

AGENDA
April 21, 2020
7:00 pm – Via Conference Call

1. Call to Order
2. Pledge of Allegiance
3. Minutes of Previous Meetings – March 2nd Regular Meeting
4. Communication/Correspondence
 - Erb Inspections, Inc. – March Activity Report – Two (2) Permits Issued
5. For the Information of the Board
 - Completed all Quarterly and Year End Payroll Reports
 - Borough requested a check, in the amount of \$2556.32, from PA Department of Revenue – Employer Withholding – Pending
 - Submitted Invoice # 3 and Invoice # 4, from Insight Pipe Contracting, to PA Small Water and Sewer Grant for Reimbursement – Pending
 - Received email from DCED – Received Executed Change Orders from Insight Pipe and/or Larson Design for DCED – Waiting for Approval from Council
 - Statement of Financial Interests Forms are due May 1, 2020
 - Submitted Act 13 - Usage Report for Calendar Year Reporting 2018
 - Act 13 – 2016 Calendar Year Board Approved Budget – Past Due
 - Act 13 – Usage Report for Calendar Year Reporting 2017 – Past Due
 - Liquid Fuels Tax Fund Payment – \$18,723.53 – March 2, 2020 – Received
 - Act 13 – Submitted 2018 Calendar Year Board Approved Budget
6. Treasurer’s Report
 - Transfer from Water Fund and Sewer Fund to General Fund
 - Water Fund to General Fund – Feb - \$957.50
 - Water Fund to General Fund – Mar - \$6851.44
 - Sewer Fund to General Fund – Mar - \$1988.41
 - Transfer from Water Fund to Sewer Fund (SF Revenues Jan - Mar)
 - Water Fund to Sewer Fund - \$37,167.86
 - Transfer from Water Fund and Sewer Fund to General Checking (WSD)
 - Water Fund to General Checking – Mar - \$2184.85
 - Sewer Fund to General Checking – Mar - \$4946.54
 - Transfer from General Fund to Library Fund - \$2000.00
7. Payment of Bills
 - AP/Payroll General Fund – March 3, 2020 - April 21, 2020 - \$17,502.63
 - AP/Payroll LWSD – March 3, 2020 - April 21, 2020 - \$30,898.03 (Includes Jan & Feb Payroll)
8. Department Reports
 - Mayor
 - Police
 - February Police Report
 - Fire Department
 - Lawrenceville Water & Sewer (LWSD)
 - Sewer Plant –
 - Water Plant – March Report
9. Committee Reports
 - Planning Commission
10. Old Business
 - Part-time, As-needed, General Laborer – Status
 - Ehrlich – Proposals and Agreements – Status
 - PSAB Extended Listing in the Membership Directory – \$40.00 – Status (Rescind Motion)
 - 2019 Audit Agreement – Lisa Guthrie, CPA – Status
 - DGK Accident Coverage for Volunteers – Status
 - TCAB Dinner in Lawrenceville – June 2020 – Location and Speaker – Status
 - Ehrlich – Pest Job Agreement – Status
 - Jodie Fisher Invoice – Status
11. New Business
 - Adopt Resolution – Fees for Insufficient Funds Checks and ACH Payments

- Spring Clean-Up April 25th – Postponed - Reschedule
 - Uniform Rentals – Cintas
 - Clothing Allowance – Chris Fabian
 - Close PLGIT Payroll Account
 - Debit Card – C&N Bank
 - Library – Different Internet Service Request
 - Quote – SCT Computers
 - General Code Invoice
 - Repairs – Softball Field
 - Empire Access Meeting
 - Larson Design Invoice
 - Patching Academy St
 - Crime Policy - \$250.00
 - Purchase New Sweeper
 - Move Recycle Dumpsters
 - Charter Communications – Last Qtr 2019 Check - \$1957.95
 - Secretary Summer Hours – 8:00 am - 4:00 pm – Tues - Thurs
12. Visitors Open Forum
13. Adjournment