

LAWRENCEVILLE BOROUGH COUNCIL AGENDA  
DATE: MON NOV 6, 2023  
MEETING CALLED TO ORDER AT 7:00 PM  
6 MECHANIC ST LAWRENCEVILLE PA 16929

ROLL CALL

COUNCIL MEMBERS: President, Gordon Chilson, Vice President, Robert Penzone, Michelle Courtright, Cleo Russell, Cyndy Burrows, Hank Gontarz, and Mansel O'Dell  
MAYOR: Kris Davis

PLEDGE OF ALLEGIANCE

APPROVAL OF PRIOR REGULAR MINUTES

Oct 2, 2023, Regular Meeting Minutes

BOROUGH COUNCIL SPECIAL MEETING, OCT 16, 2023

PAYMENT OF BILLS

BOROUGH FINANCIAL REPORT

PUBLIC COMMENTS AGENDA ITEMS ONLY

DEPARTMENT REPORTS:

FIRE DEPARTMENT

POLICE DEPARTMENT

MAYOR REPORT

AMBULANCE ASSOCIATION

BOROUGH COMMITTEE REPORT

2024 Borough Committees Proposed Budgets, turn into the Finance Committee by  
Monday, November 13, 2023

LIBRARY

BUILDING ENFORCEMENT/ZONING

PUBLIC WORKS- STREETS AND LEVEE

PERSONNEL AND APPOINTMENT

PARKS & RECREATION

WATER/SEWER

BUILDING COMMITTEE

**OLD BUSINESS:**

2024 Fire Protection Contract  
2024 Police Contract  
2024 Street Winter Maintenance Contract  
Apex Water and Sewer Invoices

**NEW BUSINESS:**

2 Proposed Class Action Settlements  
Tioga County Emergency Response Plan Adoption  
Workman's Compensation Settlement

**ZONING AND BUILDING CODE ENFORCEMENT**

**PUBLIC COMMENT**

**ADJOURNMENT**

LAWRENCEVILLE BOROUGH COUNCIL MINUTES  
DATE: MON OCT 2, 2023  
MEETING CALLED TO ORDER AT 7:00 PM  
6 MECHANIC ST LAWRENCEVILLE PA 16929

ROLL CALL

COUNCIL MEMBERS: President, Gordon Chilson, Vice President, Robert Penzone, Michelle Courtright - Absent, Cleo Russell, Cyndy Burrows, Hank Gontarz - Absent, and Mansel O'Dell  
MAYOR: Kris Davis

PLEDGE OF ALLEGIANCE 7:05PM

APPROVAL OF PRIOR REGULAR MINUTES

Oct 2, 2023, Regular Meeting Minutes

Cleo Russell made a motion to accept the minutes, second by Robert Penzone , motion carried, Yes: Gordy, Bob, Cleo, No: Cyndy, Mansel

PAYMENT OF BILLS

Bob Penzone made the motion to pay the bills, second by Cleo

Yes: Gordy, Bob, Cleo. No: Cyndy, Mansel

BOROUGH FINANCIAL REPORT

None

PUBLIC COMMENTS AGENDA ITEMS ONLY

Mrs. Peffer, 62 Cowanesque St, stated she has not been credited with paying her water bill. The log of her water bill stated she has not been paying her water bill balance completely each month for over a year.

Anthony Urbana commented on the conducting of this meeting.

Lucy Losey commented about the payment of unauthorized Library bills.

DEPARTMENT REPORTS:

FIRE DEPARTMENT

None

POLICE DEPARTMENT

None

MAYOR REPORT

Mayor received an unopened letter for winter maintenance on Borough streets for 2024.

Mayor gave an update on EPA consent order.

AMBULANCE ASSOCIATION

Kathryn Helgemo gave an update on ambulance association. 10 patients were transported the month of September 2023.

BOROUGH COMMITTEE REPORT

LIBRARY

Lucy Losey gave a one copy handout to the Mayor.

## BUILDING/ZONING

None

## PUBLIC WORKS - STREETS AND LEVEE

Borough advertised for winter maintenance on Borough streets starting January 1, 2024.  
Bids due by October 24, 2023. Motion made to advertise for contract bids on October 9, 2023 by Cleo Russell, second by Gordy Chilson. Gordy, Bob, Cleo voted Yes.  
Cyndy, Mansel voted No

## PERSONNEL AND APPOINTMENT

None

## PARKS & RECREATION

Cleo Russell made the motion to accept the 8 ft chain link fence bid on the west side of the ballfield, to replace the old, beyond repair fence. Gordy, Bob, Cleo voted Yes to replace the worn out fence. Cyndy Burrows and Mansel O'Dell voted NOT to replace the fence.

## WATER/SEWER

Well 1 & Well 2 maintenance project, waiting for DEP approval  
Motion made by Cleo to return deposit for 5 Cowanesque St and Bob Brown overpayment.  
Second by Bob Penzone. Yes: Cleo, Gordy, Bob No: Mansel, Cyndy  
Robert Penzone made a motion for the solicitor to look into reinstating Lawrenceville Borough Authority.  
Second by Cleo Russell. Yes: Gordy, Cleo, Bob. No: Cyndy. Mansel left the meeting before the vote.

## BUILDING COMMITTEE

Library repair tabled. Volunteers need to review building project with the Building Committee.

## OLD BUSINESS

Robert Penzone made a motion to pay \$290,000.00 on the principle of \$800,000.00 Borough loan for take over of the Lawrenceville water/sewer authority and ongoing expenses in the years 2018 and 2019. This left Borough account balances equal to balances of 2020 when the current council took over.  
Second by Cleo Russell. Yes: Gordy, Bob, Cleo. NO: Cyndy and Mansel for paying down principle.

## NEW BUSINESS:

2024 Fire Department contract tabled until County Property Reassessment is completed.

## ZONING AND BUILDING CODE ENFORCEMENT

## PUBLIC COMMENT

Someone commented on what to do with questions about water/sewer bills.  
Lucy Losey commented on Lawrenceville Borough unclaimed funds.  
Mrs. Fogelsonger commented about policies and procedures for the meeting.

## ADJOURNMENT

Robert Penzone made the motion to adjourn, second by Cleo. Motion carried. Adjourned at 8:35 PM.

LAWRENCEVILLE BOROUGH COUNCIL SPECIAL MEETING MINUTES  
DATE: MON OCT 16, 2023  
MEETING CALLED TO ORDER AT 7:00 PM  
6 MECHANIC ST LAWRENCEVILLE PA 16929

ROLL CALL

COUNCIL MEMBERS: President, Gordon Chilson, Vice President, Robert Penzone, Michelle Courtright, Cleo Russell, Cyndy Burrows, Hank Gontarz, and Mansel O'Dell - Absent  
MAYOR: Kris Davis - Absent

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS AGENDA ITEMS

EXECUTIVE SESSION ADDED TO AGENDA

At 7:02 for legal issues, motion made by Michelle, second by Cleo. Yes: Gordy, Bob, Cleo, Michelle, and Hank. No: Cyndy  
Executive session ended at 7:55 PM

ZONING AND BUILDING CODE ENFORCEMENT

Michelle made a motion to extend Jimmie Joe Carl services to include Building Code Enforcement, Zoning, and other Borough Ordinance issues. Second by Cleo. Yes: All

NEW BUSINESS:

WATER AND SEWER

Purchase 40 KW generator as recommended by DEP, for Lawrenceville Water Plant for \$5000. Robert Penzone made the motion to purchase the generator. Second by Cleo. Yes: Gordy, Robert, Cleo. No: Hank, Michelle, Cyndy. Motion denied.

Water service to Sky King Store through existing fire hydrant will be handled by Borough Engineer Jimmie Joe Carl.

Water and Sewer service to New Family Dollar store: Multiple questions concerning Borough Ordinance and Codes, as well as Zoning issues, will be researched by engineer, Jimmie Joe Carl.

OLD BUSINESS

Consent assessment of civil penalty. Michelle made the motion to pay. Second by Hank. Yes: Bob, Michelle, Cleo, Hank, and Cyndy. No: Gordy

PUBLIC COMMENT

ADJOURNMENT

Motion made by Michelle to adjourn. Second by Cleo. Motion carried.