

# **Lawrenceville Borough Council Meeting**

**6 Mechanic Street, Lawrenceville, PA**

**Regular Meeting**

**Wednesday April 1, 2026, at 6 pm**

## **Call to Order/Pledge of Allegiance**

Council Vice President Gleason called the meeting to order at 6pm followed by the Pledge of Allegiance

## **Roll Call – Council Attendance**

Councilman Larry Barnes, Present; Councilman Terry Gleason, Present; Councilwoman Cyndy Burrows, Present; Councilman Anthony Urbano, Present; Councilman Eddie Wetzel, Present; Councilman Mansel O’Dell, Absent; Councilwoman Anna Hotelling, Absent; Mayor Kris Davis, Absent; Secretary Jennifer Rumsey, Present

## **Prior Months Regular Minutes**

Motion was made by Councilman Barnes; Seconded by Councilman Urbano to approve the March minutes. Roll Call Vote 5/0 with Councilman O’Dell and Council President Hotelling Absent. Motion Carried.

Councilman Urbano addressed Council about cell phones on the table per the Policy adopted at last month’s meeting. Council members removed their cell phones from the table.

## **Treasurer’s Report**

Motion was made by Councilwoman Burrows; Seconded by Councilman Barnes to approve the monthly financials. Roll Call Vote: 5/0 with Councilman O’Dell and Council President Hotelling Absent - Motion Carried

## **Payment of bills**

Motion was made by Councilman Urbano; Seconded by Councilman Wetzel to pay the bills presented. Roll Call Vote: 5/0 with Councilman O’Dell and Council President Hotelling Absent - Motion Carried

## **Public Comment on Agenda Items**

**Robert Penzone Jr.** – Asked for a summary of the financials. Council VP Gleason stated \$58,940.05 for General and water/sewer combined total. He asked how the spending was being controlled, is it up or down. Council VP Gleason replied General fund is negative \$16,000 and water/sewer positive \$1,000

Council members would like the “Budget vs Actual” report prior to the meeting.

## **Department Reports**

- ➔ Mayor – No report
- ➔ Police – No report

- Fire Department – No report
- Library – Lucy Losey read the library report of events, activities and projects

## **Old Business:**

### **Library Heating System Quotes**

2 quotes were presented for the heating system at the library – Calvary Community Church Volunteers in Mission for \$5,625.35 and Southern Tier HVAC Heat/Air for \$11,993.46.

Motion was made by Councilwoman Burrows; Seconded by Councilman Wetzel to accept the heating system quote for \$5,625.35 from Calvary Community Church Volunteers in Mission. Roll Call Vote: 4/0 with Councilman Barnes Abstaining and Councilman O’Dell and Council President Hotelling Absent. Motion Carried.

### **Comp Audit**

This is Workers Comp Audit – Council VP Gleason addressed the Treasurer about this, and it was stated the audit is done for 2024/2025 and \$630 is owed.

Motion was made by Councilman Barnes; Seconded by Councilwoman Borrows to pay the amount of \$630 for the Worker’s Comp Audit. Roll Call Vote: 5/0 with Councilman O’Dell and Council President Hotelling Absent. Motion Carried.

### **Advertise Dike/Levee Mowing Bids**

Dike & Levees Committee will review the area, update the map, and specs as needed for the job prior to advertising.

Motion was made by Councilman Urbano; Seconded by Councilwoman Burrows to advertise for the mowing and tree removal after the Committee has reviewed the area and updated the map and specs as needed. Roll Call Vote: 5/0 with Councilman O’Dell and Council President Hotelling Absent. Motion Carried.

### **Capitalization Policy**

Motion was made by Councilwoman Burrows; Seconded by Councilman Urbano to update the Capitalization Policy to reflect Equipment at \$5,000 and above and Land/Building Improvements at \$10,000 and above. Roll Call Vote: 5/0 with Councilman O’Dell and Council President Hotelling Absent. Motion Carried.

## **New Business:**

### **2025 Municipal Annual Audit and Financial Report**

Council VP Gleason stated the 2025 Municipal Annual Audit has been submitted, no action is needed.

### **Zoning Permit 32 Cowanesque Street #1 and #2**

Motion was made by Councilwoman Burrows; Seconded by Councilman Barnes to approve the Zoning permit for 32 Cowanesque Street #1 and #2 for construction of a new softball field,

dugouts, and fence. Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried.

### **Zoning Permit 14 Buffards Riverside Est**

Motion was made by Councilman Barnes; Seconded by Councilwoman Burrows to approve the Zoning permit for 14 Buffards Riverside Est for a shed installation. Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried.

### **Water Meter Replacement - Resident Charge**

Council VP Gleason addressed Council about charging residences for cost of a new meter, if current meter needs to be replaced. Council agreed that the old meters are changed out at no charge, and the Residence will be charged if no meter exists or for new construction.

### **Generator Quotes Sewer Plant – TABLED**

### **Lien Amount Outstanding Water/Sewer Accounts**

Motion was made by Councilman Urbano; Seconded by Councilwoman Burrows to set the outstanding water/sewer balance at \$500 before placing a lien on the service property. Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried.

### **2026 Household Hazardous Waste Event Troy**

Motion was made by Councilman Barnes; Seconded by Councilwoman Burrows to register for the June 20, 2026, event in Troy from 8a-12p. Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried

### **DKG Insurance Volunteer Accident/Sickness Coverage**

Motion was made by Councilwoman Burrows; Seconded by Councilman Wetzel to pay DKG insurance \$500 for the Volunteer Accident/Sickness Coverage . Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried

### **Lecce Electric – 2026 Traffic Signal Maintenance Agreement**

Motion was made by Councilman Urbano; Seconded by Councilwoman Burrows to pay Lecce Electric \$2,884 for the 6/01/2026-5/31/2027 contract. Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried

### **Visitors Open Forum**

#### **Robert Penzone Jr**

1. Asked if the quotes for the Generator at the sewer plant are for a full replacement or parts? Councilman Barnes stated the quotes will be for a full replacement; the Borough is having a hard time getting parts and the generator is over 50 years old.
2. The quote amount for the generator – Secretary Rumsey stated the quote from Costars is not completed until they make a site visit.
3. Inquired about the ‘Welcome’ Sign at the corner of Mill & Main Street. Secretary Rumsey stated the new owner agreed to leave the sign, the Borough will oversee the maintenance and upkeep, the residence will handle the landscaping around the sign.

4. Will the motion from the March meeting to remove the sign be rescinded.

Motion was made by Councilman Urbano; Seconded by Councilwoman Burrows to amend the agenda to add "Sign on the corner of Mill & Main Street". Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried

Motion was made by Councilman Urbano; Seconded by Councilman Wetzel to rescind the motion from March's regular monthly meeting to remove the sign at the corner of Mill & Main Street. Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried

Councilman Urbano and Council VP Gleason stated an agreement should be made between the Borough and the new owners.

5. Asked if the sewer plant was hauling liquid sludge from the plant. Council replied that there is no liquid sludge being hauled, only drying of the sludge at this time.

### **Donna Blend**

Asked Council what the Capitalization Policy was for? Council VP Gleason replied it is to track the Borough's Assets.

### **Robert Penzone III**

Asked Council who the Solicitor for the Borough is. Council VP Gleason replied Christopher Gabriel

### **Christopher Bower – Softball Association**

1. He asked if members of Council knew the age of the front ball field on Cowanesque Street. Councilman Barnes stated the Borough has had the field at least 50 years.
2. Proposal from the Lawrenceville Cinderella Softball Association to the Borough – Would the Borough be interested in selling the front Borough owned field to the Association? The Association is a nonprofit and if the organization were to dissolve, the property would revert to the Borough. Councilwoman Borrow stated the Borough would have to check into such a sale. Mr. Bower provided his contact number for the council.

### **Adjournment**

Motion was made by Councilwoman Burrows; Seconded by Councilman Barnes to adjourn the meeting at 6:44pm. Roll Call Vote: 5/0 with Councilman O'Dell and Council President Hotelling Absent. Motion Carried

**Next Meeting Wednesday May 6, 2026, at 6pm**

***Terry Gleason, Vice President***

***Jennifer Rumsey, Secretary***

**Electronically signed**