

BOROUGH OF LAWRENCEVILLE
REGULAR MEETING
May 7, 2018

CALL TO ORDER: The meeting was called to order 6:59 PM by Council President, Kathryn Helgemo with the Pledge of Allegiance.

ROLL CALL:

Council Members:

Jack Young-ABSENT
Larry Barnes
Judy Kenyon -ABSENT
Anneliese Hotelling

Kris Davis
Kathryn Helgemo
Robert Penzone

Mayor:

Robert Scott, Jr

Secretary: Jill Hall

Police Department:
Chief Scott Shutt
Stevan Mengee

Visitors:

Wayne Gray, Fair District, PA	Amy Southard	Paul King
Sue King	Jerry Bryant	Bev Shoup
Bill Shoup	Sharon Wetzel	Brad Hackett
Koleen Short	Rose Delia	Cyndy Burrows
Kathy Null	Cleo Russell	Mansel O'Dell
Donna Blend		

LIBRARY:

- Volunteers are still needed to tend the library on Tuesdays and Thursdays.
- The annual Story Hour at the Library will be June 28th-10:00 – 11:30 am.
- Books with Buster will be Thursday, June 7th at 6:30 pm
- The Kreiger Grant electrical upgrades are completed.

PUBLIC PRESENTATIONS:

- Mansel O'Dell said he spoke with PSAB regarding the length of time persons can speak during a meeting. Mansel also spoke regarding moving encroachments from the toe of the levee. Mansel offered to contact other government offices for the borough and Mansel was directed not to speak to government entities on behalf of the Borough of Lawrenceville.
- Sharon Wetzel commented that motorized vehicles are continuing to ride upon the dikes. Wondered if adding more "No Motorized vehicles" signs on either end of the dike would cease the activity.
- Wayne Gray, Fair Districts, PA: representing a nationwide, non-partisan organization to eliminate gerrymandering of voting districts, presented a resolution he would like signed and mailed back to him.
- Cleo Russell had Open Records questions.
- MINUTES: Larry motioned to approve the minutes as presented. Anna seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-Yes, Robert Penzone-No, and Kathryn Helgemo-Yes. Motion Carried.

COMMUNICATIONS: There was a discussion regarding cold-filler for potholes.

TREASURER'S REPORT: Larry Barnes motioned to accept the Treasurer's report. Anna Hotelling seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-No, Robert Penzone-No, and Kathryn Helgemo-Yes. Motion carried.

PAYMENT OF BILLS: Larry Barnes motioned to pay the bills as presented and Anna Hotelling seconded the motion. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-No, Robert Penzone-No and Kathryn Helgemo-Yes. Motion carried,

MAYOR'S REPORT: Dave Slusser has completed his training that the borough helped fund and Dave is excited to begin working with the officers of the borough.

POLICE REPORT: See attached.

FIRE DEPARTMENT REPORT: See attached

- The Borough Emergency Management Coordinator is meeting with private residents on Ryon Circle regarding emergency access for Ryon Circle. This meeting will take place May 15th at the fire station and council members are encouraged to attend.

COMMITTEE REPORTS:

- A. Code Enforcement/Zoning Officer:
- B. Public Works/Streets and Dikes: Larry Barnes has not found a rentable machine available to fill ground hog holes. Robert Scott to follow-up on Emergency Action Plan and Mitigation Plan for Tree on the dike.
- C. Public Works/Parks & Recreation: The white fence at the ball field is in disrepair. Jerry should repair.
- D. Planning Committee:
- E. Personnel & Appointment: Kris Davis is working on a personnel handbook. There was a discussion around whether a timeclock was needed for borough employees. No resolution currently.
 - A motion was made by Anna Hotelling and seconded by Kris Davis to accept the Personnel and Holiday Policy as presented. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-Yes, Robert Penzone-Yes, and Kathryn Helgemo-Yes. Motion carried.
- F. LWSD:
 - GIS mappers will be in the borough, tomorrow, May 8th, to GIS map the whole water and sewer lines within the borough, including the trailer court. This is at no cost to the borough. All curb stops, intersections, hydrants, and lines will be available to the water and sewer department to view on-line.
 - Three Grants have been submitted for review and if obtained will be used to rehabilitate the water and sewer lines and plants.
 - The borough solicitor is currently drafting an ordinance for review that will allow the borough to charge residents three times the normal sewer rate if the water and sewer department is not allowed to inspect a property for illegal dumping into the sewer lines, such as sump pumps.
 - A motion was made by Anna Hotelling and seconded by Larry Barnes to adopt Ordinance No: 283-2018, Water Rate Resolution and Dissolution of the Lawrenceville Borough Authority. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-Yes, Robert Penzone-No, and Kathryn Helgemo-Yes. Motion Carried.

- A motion was made by Anna Hotelling and seconded by Larry Barnes to adopt Ordinance NO. 284-2018, Attorney Fee Ordinance for LWSD (Lawrenceville Water & Sewer Department) For Unpaid Fees. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-Yes, Robert Penzone-No, and Kathryn Helgemo-Yes. Motion carried.
- A motion was made to set bulk-water-rate sales for out-of-town residents at \$20/1,000gal, with the stipulation allowing Robert Penzone to research local municipalities for price comparisons. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-Yes, Robert Penzone-Yes, and Kathryn Helgemo-Yes. Motion Carried.

Unfinished Business:

New Business:

- A motion was made by Kris Davis and seconded by Anna Hotelling to sign and send the letter to enter the National Levee Inventory Review Program. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-Yes, Robert Penzone-Yes, and Kathryn Helgemo-Yes. Motion Carried.
- A motion was made by Anna Hotelling and seconded by Larry Barnes to authorize the solicitor to sign and send the end-of-the-year legal matter letter to the auditor. A roll call vote was taken, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-Yes, Robert Penzone-No, and Kathryn Helgemo-Yes. Motion carried.
- A motion was made by Robert Penzone and seconded by Kris Davis to abolish the position of Transition manager as of May 7th, 2018. A roll call vote was taken, and the results are as follows: Larry Barnes-No, Anna Hotelling-No, Kris Davis-Yes, Robert Penzone-Yes, and Kathryn Helgemo-No. Motion defeated.
- A motion was made Anna Hotelling and seconded by Larry Barnes to keep Paul King as the Transition Manager until further notice. This motion was amended to read: Motion to appoint Paul King as Operational Superintendent until further notice. A roll call vote was taken on the amended motion, and the results are as follows: Larry Barnes-Yes, Anna Hotelling-Yes, Kris Davis-No, Robert Penzone-No, Kathryn Helgemo-Yes. Motion carried.

ADJOURN: Kris Davis motioned to adjourn at 9:28 pm. Anna Hotelling seconded the motion. All were in favor. None were opposed.

Respectfully submitted,
 Jill Hall
 Secretary/Treasurer.