard McKibbins, Safeguard Neighborhood watch group, reported that a few people attended the Safeguard meeting on March 26, 2013. Richard asked the Council and the Police Department for guidance regarding Neighborhood watch.

The following bids were opened for the 1996 Pennstyle Trailer:

Brad Hackett, Lawrenceville, bid on Pennstyle Trailer	\$ 300.00
--	------------------

Ramon Short, Tioga, bid on Pennstyle Trailer	\$ 426.00
---	------------------

Larry Barnes made a Motion to accept the bid of \$ 426 from Ramon Short for the Pennstyle Trailer, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.

The following bids were opened for the 2003 Mercury Marquis:

William Meachem, Lawrenceville, bid on Mercury Marquis	\$ 2,827.00
Jody Fisher, Lawrenceville, bid on Mercury Marquis	\$ 3,001.00

Larry Barnes made a Motion to accept the bid of \$ 3,001 from Jody Fisher for the Mercury Marquis, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.

COMMUNICATIONS –The Council reviewed a letter from Steve Hoover of DCNR regarding a Street Tree Program. In 1993, trees were planted in on Main Street, Mill Street and Route 49 through a Municipal Tree Restoration Program. Ron Gontarz volunteered to meet with Steve Hoover to evaluate the tree conditions. The Council also appointed Maxine Smith to be involved with the tree program.

TREASURER’S REPORT-Brad Hackett made a Motion to accept the Treasurer’s report, seconded by Larry Barnes. All members present voted yea.

PAYMENT OF BILLS-Larry Barnes made a Motion to pay the bills in the amount of \$ 6,635.97, seconded by Brad Hackett. All members present voted yea.

MAYOR’S REPORT-Mayor Diana Barnes reported that the new police car is here and that she attended the Association Dinner in Blossburg. Scott Henry gave a presentation regarding NTSD school safety. Diana stated that the NTSD is a standout in Tioga County with approach to school safety. On April 4th at 6:00 PM, a Community meeting will be held at Williamson High School, it will be a forum on drug issues in the County. Diana encouraged everyone to attend.

Mayor Diana Barnes thanked Ron Gontarz for going to the Safeguard (Neighborhood Watch) Meeting on March 26, 2013. Diana stated that the Neighborhood Watch needs to work with the Police Department.

POLICE REPORT – Police Chief Corey Mosher read the police report. Corey reported they worked on policies for the Police Department. Corey presented to the Council Resolution Police 1-2013 (A resolution adopting guidelines for Lawrenceville Police Officers when making authorized warrantless summary arrests.) The Council reviewed the Resolution. Brad Hackett made a Motion to adopt Resolution Police 1-2013, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.

Police Chief Corey Mosher gave a presentation regarding guidelines and procedures for Neighborhood Watch. The Police Department General Order 3.1 consists of the establishment and guidelines of Neighborhood Watch. The Lawrenceville Borough’s Neighborhood Watch shall be called “KLS” which stands for Keeping Lawrenceville Safe. Ron Gontarz made a Motion to adopt the Police Department General Order 3.1, seconded by Brad Hackett. A Roll Call Vote was taken will all members present voting yea.

COMMITTEE REPORTS

- A. Library – Kayla Peterson (story hour coordinator) requested permission to purchase some of the books from the scholastic book fair at school for the story hour. She will submit receipt for reimbursement. Larry Barnes made a Motion to allow Kayla Peterson to purchase books for the story hour from the scholastic book fair at the school, seconded by Brad Hackett. All Members present voted yea.**
- B. Enforcement/Zoning Officer- Bill Dincher reported that the complaint on 43 State Street has been closed out. Bill asked about the status on updating the zoning map and ordinance. Attorney Chris Lantz will be contacted again regarding the update.**
- C. Public Works: Streets and Dikes – Ground hog control quote was received in the amount of \$ 1,700 and will be done the week of April 22, 2013. The spray quotes will be revised as the footage has changed on what needs to be sprayed. The Dike grant funds of \$ 4,368.39 will expire on June 30, 2013. The dike committee will decide what to use the funds for.**
- D. Personnel and Appointment – Planning Commission-4 year term, Lucy Losey. Larry Barnes made a Motion to appoint Lucy Losey to another 4 year term to the planning commission, seconded by Ron Gontarz. A Roll Call Vote was taken with all members present voting yea.**

Zoning Hearing Board-Ken Leone’s term on the board is expiring. He submitted to the Council a letter of resignation that he does not want to be reappointed. The Council suggested putting a notice on the water bills that we are looking for a Zoning Hearing Board member. The term is for 3 years.

UNFINISHED BUSINESS –

Recodification-Updating of Zoning Ordinance and Map – Attorney Chris Lantz is preparing the Ordinance. A public hearing and stenographer will be required.

Flood Plain Ordinance-The County deadline to adopt has been delayed until 2015.

Non-Profit Corporation – We are waiting for Lisa Guthrie’s comments.

TARM agreement – We are waiting for a response from Attorney Luschas on the final agreement.

FEMA-regarding levee accreditation-Commissioner’s input. Brad Hackett reported that he spoke with one of the Commissioners and it was not a problem to meet with Council Members, but the Commissioner suggested we get a hold of our Attorney for legal options.

NEW BUSINESS:

Folding Stop Signs-Brad Hackett suggested we purchase Folding Stop Signs that can be placed at the traffic light intersection. These would be used when the electricity goes out.

Bradco Supply has a 30" by 30" folding stop sign for \$ 52 each. Ron Gontarz made a Motion to purchase four 30" by 30" folding stop signs and posts, seconded by Larry Barnes. All members present voted yea.

Street Sweeping-Larry Barnes suggested we contact the Probation Department for community service workers. It helps if the cinders from the street are removed before the street sweeper comes. If workers are not available, the maintenance man can use the blade on the tractor for this. Northern Tier Solid Waste will be contacted to street sweep in May.

Clean Up Day– April 27, 2013 and September 28, 2013 from 8:00 am to 1:00 pm. On Clean Up Day, the Police Department will collect unused/expired medications at the Police Department. Police Chief Corey Mosher reported that there is a new dog warden for our area. His name is Greg Watson and can be reached at 717-433-0434.

Brad Hackett commented on the water that is collecting on the drain on State Street. It drains very slowly. Tim Steed from Hunt Engineers will be contacted.

2013 Bidding Thresholds-below \$ 10,200-no bids, contracts between \$ 10,200-\$18,900 phone bids and over \$18,900 require formal bidding.

Ron Gontarz made a Motion to adjourn the meeting at 8:20 PM, seconded by Larry Barnes.

Minutes reported and printed by Judy Woythal, Secretary.