

AGENDA
March 2, 2020
7:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Minutes of Previous Meetings – February 3rd Regular Meeting
4. Communication/Correspondence
 - Erb Inspections, Inc. – January Activity Report – No Permits Issued
 - Tioga County Assessment Office Change Listing dated 02/19/2020
 - Tioga County Assessment Office Municipal Property Type Summary – 02/20/2020
 - NTSWA Monthly Meeting Minutes – December 11, 2019
 - Erb Inspections, Inc. – February Activity Report – No Permits Issued
5. For the Information of the Board
 - Submitted Elected & Appointed Officials and Survey of Financial Condition Reports - Borough will be receiving 2019 Liquid Fuels Allocation – Received - \$19,238.26
 - Completed all Quarterly and Year End Payroll Reports
 - Borough requested a check, in the amount of \$2556.32, from PA Department of Revenue – Employer Withholding – Pending
 - Submitted Invoice # 3 and Invoice # 4, from Insight Pipe Contracting, to PA Small Water and Sewer Grant for Reimbursement – Pending
 - Received email from DCED – Waiting for Executed Change Orders from Insight Pipe and/or Larson Design to Submit to DCED
 - Blossburg Borough TCAB Dinner/Meeting – March 19th
 - Statement of Financial Interests Forms are due May 1, 2020
 - Need to submit Act 13 - Usage Report for Calendar Year Reporting 2018
 - Act 13 – 2016 Calendar Year Board Approved Budget Usage Report – Past Due
 - Act 13 – Usage Report for Calendar Year Reporting 2017 – Past Due
 - Liquid Fuels Tax Fund Payment – \$18,723.53 – March 2, 2020
6. Treasurer’s Report
 - Total AP/Payroll January 1, 2020 – February 2, 2020 – \$34,805.10
 - Transfer from Water Fund and Sewer Fund to General Fund
 - Water Fund to General Fund – Jan - \$2469.61; Feb - \$2783.02
 - Sewer Fund to General Fund – Jan - \$7990.56; Feb - \$4414.36
 - Transfer from Water Fund and Sewer Fund to General Checking (WSD)
 - Water Fund to General Checking – Jan - \$3728.79; Feb - \$6341.78
 - Sewer Fund to General Checking – Jan - \$1666.92; Feb - \$4425.82
7. Payment of Bills
 - AP/Payroll General Fund – February 4, 2020 - March 2, 2020 – \$12,282.60
 - AP WSD – February 4, 2020 - March 2, 2020 - \$12,189.20
8. Department Reports
 - Mayor
 - Police
 - Fire Department
 - Lawrenceville Water & Sewer (LWSD)
 - Sewer Plant –
 - Water Plant – February 2020 Operators Report
 - Circuit Rider – General Work Plan
9. Committee Reports
 - Planning Commission
10. Old Business
 - Part-time, As-needed, General Laborer – Status
 - Ehrlich – Proposals and Agreements – Status
11. New Business
 - PSAB Extended Listing in the Membership Directory – \$40.00
 - Fees for Insufficient Funds Check and ACH Payments
 - Spring Clean-Up – Time and Location
 - 2018 Audit Agreement – Lisa Guthrie, CPA
 - DGK Accident Coverage for Volunteers

- TCAB Dinner in Lawrenceville – June 2020 – Location and Speaker
 - Ehrlich – Pest Job Agreement
 - Library Grant Agreement - \$400.00
 - Approve Checking Account for Grant Check
 - Jodie Fisher Issue – Slip Lining
12. Visitors Open Forum
 13. Adjournment