BOROUGH OF LAWRENCEVILLE

SPECIAL MEETING

July 22, 2019

CALL TO ORDER: The meeting was called to order 6:00PM by Council President, Kathryn Helgemo, with the Pledge of Allegiance.

ROLL CALL:

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| Council Members: | |  | |
| Kathryn Helgemo  Larry Barnes - A | |  | | --- | | Mayor: | | Robert Scott, Jr | | Secretary:  Meagan A. Hutcheson | |
| Diana McCullough |  | |
| Cyndy Burrows | Police: | |
| Anneliese Hotelling -A | Chief Scott Shutt - A | Fire Department: | |
| Kris Davis -A | Zachary Mosso - A | Chief Brad Hackett -A | |
| Robert Penzone |  |  | |

Visitors:

|  |  |  |
| --- | --- | --- |
| Gordon Chilson (6:01) | Cleo Russell | Karin Penzone |
| Mike Kirwin |  |  |

**NEW BUSINESS:** Kathryn Helgemo opened discussion with two different options to better train our newly hired LWSD secretary/treasurer. First option is to have Diversified Technology come in and train her for four hours on water and sewer billing at a cost of $600. As a second option we could have previous LWSD secretary/treasurer; Amy Southard train her on everything for approximately forty hours which would cost us close to $500. Robert Penzone asked about the option to have Amy cross train the borough secretary/treasurer as well. It was agreed to look into legalities of that.

Diana McCullough made a motion to pay Amy Southard for a maximum of forty hours of training. Cyndy Burrows seconded the motion. Absent votes; Larry Barnes, Kris Davis, and Anna Hotelling. Roll call vote; Diana McCullough; Yes, Cyndy Burrows; Yes, Robert Penzone; Yes, Kathryn Helgemo; Yes. All were in favor. Motion carried.

Concerning residents that did not call in for a water meter to use excess amounts filling a pool or yard work; it was decided to send out a reminder on next bill to make sure if residents want the discount they need to reserve a meter for all future additional water usage.

Diana McCullough suggested that we present Annie’s Market & Deli with a Certificate of Appreciation. All council members to sign.

**ADJOURN:** Diana McCullough made a motion to adjourn meeting at 6:22PM. Cyndy Burrows seconded the motion. Meeting adjourned.

Respectfully Submitted,

Meagan A. Hutcheson

Secretary