

**BOROUGH OF LAWRENCEVILLE  
REGULAR MEETING  
December 4, 2017**

**CALL TO ORDER:** The meeting was called to order at 7:00 pm by Council President, Jack Young.

**ROLL CALL:**

**Council Members:**

Jack Young, President	Marian Russell-ABSENT
Larry Barnes, Vice President	Diana McCullough
Judy Kenyon-ABSENT	Mansel O'Dell-ABSENT
Bradley Hackett	

**Mayor:**

Diana Barnes-arrived:  
ABSENT

**Secretary:**

Jill Hall

**Police Department:**

Chief Scott Shutt-arrived 7:08  
pm  
Stevan Mengee

**Visitors:**

Walt Beach	Bill Shoup	Bobby Scott-7:03 pm
Greg Cummings	Cyndy Burrows	Tim Short-7:17 pm
Anna Hotelling	Amy Southard	Paul King
Bev Shoup		

**APPROVAL OF MINUTES:** Larry Barnes motioned to approve the minutes dated November 6, 2017. Bradley Hackett seconded the motion. All present were in favor, none were opposed. Motion Carried.

**PUBLIC PRESENTATIONS:**

- Walt Beach, Lawrenceville Borough Authority Board member, expressed concerns to the council regarding the challenges with the Route 49/Cowanessque Street. Hydrants need to be moved, laterals need to be added for future development of Davis Estates. How is the council going to address the engineering study that is due at the end of the year? The council is unable to do anything with or for the Authority as the Borough does not own the Authority assets and the current Authority Board is not requesting help from the Council.
- Greg Cummings, Larsen Design Group, spoke to the public and the Borough Council. Larsen Design Group is a local company that has a vested interest in the community. Larsen Design would like to work with the borough. The borough would get a full team of qualified professionals by signing a no-cost retainer agreement. It provides the borough a set rate schedule and the 2018 Municipal rate schedule is unchanged from the 2017 rate schedule. With a retainer agreement in place, communication will always be key. Changes will always be agreed upon ahead of time and discussed. Larsen Design is well versed in funding streams to help with grants. Through Larsen Design Group, there will always be an engineer available to the borough on an on-call basis.
- Greg was questioned regarding the Route 49 project. This was not a project that Greg was aware of. Larsen Design would certainly handle the engineering of the project, however if the Authority has hired an engineer already, then professional protocol dictates Larsen Design Group not to step in at this time.
- A motion was made by Diana McCullough to sign the retainer agreement with Larsen Design Group for Larsen Design Group to become Lawrenceville Borough's Engineering Firm for 2018. Bradley Hackett

seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion carried.

**COMMUNICATIONS:** Diana McCullough asked why would the Borough opt of satellite casinos?

**TREASURER'S REPORT:** Bradley Hackett moved to accept the treasurer's report as presented. Larry Barnes seconded the motion. All present were approved, none were opposed. Motion carried.

**PAYMENT OF BILLS:** Bradley Hackett motioned to pay the bills in the amount of \$5,404.14. Diana McCullough seconded the motion. All present were in favor, none were opposed. Motion passed.

**MAYOR'S REPORT: NONE**

**POLICE REPORT:** See attached.

**FIRE DEPARTMENT REPORT:** See attached

- The fire banquet is being held January 27, 2018.

**COMMITTEE REPORTS:**

**A. Library:**

**B. Code Enforcement/Zoning Officer:**

- a. 25 Permits were issued in 2017. A new roof was discovered being put onto a home without a permit. Construction was halted, and permit was purchased immediately.

**C. Public Works/Streets and Dikes:** Dike Management discussion will be discussed after the first of the year.

**D. Public Works/Parks & Recreation:**

**E. Planning Committee:**

**F. Personnel & Appointment:**

**UNFINISHED BUSINESS:**

- The growing of marijuana is subject to review by the zoning board.

**NEW BUSINESS:**

- A 2 mill increase in the rate for property taxes approximates to a \$100.00 a year increase to the average homeowner. The millage rate in the borough has not risen in ten years. The residents within the borough have expressed interest in more police presence.
- Diana McCullough motioned to tentatively adopt the 2018 budget. Larry Barnes seconded the motion. A roll call vote was taken, and the results were as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes, and Jack Young-Yes. Motion carried.
- A motion was made by Diana McCullough to donate \$500 to the 2018 Lawrenceville Days. Bradley Hackett seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion carried.
- A motion was made by Diana McCullough to purchase an iPad for Emergency Management use. Bradley Hackett seconded the motion. All present were in favor, none were opposed.
- It was reported to the council that Robert Penzone III has outstanding Right-To-Know requests in the amount of \$109.50. Per Open Records rules, no further Right-to-Know requests will be fulfilled until this amount is paid.

**MEETING CONTINUED UNTIL DECEMBER 18<sup>TH</sup> AT 7:00 PM**

**BOROUGH OF LAWRENCEVILLE  
CONTINUED MEETING  
December 18, 2017**

**CALL TO ORDER:** The meeting was called to order at 6:58 pm by Council President, Jack Young.

**ROLL CALL:**

**Council Members:**

Jack Young, President

Marian Russell-ABSENT

Larry Barnes, Vice President

Diana McCullough

Judy Kenyon-ABSENT

Mansel O'Dell-ABSENT

Bradley Hackett

**Mayor:**

Diana Barnes-arrived:

ABSENT

**Secretary:**

Jill Hall

**Police Department:**

Chief Scott Shutt-ABSENT

Stevan Mengee-ABSEN T

**Visitors:**

Bev Shoup	Bill Shoup	Kat Helgemo
Paul King	Lena Lewis	Anna Hotelling
Donna Blend	Eddie Wetzel	Chris Lantz-Borough Solicitor

**NEW BUSINESS:**

- Sprint has contacted the borough to inquire about placing a wireless tower within the borough limits. They are currently in the fact-finding phase. However, the borough is not currently ready handle such an inquiry, so the zoning officer has found a sample ordinance on the PSAB website and sent the ordinance to the zoning solicitor for review. The sample ordinance provided by PSAB will help the borough regulate wireless towers.
- A motion was made by Larry Barnes to adopt the 2018 budget as presented. Diana McCullough seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion Carried.
- A motion was made by Diana McCullough to sign the General Code agreement to codify the Borough Ordinances. Bradley Hackett seconded the motion. A roll call vote was taken. The results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough- Yes and Jack Young-Yes. The motion carried.

**EXECUTIVE SESSION:** The council entered executive session at 7:02 pm for legal matters. The council exited executive session at 7:34 pm.

- A motion was by Bradley Hackett to appoint Cynthia Burrows to the expiring seat on the Water Authority Board. This seat is currently held by Mansel O'Dell. The is a 5-year term beginning January 1, 2018, ending December 21, 2022. This motion was seconded by Diana McCullough. A roll call vote

was taken, and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion carried.

- A motion was made by Diana McCullough to adopt Resolution 380-2017, The Disposition of Records. Larry Barnes seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough- Yes and Jack Young-Yes. Motion carried. This resolution mandates which records are to be disposed of.
- A motion was made by Bradley Hackett to Tentatively adopt Ordinance 280-2017. Diana McCullough seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough-Yes and Jack Young-Yes. Motion carried. The ordinance will be advertised in the paper prior to official adoption.
- Diana McCullough thanked the townspeople for allowing her to serve to the community. It has been her pleasure and she hopes to do so again.

**Adjourn:** Larry Barnes motioned to adjourn at 7:44 pm. Bradley Hackett seconded the motion. None were opposed.

**ADJOURN:** Diana McCullough motioned to adjourn at 8:20 pm. Larry Barnes seconded the motion. All present were in favor. None were opposed. Meeting adjourned at 8:32 pm.

Respectfully Submitted: Jill Hall, Borough Secretary/Treasurer