

BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
April 2, 2018

CALL TO ORDER: The meeting was called to order 7:01 PM by Council President, Kathryn Helgemo with the Pledge of Allegiance.

ROLL CALL:

Council Members:

Jack Young-
Larry Barnes
Judy Kenyon -ABSENT
Anneliese Hotelling

Kris Davis
Kathryn Helgemo
Robert Penzone

Mayor:

Robert Scott, Jr

Secretary: Jill Hall

Police Department:

Chief Scott Shutt- absent
Stevan Mengee-

Visitors:

Wayne Gray, Fair District, PA	Eddie Wetzel	Terry Gleason
Brad Hackett	Sharon Breigtenbeck, Fair District, PA	Donna Blend
Cleo Russell	Cyndy Burrows	Paul King
Dennis Weaver	Grace Kirwin	Michael Kirwin
Bev Shoup	JoAnne Weaver	Tim Short
Koleen Short		

LIBRARY:

- The library was awarded \$5,000 from the Kreiger Foundation to complete \$4500 in electrical upgrades and \$500 towards the annual story hour.
- Citizen and Northern Bank placed Easter raffle baskets at the borough office and at the Tioga Branch of Citizen and Northern. All proceeds will benefit the Bostwick-Perry Memorial Library.
- Books with Buster will be April 26, 2018 at 6:30
- Volunteers are still needed to tend the library on Tuesdays and Thursdays.

PUBLIC PRESENTATIONS:

- Dennis Weaver is running for PA State Representative and would appreciate your vote. He is running to fill the vacancy left by Matt Baker. Voting is May 15, 2018.
- Wayne Gray and Sharon Brightonbeck represented a nationwide, non-partisan organization to eliminate gerrymandering of voting districts.
- Cyndy Burrows questioned what was happening with the legalities between the Borough and the Authority. Cyndy wanted to publicly back Paul King. Her opinion is that she can see progress he is making on grant proposals and bettering the plants. Cyndy asked where did the \$200,000 go that the borough loaned the Authority for use on capital projects?

- Eddie Wetzel revisited placing “No motorized Vehicles” signs on either end of the dikes. Eddie also submitted a verbal \$25.00 bid for the unused flag pole behind the borough office building.
 - A motion was made by Jack Young to sell the remnant flag pole for \$25.00 to Eddie Wetzel, as is. Anna Hotelling seconded the motion. A roll call vote was taken, and the results are as follows: Jack Young-YES, Larry Barnes-YES, Anna Hotelling-YES, Kris Davis-YES, Robert Penzone-YES, Kathryn Helgemo-YES. Motion carried.

MINUTES: Kris Davis motioned to approve the minutes with updates (Robert Penzone changed from Robert Kenyon on 2nd page and motion to pay Scott, Kathryn Helgemo voted YES). Larry Barnes seconded the motion. A roll call vote was taken, and the results are as follows: Jack Young-YES, Larry Barnes-YES, Anna Hotelling-YES, Kris Davis-YES, Robert Penzone-NO, and Kathryn Helgemo-YES.

COMMUNICATIONS: No discussion

TREASURER’S REPORT: Larry Barnes motioned to approve the Treasurer’s Report as presented. Anna Hotelling seconded the motion. A roll call vote was taken, and the results are as follows; Jack Young-Yes, Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-No, Robert Penzone-No and Kathryn Helgemo-Yes. Motion carries.

PAYMENT OF BILLS: Anna Hotelling motioned to pay the bills as presented. Larry Barnes seconded the motion. A roll call vote was taken, and the results are as follows: Jack Young-YES, Larry Barnes-YES, Anna Hotelling-YES, Kris Davis-NO, Robert Penzone-NO, and Kathryn Helgemo-YES. Motion carried.

MAYOR’S REPORT: Dave Slusser is offering 2 years of firearms qualifications to the local boroughs/townships for \$600.00. The mayor would like to see the borough opt in.

- Jack Young motioned to allocate up to \$600.00 payable to Dave Slusser for firearms training that will benefit Lawrenceville Police Department. A roll call vote was taken, and the results are as follows: Jack Young-YES, Larry Barnes-YES, Anna Hotelling-YES, Kris Davis-YES, Robert Penzone-YES, and Kathryn Helgemo-YES. Motion carried.

POLICE REPORT: See attached.

FIRE DEPARTMENT REPORT: See attached

- The Easter Egg hunt was a huge success!

COMMITTEE REPORTS:

A. Code Enforcement/Zoning Officer:

- 20 Cowanesque Street has a lien on it for vermin eradication. The owner cannot be located so no further action on other zoning issues can be taken because the owner cannot be found.

B. Public Works/Streets and Dikes:

- Streets to be Swept April 9th.
- Larry will update on ground hog hole filler at the next meeting.
- Bobby Scott will meet with Brad Hackett, EMC, regarding an Emergency Action Plan for the dikes. (a levee inspection report action item).

- Encroaching items will need to be moved 10 feet from the dike toe. (a levee inspection action item)
 - Current water filter manufacturer is obsolete.
 - Researching if water plant filtration system should be replaced with pod system or just replace the current filtration with new greensand. The current greensand replacement permit is still valid.
 - Well 2 is being put on-line after years of being off-line. This will help avoid employee overtime.
- C. Public Works/Parks & Recreation:
- The Cherry Street Park was awarded \$1,000 for new mulch.
- D. Planning Committee:
- E. Personnel & Appointment:
- F. LWSD:
- The sewer plant was hydraulically overloaded every day in the month of March 2018.
 - Larsen Design Group is seeking alternatives to sludge management for the winter months, as having the sludge hauled off is a costly venture.
 - There is now a 500-gallon tank at the sewer plant for off-road diesel.
 - There is now internet access at both plants, opening the door at the water plant for the water probe to be given to the borough by the county for the water monitoring system.
 - Standard Operating Procedure for the Chlorine Rooms at both plants is written, posted and to be followed. Both chlorine rooms are now safety-compliant for our employees.
 - The 2018 Lawrenceville Borough Authority budgeted revenue is for \$282,000. It appears that the revenue run rate after the first quarter of 2018 will be \$380,000. The discrepancy is being researched.
 - 61 Main Street has been sold, is being torn down and replaced with senior apartments. Right now, a permit cannot be issued due to the DEP EDU (Equivalent Dwelling Units) limits.

UNFINISHED BUSINESS:

- Jack Young motioned to accept the Ehrlich Vegetation quotes as presented for the 2018 season. Larry Barnes seconded the motion. A roll call vote was taken, and the results are as follows: Jack Young-YES, Larry Barnes-YES, Anna Hotelling-YES, Kris Davis-YES, Robert Penzone-YES, and Kathryn Helgemo-YES. Motion carried.

NEW BUSINESS:

- Anna Hotelling motioned to keep the office hours at 9:00 am-3:00 pm. Larry Barnes seconded the motion. A roll call vote was taken, and the results as follows: Jack Young-YES, Anna Hotelling-YES, Larry Barnes-YES, Kris Davis-NO, Robert Penzone-NO, and Kathryn Helgemo-YES. Motion carried.
- A motion was made by Larry Barnes to renew the TCDC (Tioga County Development Corporation) membership for 2018 at the \$100 level. Kris Davis seconded the motion. A roll call vote was taken, and the results are as follows: Jack Young-YES, Larry Barnes-YES, Anna Hotelling-YES, Kris Davis-YES, Robert Penzone-YES, and Kathryn Helgemo-YES. Motion carried.

- Jack Young motioned to advertised Ordinance 282-2018, adoption of stop signs at intersection of James Street, Cherry Street and Buffard's Estate. Larry Barnes seconded the motion. A roll call vote was taken, and the results are as follows: Jack Young-YES, Larry Barnes-YES, Anna Hotelling-YES, Kris Davis-YES, Robert Penzone-YES, and Kathryn Helgemo-YES. Motion Carried.
- Jack Young motioned to continue the meeting within the next 10 days to discuss legal matters and any other borough business that may arise. Anna Hotelling seconded the motion. A roll call vote was taken, and the results are as follows: Jack Young-YES, Larry Barnes-YES, Anna Hotelling-YES, Kris Davis-YES, Robert Penzone-NO, Kathryn Helgemo-YES. Motion Carried.

MEETING CONTINUED

BOROUGH OF LAWRENCEVILLE
CONTINUED MEETING
April 12, 2018

CALL TO ORDER: The meeting was reconvened at 6:00pm by Council President, Kathryn Helgemo with the Pledge of Allegiance.

ROLL CALL:

Council Members:

Jack Young-
Larry Barnes
Judy Kenyon -ABSENT
Anneliese Hotelling

Kris Davis
Kathryn Helgemo
Robert Penzone

Mayor:

Robert Scott, Jr

Secretary: Jill Hall

Police Department:

Chief Scott Shutt- absent
Stevan Mengee-

Visitors:

Evan Tanner	Grace Kirwin	Michael Tanner
Donna Blend	Paul King	Mansel O'Dell
Chris Lantz	Cyndy Burrows	Gordon Chilson
Cleo Russell		

Public Presentations:

- Gordon Chilson had questions.

Executive Session: For legal reasons-entered into session at 6:01 pm. Exited at 6:18 pm.

- A motion was made by Jack Young to authorize the borough officers to sign the Release Following Judgement. The motion was seconded by Larry Barnes. A roll call vote was taken, and the results are as follows: Anna Hotelling-YES Jack Young-YES, Larry Barnes-YES, Kris Davis-NO, Robert Penzone-Abstained, and Kathryn Helgemo-YES. Motioned carried.

Personnel and Appointment:

- A motion was made Larry Barnes and seconded by Anna Hotelling to appoint Terry Gleason to the Planning Commission for 4 years (2018-2021). A roll call vote was taken, and the results are as follows: Anna Hotelling-YES, Larry Barnes-YES, Jack Young-YES, Kris Davis-YES, Robert Penzone-YES, and Kathryn Helgemo-YES. Motion carried.

Old Business:

- A motion was made by Anna Hotelling and seconded by Kris Davis to accept the drug policy as presented for adoption as borough policy. A roll call vote was taken, and the results are as follows: Anna Hotelling-YES, Larry Barnes-YES, Jack Young-YES, Robert Penzone-YES, Kris Davis-YES, and Kathryn Helgemo-YES. Motion carried.
- A motion was made by Larry Barnes and seconded by Anna Hotelling to accept the quote from Larry Locksmithing for security cameras in the amount of \$1025. A roll call vote was taken, and the results are as follows: Anna Hotelling-YES, Larry Barnes-YES, Jack Young-YES, Robert Penzone-YES. Kris Davis-Yes, and Kathryn Helgemo-YES. Motion Carried.
- A motion was made by Anna Hotelling and seconded by Larry Barnes to send Amy Southard to the course “Duties of the Planning commission”. A roll call vote was taken, and the results are as follows: Anna Hotelling-YES, Larry Barnes-YES, Jack Young-YES, Robert Penzone-YES, Kris Davis-YES, an Kathryn Helgemo-YES. Motion Carried.
- A motion was made by Larry Barnes and seconded by Anna Hotelling to send Jill Hall, borough secretary to the PSAB conference “Your Role as a Municipal Secretary or Administrator” at a cost of \$200.00. A roll call vote was taken, and the results are as follows: Anna Hotelling-YES, Larry Barnes-YES, Jack Young-YES, Robert Penzone-YES, Kris Davis-NO, and Kathryn Helgemo, YES. Motion Carried.

ADJOURN: