

## **Lawrenceville Borough Council Meeting**

**6 Mechanic Street, Lawrenceville, PA**

**Monday August 4th, 2025 @ 7 pm**

**Call to Order/Pledge of Allegiance** – President Hotelling called the meeting to order at 7pm followed by the Pledge of Allegiance

**Roll Call – Council Attendance** – Councilman O’Dell; Absent, Councilman Wetzel; Present, Councilman Urbano; Present, Councilman Penzone; Absent, Councilwomen Burrows; Present, Councilman Gleason; Present, Council President Hotelling; Present, Mayor Davis; Present, Secretary Rumsey; Present

**Guest Speaker – Chris Bower** – He is replacing Greta Foster as President of the Organization and will be the contact for the fields. He stated there will be a Stike out Event on September 7<sup>th</sup>, 2025, partnered with Humble Bumble. Mayor Davis asked if there were any upcoming plans for the fields. Mr. Bower responded with yes, they are looking into adding an additional field which will hopefully begin in March 2026. This new field will allow the organization to expand and bring back teams to have their own tournament and events.

**Approval Prior Months Minutes** – Motion was made by Councilman Gleason; Seconded by Councilman Urbano to approve the prior months minutes. Roll Call Vote  $\frac{5}{2}$  5/0 with Councilmen O’Dell and Penzone Absent. Motion Carried

**Treasurer’s Report-** Motion was made by Councilwomen Burrows; Seconded by Councilman Wetzel to approve the treasurer’s report. Roll Call Vote  $\frac{5}{2}$  5/0 with Councilmen O’Dell and Penzone Absent. Motion Carried

**Payment of bills** – Motion was made by Councilman Gleason; Seconded by Councilman Urbano to approve the payment of the bills and to add the additional invoices for Hoff Mechanical, EFPR, and Pace. Roll Call Vote  $\frac{5}{2}$  5/0 with Councilman O’Dell and Penzone Absent. Motion Carried

**Public Comment on Agenda Items** – No public Comment

### **Department Reports**

- ➔ Mayor- Mayor Davis addressed Council on the repair/fixing of the sidewalk at 52 Main Street, stating it is a safety issue. He also noted that there is a stop sign down on state street. He acknowledged that Ben is doing a great job as grounds keeper for the Borough. Mayor Davis also informed Council about the Police department possibly adding an additional officer, he asked the Borough to consider adding a few more hours to the payroll for the Police Protection to help with the additional manpower. He is waiting for a new/updated contract.
- ➔ Police – No report
- ➔ Fire Department – No report

- ➔ Library – Lucy Losey provided an overview of events at the library; she also stated that bids have been received for the project list. She has a few more details to work on before meeting with the finance committee with proposals.

## Committee Reports

- ➔ Finance/Personnel –

Motion was made by Councilman Gleason; Seconded by Councilwoman Burrows to rescind last month's motion to pay the new hire, Ben Bolt as groundskeeper \$15 and hour. Roll Call Vote ~~5/2~~ 5/0 with Councilman O'Dell and Penzone Absent. Motion Carried

Motion was made by Councilman Gleason; Seconded by Councilman Urbano to pay the groundskeeper, Ben Bolt \$17 an hour. Roll Call Vote ~~5/2~~ 5/0 with Councilman O'Dell and Penzone Absent. Motion Carried

Grant update – Council President Hotelling noted that the Borough has had 38 surveys returned. We still need 18 more to qualify for the funding.

- ➔ Water & Sewer

Deposit Refund 20 James Street #1 – \$150 moved out in July minus any current charges  
Deposit Refund 17 Ryon Circle - \$150 sold resident on July 31 minus any current charges

Deposit Refund 27 Buffards - \$150 sold resident on August 4 minus any current charges  
Refund for 27 Franklin Street – \$553.60 Resident was charged for 2 units from May 2024 to June 2025, Resident has 2 meters 27 Franklin St and 27 ½ Franklin St

Motion was made by Councilwomen Burrows; Seconded by Councilman Urbano to refund the water deposit minus any current charges and to refund the amount owed to 27 Franklin Street. Roll Call Vote ~~5/2~~ 5/0 with Councilman O'Dell and Penzone Absent. Motion Carried

Hydrant Flushing – Council President Hotelling stated that hydrant flushing would be August 21, 2025, starting at 7pm

- ➔ Recreation -Mayor Davis stated that individuals have been parking on the tennis court, he has addressed this with the local police and the individual the car belonged to.
- ➔ Dikes/Levies – Mayor Davis stated that the woodchuck holes on the dike need to be addressed/filled in, possible arrange a work bee, order supplies needed and rent the equipment to fill the holes with the slurry.
- ➔ Roads/Streets – Council President Hotelling provided an update to the rocks on side of road from last month meeting - Penn Dot was called about the rocks/debris on the side of the road; they were to add it to their work order

## Old Business

**Borough Office Parking Lot Update** – Council President Hotelling stated that the paving is attentively set to start August 11<sup>th</sup>. This might be delayed because of the sink hole that formed within the past week.

**Mowing Bid Resubmit Mowing ONLY** – Council President Hotelling reviewed the bid from One Shot Brush Control for mowing only, bid amount of \$10,500. Council decided to TABLE until more research into other possible options can be done.

### **New Business**

**Apex Resignation** – Mayor Davis stated that APEX, which is the Certified Operator has resigned effective on August 21, 2025. He stated the decision by the operator was because of numerous outside contacts via text, video, etc. that she felt were unnecessary and harassment.

Motion was made by Councilman Gleason; Seconded by Councilman Wetzel to accept the resignation of APEX effective August 21, 2025, at midnight. Roll Call Vote ~~5/2~~ 5/0 with Councilmen O'Dell and Penzone Absent. Motion Carried.

**Recycling bins Misuse** – Council President Hotelling addressed Council members on the current situation with the recycling bins stating people are putting trash in them – household small appliances, bicycles, metal lawn deco, mower blades, etc. There is also glass on the ground. Council had a short discussion about what steps to take to handle this situation.

Motion was made by Councilman Gleason; Seconded by Councilwoman Burrows to remove the recycling bins, leaving the cardboard bin and possibly revisit the topic with a new contract with possible resident pick up. Roll Call Vote ~~4/3~~ 4/1 with Councilman Urbano No and Councilmen O'Dell and Penzone Absent. Motion Carried

**Antivirus Protection McAfee** – President Hotelling addressed Council about the purchase of McAfee for 1 year with unlimited devices for \$39.99. Councilman Urbano suggested that Norton small business be purchased due to Cyber Security for \$199.

Motion was made by Councilman Gleason; Seconded by Councilman Urbano to purchase Norton small business for \$199 for the year. Roll Call Vote ~~5/2~~ 5/0 with Councilmen O'Dell and Penzone Absent. Motion Carried

**ESM Certification - Conservation District Grant** – Council President Hotelling addressed Council members about ESM (Environmentally Sensitive Maintenance) Certification and the 2-day course being offered August 13 & 14 from 8a-4p for Tioga County, No cost. Councilman Urbano stated he would be interested in attending.

**Trough replacement** – Council President Hotelling provided an update on the trough replacement stating that Stick Built Welding will be the company doing the work, the cost \$13,080 was approved as part of the APRA funds.

**PSAB Fall Leadership Conference – Penn State** – Council President Hotelling addressed the Council on the Fall Leadership Conference October 3-5, \$190 all days/all meals, \$155 Saturday ONLY with Lunch. She stated the Secretary is interested in attending.

Motion was made by Councilman Gleason; Seconded by Councilwoman Burrows to pay the \$190 for the Secretary, Jennifer Rumsey to attend the Leadership Conference at Penn State October 3-5. Roll Call Vote ~~5/2~~ 5/0 with Councilmen O'Dell and Penzone Absent. Motion Carried

## Visitors Open Forum

**Chris Bower** – He addressed the Council asking for conformation that the Borough needed to be named as insured with their insurance agency. Council President responded with yes. He also asked about the status of the clean-up for tree that was cut down boarding the field's property. Council President Hotelling stated the tree is being cleaned up.

**Fred Bain** – Asked if the Borough received a grant and how much. Council President Hotelling no grants received yet, we are applying for them. There is no dollar amount until we have completed the application process.

He also asked why the water testing was being done at the treatment plant where it is already treated, he asked why the testing wasn't being performed by the water tower, or someplace in the line as it leaves the treatment plant/tower/etc. The issue with the brown water might not be in town or at the ends, it might be along the way to/from the facilities. Mayor Davis stated that it might be something to research.

**Gordy Chilson** – Asked when street sweeping will be done, because Rt49/Main Street look terrible and grass is growing on the side of the road. Council addressed that is has already been done and Rt 49/Main Street are Penn Dot roads, not borough roads.

He asked about the Sign on Rt 49 and the right-a-way. He wanted to know who authorized its removal and why the businesses that paid to have their names advertised on the sign were not paid back their money. Councilwoman Burrows stated that the businesses are no longer in existence, and she asked Mr. Chilson to show that the said businesses paid a fee to have their name on the sign. Lucy Losey addressed Mr. Chilson stating that the sign was on private property and there is no contract for said sign, just a handshake deal when it was put in place.

**Adjournment** - Motion was made by Councilwoman Burrows; Seconded by Councilman Gleason to adjourn the meeting at 8:11pm. Roll Call Vote ~~5/2~~ 5/0 with Councilmen O'Dell and Penzone Absent. Motion Carried.

Council President Hotelling noted the next meeting will be Tuesday September 2nd, 2025 @ 7pm due to the holiday.

**J.B. RUMSEY**

Secretary

**A. HOTELLING**

Council President