

LAWRENCEVILLE BOROUGH AGENDA

September 7, 2021

7:00 pm

1. Call to Order
2. Pledge of Allegiance
3. Minutes of Previous Meeting – August 2nd Board Meeting
4. Public Comments on Agenda Items
5. For the Information of the Board
 - Received Refund from IRS – 2018 940 Tax Paid – \$169.18 (\$152.33 Tax plus \$16.85 Interest)
 - The Borough has submitted, to-date, all reports for the Tioga County HMP
 - Received Attestation Engagement for Liquid Fuels Tax Fund for FY 2020
 - Submitted Workers Comp Audit Records – Audit Period 08.01.20 – 08.01.21
 - Council President Helgemo Revised Committee List – Emailed to Council and Mayor
 - Received two (2) Water Supply Inspection Reports from DEP
6. Treasurer’s Report
 - Transfer from Water Fund and Sewer Fund to General Fund
 - Water Fund to General Fund – August - \$2603.88
 - Sewer Fund to General Fund – August - \$3216.92
 - Transfer from General Fund to WSD General Checking - \$108.53
 - Transfer from Water Fund and Sewer Fund to WSD General Checking
 - Water Fund to General Checking – August - \$3482.52 (Plus Debit Card Charges)
 - Sewer Fund to General Checking – August - \$6093.38 (Plus Debit Card Charges)
 - Transfer from Water Fund to Sewer Fund (SF Revenue – July Adjustment) (WSD)
 - Water Fund to Sewer Fund - \$311.29 (\$13,619.65 – \$13,307.73)
 - Transfer from Water Fund to Sewer Fund (SF Revenue – August) (WSD)
 - Water Fund to Sewer Fund - \$11,024.92
 - Transfer from Water Fund to Water Fund Maintenance (Quarterly – April - June) - \$190.62
7. Payment of Bills
 - AP/Payroll General Fund – August 3, 2021 – September 7, 2021 – \$20,277.48
 - AP LWSD – August 3, 2021 – September 7, 2021 – \$10,557.00 (Plus Debit Card Charges)
8. Department Reports
 - Mayor
 - Police
 - Fire Department
 - Ambulance Association
 - Lawrenceville Water & Sewer (LWSD)
 - Sewer Plant –
 - Flow meters – Sewer Lines – Status
 - Water Plant –
 - Uninterrupted electrical service – Water Plant – Status
 - Sealed Bids – Generator
 - Invoice Customers – WSD Projects
 - 58 Main St
 - 14 Ryon Circle
 - Lift Station 3
 - 49 Mechanic St
 - Meter/Wire Issues
 - 6 Buffard’s
 - 50 Buffard’s
 - 10 Mechanic St
 - 18 State St
 - Koester Invoice – \$655.00
9. Committee Reports
 - Planning Commission
 - Library
 - Cemetery Association

10. Old Business
 - Purchase Mulch – State St and James St Parks – Status
 - Dike Maintenance – Removal Trees/Woody Shrubs – Status
 - Ehrlich (Vegetation Management Service) – Status
 - 2019 Lawrenceville Borough WSD Checks Payable to Lawrenceville Borough – \$41,614.81 – Status
 - J H Williams Recommendation – 2019 Audit – Transfer \$99,213.09 - Water Fund to General Fund – Status
 - J H Williams Recommendation – 2019 Audit – Transfer \$30,753.60 - Sewer Fund to General Fund – Status
 - Feasible Payment Plan – Status
 - Forensic Audit – Status
 - Payment of PennDOT Invoices – Status
 - Letter to PennDOT
 - CDBG – Due No Later Than October 31, 2021 – Status
 - Zoning Hearing Board Appeals – Status
 - Edward Kessler – Jennifer Gonzales - Sign
 - Kaitlyn Wetzel – Glenard and Sharon Wetzel – Double Wide
 - Signatories – Bank Accounts – Status
 - International Zoning Code Ordinance – Status
 - Zoning Permit Application – Status
 - Logan, Jeffrey and Janette Crawford – Renovations
 - 2020 Audit – Management Representation Letter – Status
 - Critical Skills Concepts, LLC – Municipality Aerial Imaging – Status
11. New Business
 - 2022 General Fund, Water/Sewer Department, State Fund Budgets
 - Fall Clean-Up
 - Zoning Permit Application
 - Fire Department – New Fire Station
 - Albert Anderson – Remodel
 - Fire Department – Frost-Free, Hand Pump; Repair Water Line
 - Work Schedule – Dave Birdsall
 - Health Insurance Stipend
 - Employee Mileage Reimbursement
 - DEP Inspection – Flood Protection Projects – September 28th
 - Swift 911 Training
 - Park Maintenance
 - Hire Part-time, As-Needed General Laborer
12. Visitors Open Forum
13. Adjournment