

**BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
November 6, 2017**

CALL TO ORDER: The meeting was called to order at 6:58 pm by Council President, Jack Young.

ROLL CALL:

Council Members:

Jack Young, President
Larry Barnes, Vice President
Judy Kenyon-ABSENT
Bradley Hackett

Marian Russell-ABSENT
Diana McCullough
Mansel O'Dell-ABSENT

Mayor:

Diana Barnes-arrived: 7:07pm

Secretary:

Jill Hall

Police Department:

Chief Scott Shutt
Stevan Mengee

Visitors:

Eddie Wetzel	Bev Shoup	Bill Shoup
Paul King	Michael Peters	Amy Southard
Cyndy Burrows	Kat Helgemo (7:40)	Jerry Bryant (7:40)

APPROVAL OF MINUTES: Bradley Hackett motioned to approve the minutes dated October 2, 2017. Larry Barnes seconded the motion. All present were in favor, none were opposed. Motion Carried.

PUBLIC PRESENTATIONS:

- Michael Peters, Of General Code, presented to the Council a presentation regarding the reasons to codify the borough ordinances. Codification is defined as “combining disparate ordinances into a unified, single body of law.” The council will consider codifying the borough ordinances in the upcoming budget year.

COMMUNICATIONS: There was no discussion on the minutes.

TREASURER’S REPORT: Diana McCullough moved to accept the treasurer’s report as presented. Larry Barnes seconded the motion. All present were approved, none were opposed. Motion carried.

PAYMENT OF BILLS: Diana McCullough motioned to pay the bills in the amount of \$21,040.52. Bradley Hackett seconded the motion. All present were in favor, none were opposed. Motion passed.

MAYOR’S REPORT: The mayor asked the borough council to consider moving Trick or Treating in the borough to the Saturday prior to Halloween. She commented that many kids were too tired to be in school after a night of trick-or-treating. It was also discussed whether or not to have a Trunk-or-Treat sponsored by the borough to be held at the Fire Hall where organizations and individuals could decorate car trunks and hand out candy.

POLICE REPORT: See attached.

- Diana McCullough motioned to pay the new police officer, Stevan Mengee, \$13.00/hr. Bradley Hackett seconded the motion. All present were in favor. None were opposed. Motion carried.

FIRE DEPARTMENT REPORT:

- 10 calls last month
- The department has applied for the 2018 state grant
- The department did not receive the FEMA grant, but they will reapply.
- The department is considering coordinating with the local church to resurrect lighting a Christmas tree in Chilson park.

COMMITTEE REPORTS:

A. Library:

B. Code Enforcement/Zoning Officer:

- a. The income survey results are in and due to the positive results of the survey, the grants are now accessible to the borough, so taxpayer monies will not be spent for borough rehabilitation projects.

C. Public Works/Streets and Dikes:

- a. No update on a filler for the ground hog holes on the dike
- b. Burr Oak is not rotten per the arborist that came to check on it.
- c. Storm drain that was on the DEP “watch list” is now repaired and is no longer an item on the levee inspection report
- d. The Army Corp would like a mitigation plan in place regarding “Should the Burr Oak Tree fall” ...This would help the borough get back into the Army Corps levee program which opens avenues for dike grants.

D. Public Works/Parks & Recreation:

E. Planning Committee:

F. Personnel & Appointment:

- a. CCCCCC

UNFINISHED BUSINESS:

- Marijuana facilities guidelines are made at the state level. Whether or not a facility enters the borough is not a borough a decision, WHERE and how the facility is dealt with can managed at the borough level. The growing of marijuana is considered a factory whereas a dispensary is considered a business and there are defined rules at the state level.
- The council needs to be considering budget. It is due at the end of the year.

NEW BUSINESS:

- It was decided that the newspaper should not be renewed by the secretary
- The PA Unemployment division offers a yearly non-refundable solvency to be paid by the borough based upon the amount of payroll paid in the prior year. This fee allows the borough to dispute unemployment claims made throughout the upcoming year. It was decided to not have the secretary pay the solvency fee.
- A motion was made by Larry Barnes to charge \$75/hr for boom tractor services on residential properties and \$50/hr for mowing services on residential properties within the borough. Diana McCullough seconded the motion. All present were in favor and none were opposed. Motion carried.
- Diana McCullough motioned to allow an Emergency Management Reserve account to be established at Citizens and Northern Bank. The signature authorization for Emergency Management Reserve Account will be the President of Council, and the current Emergency Management Coordinators. Bradley Hackett seconded the motion. All present were in favor. None were opposed.
- Diana McCullough motioned to establish a police reserve savings account at Citizen and Northern Bank with President and Vice President as signatories. Larry Barnes seconded the motion. All present were in favor and none were opposed. Motion carried
- Larry Barnes motioned to accept the bid proposal from Alan J. Leonard for snow plowing for 2017-2018. This is a monthly contract and the price is \$75/hr. Diana McCullough seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, Diana McCullough- Yes, and Jack Young-Yes. Motion carried.
- Diana McCullough motioned to Adopt Resolution #379-2017, The Tioga County Hazard Mitigation Plan. Bradley Hackett seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Bradley Hackett-Yes, and Diana McCullough-Yes, and Jack Young-Yes. Motion carried.
- Larry Barnes motioned to adopt the proposed 2018 council meeting date schedule. Bradley Hackett seconded the motion. All present were in favor. None were opposed. Motion carried.

Executive Session: The council entered an executive session at 8:10 pm and exited at 8:17 pm for legal matters.

ADJOURN: Diana McCullough motioned to adjourn at 8:20 pm. Larry Barnes seconded the motion. All present were in favor. None were opposed. Meeting adjourned at 8:32 pm.

Respectfully Submitted: Jill Hall, Borough Secretary/Treasurer