

BOROUGH OF LAWRENCEVILLE  
 REGULAR MEETING  
 August 6, 2018

CALL TO ORDER: The meeting was called to order 7:00 PM by Council President, Kathryn Helgemo, with the Pledge of Allegiance.

ROLL CALL:

Council Members:

Diana McCullough  
 Larry Barnes  
 Judy Kenyon -ABSENT  
 Anneliese Hotelling

Kris Davis-ABSENT  
 Kathryn Helgemo  
 Robert Penzone-ABSENT

Mayor:

Robert Scott, Jr  
 Secretary: Jill Hall

Police Department:  
 Chief Scott Shutt

Visitors:

Bev Shoup	Carl Cox	Brad Hackett
Marty Burrows	Linda Cox	Zach Mosso
Bill Shoup	Koleen Short	Kathy Null
Sue King	Donna Blend	Anna Muth
Paul King	Charlotte Keyes	Cyndy Burrows
Terry Gleason	Lucy Wagers	
Eddie Wetzel	Amy Southard	

LIBRARY: The main computer in the library is no longer functioning. Thankfully, a full backup had been made previously so no data has been lost. Maybe a computer purchase can be submitted to the Kreiger foundation in 2019.

- Volunteers are still needed to tend the library on Tuesdays and Thursdays.
- Books with Buster will be August 23rd at 6:30.

PUBLIC PRESENTATIONS:

- Koleen Short asked how much money had been spent to-date for Larsen Design Group. She was referred to the office during operating hours. She also questioned why Larsen Design Group was going to be on-site during the greensand replacement process. The answer was that the PADEP mandates a professional engineer be on-site overseeing the process.

Due to the resignation of Jack Young, President Kathryn Helgemo restructured the borough committees:

Personnel:

- Anna Hotelling
- Diana McCullough
- Cyndy Burrows
- Charlotte Keyes

Finance:

- ∞ Anna Hotelling
- ∞ Diana McCullough
- ∞ Kathryn Helgemo

Dikes:

- Kris Davis
- Eddie Wetzell
- Larry Barnes

Streets:

- ∞ Kris Davis
- ∞ Larry Barnes
- ∞ Robert Penzone

Building:

- Kris Davis
- Larry Barnes
- Robert Penzone

Recreation:

- ∞ Kris Davis
- ∞ Robert Scott, Jr.
- ∞ Robert Penzone

Library:

- Amy Southard
- Kris Davis
- Anna Hotelling
- Sophia Davis

Police:

- ∞ Robert Scott, Jr
- ∞ Diana McCullough
- ∞ KOLEEN SHORT

MINUTES: Larry Barnes motioned to accept the minutes dated July 13, 2018. Diana McCullough seconded the motion. All were in favor. None were opposed.

COMMUNICATIONS: No discussion on the communications.

TREASURER'S REPORT: Larry Barnes motioned to accept the Treasurer's report as presented. Diana McCullough seconded the report. All were in favor. None were opposed.

PAYMENT OF BILLS: Diana McCullough motioned to pay the bills. Larry Barnes seconded the motion. All were in favor. None were opposed.

MAYOR'S REPORT:

- The mayor will reopen the discussion with Lawrence Township regarding shared police services and mutual police aid.

POLICE REPORT:

- A motion was made by Anna Hotelling and seconded by Larry Barnes to hire Zachary Mosso as the new part-time police officer for the Borough of Lawrenceville to work 20 hours a week (nights and weekends) at \$14/hr. All present were favor, none were opposed. Motion carried.
- Zachary Mosso was sworn in as the new part-time police officer for the Borough of Lawrenceville by Mayor Robert Scott, Jr.

- A motion was made by Diana McCullough to use ACT 13 funds to purchase a new safety vest for newly-hired police officer Zachary Mosso. Larry Barnes seconded the motion. All presented were in favor. None were opposed. Motion carried.
- A motion was made Diana McCullough to send newly hired police office Zachary Mosso to speed enforcement training. Anna Hotelling seconded the motion. All present were favor, none opposed. Motion carried.
- A motion was made by Diana McCullough to allow Justice, police dog in-training, to ride in police vehicle with Zachary Mosso, provided insurance carrier accepts this motion. Anna Hotelling seconded the motion. All present were favor, none were opposed. Motion carried.

FIRE REPORT: Brad Hackett verbally gave the fire report. He was also concerned regarding whether or not borough employees were no longer allowed to leave during the day to fight fires. Brad was assured that employees of the borough could leave their borough employment to provide civic duties.

EXECUTIVE SESSION: Entered at 7:44 pm for personnel and legal matters: Exited at 7:53 pm.

It was determined that the borough will help any and all employees who need it to garner, retain and renew drivers' licenses.

#### COMMITTEE REPORTS:

- A. Code Enforcement/Zoning Officer: No update
- B. Public Works/Streets and Dikes: No Update. Council President would like an update next meeting.
- C. Public Works/Parks & Recreation: No update.
- D. Planning Committee: Members are needed.
- E. LWSD:
  - It was reported that the borough failed the LMI (low-to-moderate income) survey by 5 (FIVE) surveys. This means that the borough cannot apply for the \$750,000 Competitive grant. However, the borough is contesting the income survey result because if anyone looks around, it can determine that the Borough of Lawrenceville is not high income.
  - DEP is demanding that we fix the infiltration issues within the borough sewer lines. The borough MUST begin to look for ways to finance this: grants, loans, and/or a combination of the two. The LWSD is meeting with the USDA to discuss the \$4 billion that has just been released by the federal government to the states impacted by flooding, PA being one, to determine if the borough is eligible for any of those monies and whether or not the borough can afford the monies.
  - The PA Small Water and Sewer \$500,000 grant announcement has been delayed until sometime in September.
  - The greensand project has been delayed because the media is caught in customs, but the project is slated to be completed by mid-September.
  - All of the hydrants in the borough have been painted.
  - DEP mandated hydrant flushing is completed.
  - Water line repairs to Main Street, State Street and Mechanic Street are completed.
  - An uninterruptible power supply for the flocculators at the water plant needs to be considered.
  - A motion was made by Diana McCullough to approve the CCTV Bid as presented by Diversified Infrastructure for \$55,700.00. Larry Barnes seconded the motion. All present were in favor, none were opposed. Motion carried.

**Unfinished Business:**

- A motion was made by Diana McCullough to join PA WARN, Resolution 384-2018, and designate the Director of LWSD as officiant. Anna Hotelling seconded the motion. All present were in favor, none were opposed. Motion carried.

**New Business:**

- A motion was made Anna Hotelling and seconded by Larry Barnes to add Diana McCullough as a signor to all Lawrenceville Borough bank accounts at Citizens and Northern Bank and PLGIT. All present were in favor. None were opposed. Motion carried.
- A motion was made by Larry Barnes to adopt Resolution 383-2018, Tioga County 2018 Emergency Response Operations Plan. Diana McCullough seconded the motion. All present were in favor. None were opposed.
- A motion was made by Diana McCullough and seconded by Larry Barnes to adopt Resolution 385-2018, an amendment to Amendment to Resolution #332 – A Policy Regarding Requests for Public Records Pursuant To The Right To Know Law stating that any Right to Know request expecting to exceed \$20 will need to be prepaid. And also stating, Council Members and other elected officials are not omnipotent and are to be held to the same Right-To-Know standards as the general public.

**ADJOURN:** Diana McCullough motioned to adjourn at 9:15 pm. Anna Hotelling seconded the motion. All were in favor, none were opposed.

Respectfully submitted,  
Jill Hall  
Secretary/Treasurer.