

AGENDA
May 4, 2020
7:00 pm – Via Conference Call

1. Call to Order
2. Pledge of Allegiance
3. Minutes of Previous Meetings – April 21st Meeting – Via Conference Call
4. Communication/Correspondence
 - Erb Inspections, Inc. – March Activity Report – Two (2) Permits Issued
5. For the Information of the Board
 - Completed all Quarterly and Year End Payroll Reports
 - Borough requested a check, in the amount of \$2556.32, from PA Department of Revenue – Employer Withholding – Pending
 - Submitted Invoice # 3 and Invoice # 4, from Insight Pipe Contracting, to PA Small Water and Sewer Grant for Reimbursement – Pending
 - Received email from DCED – Received Executed Change Orders from Insight Pipe and/or Larson Design for DCED – Waiting for Approval from Council
 - Statement of Financial Interests Forms were due May 1, 2020
 - Submitted Act 13 – Usage Report for Calendar Year Reporting 2018
 - Act 13 – 2016 Calendar Year Board Approved Budget – Past Due
 - Act 13 – Usage Report for Calendar Year Reporting 2017 – Past Due
 - Liquid Fuels Tax Fund Payment – \$18,723.53 – March 2, 2020 – Received
 - Act 13 – Submitted 2018 Calendar Year Board Approved Budget
6. Treasurer’s Report
 - Transfer from Water Fund and Sewer Fund to General Fund
 - Water Fund to General Fund – Apr - \$1830.23
 - Sewer Fund to General Fund – Apr - \$4132.66
 - Transfer from Water Fund and Sewer Fund to General Checking (WSD)
 - Water Fund to General Checking – Apr - \$3943.00
 - Sewer Fund to General Checking – Apr - \$4337.21
 - Transfer from Water Fund to Sewer Fund (SF Revenues – Apr)
 - Water Fund to Sewer Fund - \$10,623.56
7. Payment of Bills
 - AP/Payroll General Fund – April 22, 2020 – May 4, 2020 - \$8264.56
 - AP/Payroll LWSD – April 22, 2020 – May 4, 2020 - \$991.72
8. Department Reports
 - Mayor
 - Police
 - Fire Department
 - Lawrenceville Water & Sewer (LWSD)
 - Sewer Plant –
 - Water Plant –
9. Committee Reports
 - Planning Commission
 - Received Meeting Minutes
10. Old Business
 - Part-time, As-needed, General Laborer – Status
 - Ehrlich – Proposals and Agreements – Status
 - 2019 Audit Agreement – Lisa Guthrie, CPA – Status
 - TCAB Dinner in Lawrenceville – June 2020 – Location and Speaker – Status
 - Ehrlich – Pest Job Agreement – Status
 - Spring Clean-Up April 25th – Postponed – Reschedule – Status
 - Debit Card – C&N Bank – Status
 - Library – Different Internet Service Request – Status
 - Quote – SCT Computers – Status
 - Repairs – Softball Field – Status
 - Empire Access Meeting – Status
 - Larson Design Invoice – Status
 - Patching Academy St – Status

- Purchase New Sweeper – Status
 - Move Recycle Dumpsters – Status
11. New Business
- Chris Fabian – Day Off – May 20th
 - Tax Resolution # 2020-4 Due to COVID-19 – Face Value Real Estate Taxes
 - Zoning Officer – Pay
 - New Water Meter – 88 Mechanic St
 - Write off Cust # 99999 - \$177.84
 - Insurance Quote – Gannon Associates
12. Visitors Open Forum
13. Adjournment