

Lawrenceville Borough Council Meeting

Monday August 5th, 2024

Council President Barry Mortimer call the Regular Meeting of the Lawrenceville Borough Council, held in the Borough Building, to order at 7:00 pm.

Pledge of Allegiance

Roll Call: Councilman Anthony Urbano – Present; Councilman Eddie (Glenard) Wetzel – Present; Councilman Robert Penzone – Present; Councilwoman Cyndy Burrows – Present; Councilman Mansel O'Dell – Present; Councilman Terry Gleason – Present; Council President Barry Mortimer – Present; Mayor Kris Davis – Present; Secretary Jennifer Rumsey – Present

Minutes of Previous Meetings: President Mortimer addressed council members for any questions or concerns on the July Regular and Special meeting minutes. No corrections/changes.

Motion was made by Councilman Urbano, Seconded by Councilman Gleason to accept the July 1st, 2024 Regular Meeting Minutes as is. Roll Call vote: all in favor. Motion carried.

Motion was made by Councilman O'Dell, Seconded by Councilman Gleason to accept the July 25th, 2024 Special Meeting Minutes, as is. Roll Call Vote: all in favor, except Councilman Penzone voted No. Motion carried.

Payment of Bills: Motion was made by Councilman Gleason, Seconded by Councilman Urbano to approve payment of the bills. Roll Call Vote: all in favor. Motion carried

Public Comment on Agenda Items:

Anna Hotelling: Asked about the Sheesleys Quote. Asked if Weaver Street Station was put out for public bid or if the council plans on putting it out for public bid, if the project is to commence.

Gordy Chilson: Asked if the bill payments included the payments for the insurance quotes. Also, asked if council is going to put out the insurance renewals for bidding?

Cleo Russell: Asked about the New Generator update – Council President Mortimer stated that Jimmie Joe was working with the gas company to install the meter.

Treasurer's Report: No report was provided, Treasurer is continuing to work on said report

Committee/Department Reports

Mayor: Mayor Davis has several items to address.

He provided an update on the administrative order, getting ready for the cap to be sent back from ETA. He stated that they applied for a Penn-Vest Grant and he is working with Larson Design on this. The grant focuses on the water, however the discussion is to try to add the sewer. Mayor Davis and Council President Mortimer met with Quay about this and the consensus was to have Jimmie Joe put a list together, which will be discussed at the next water/sewer meeting.

APEX needs actual records, receipts, documents, he spoke with Michael on the sewer records noted that not having the documents is a big compliance issue. Also need to have the

sludge reports when the documents are picked up. Councilman O'Dell suggested that a copy be kept at the Borough Office and at the Sewer office. Council President stated that the Sewer person gets the reports, but not sure what is happening to them after initially received.

Mayor Davis asked about the flow meters and the battery status. He asked why the flow meters were not installed and working? He stated that it is a compliance issue that comes from our lawyers, DEP, EPA and needs to be completed. Councilwoman Burrows asked when the batteries were ordered? To date, no batteries have been ordered. Councilman Gleason suggested that the meters serial numbers be obtained and check on what batteries are needed and place an order for the batteries.

Mayor Davis stated to the Council members, in the meantime to cover the Corrective Action Plan (CAP) can you get me the flow meters, make sure Michael is keeping all the sewer records, and Jimmie Joe has the chapter 94. This needs to be corrected it has been going on for about two months. Mayor Davis is answering several individuals on documents. Stated that the Borough is in good standing with DEP and EPA. Once the CAP is issued the Borough will have 60 days to comply.

Report on the zoning – Dollar General working on remodeling the inside, no permit for zoning is required.

Police: No person physically present, Council President Mortimer read the submitted document by the police department with the total calls/services for the month of July.

Fire Department: No member present. Council President Mortimer read the submitted document by the fire department with total calls/services for the month of July.

Library: Lucy Losey updated the council on the roof project, stated Travis Dunham had an estimated time to start is August. There are currently 3 Seniors doing their Senior projects at the Library, They did a book give away at the Lawrenceville Mile Long Yard Sales.

Ambulance: No on present, no documents submitted

Water & Sewer: Council President Mortimer reported that water/sewer bills go out Wednesday August 7, 2024. No other issues to discuss at this time.

Old Business:

Generator Installation – Council President Mortimer reported that Jimmie Joe is working with the gas company UGI on the gas line.. Mayor Davis added that the generator solves a corrective action with DEP which is a big part of our CAP.

Advertise for Dike Mowing: Councilman Urbano reported that there needed to be a scoop of work before being advertise. Councilman Wetzel asked what scoop of work was needed, it is for mowing. Scoop would be parameters for mowing, actual work being performed.

Prior Year Audit: Councilman Gleason reported, JH Williams has been bought out by another firm and the new company is not interested in account. Contacted Lisa Guthrie and she is not taking

any new municipalities at this time. Rodgers stated they were not taking anymore municipalities either. Suggestions for Audits/CPA was made to check with Mulcahey in Wellsboro.

Apex Invoices: Councilman Urbano spoke with Apex, asked for an itemized statement. To date have not received the statement. Council President Mortimer stated that it needs to be followed up on and receive the itemized statement.

Payment Options for Delinquent water/sewer: Council President Mortimer reported that it was talked about at July's regular meeting and the consensus was to send out notices that the customer had 90 days (October 18, 2024) to make payment of balance in full and bring account up to date.

CDBG Paperwork: Councilman Gleason stated that Jimmie Joe has all the paperwork for this and he was waiting for follow up.

Resolution for Traffic Control Maintenance: Council President Mortimer read the resolution aloud. Motion was made by Councilman Urbano, Seconded by Councilman O'Dell to allow the Council President to submit traffic light info. Roll Call Vote: all in favor. Motion carried.

Water Tank Maintenance: Council President Mortimer reported that repairs were made and there are no leaks.

Purchase New time clock – Water/sewer Plant: Councilman Urbano reported that the new time clock at the water/sewer plant has been purchased, installed and is operating.

New Business:

Accept Vacancy Board Resignation: Council President Mortimer read a resignation letter from Al Losey for the Vacancy Board member. A motion was made by Councilman O'Dell, Seconded by Councilman Wetzel to accept the resignation of the Vacancy Board. Roll Call Vote: all in favor. Motion carried.

Appoint Vacancy Board Chairman: Motion was made by Councilman Gleason, Seconded by Councilman Wetzel to appoint Anna Hotelling as the Vacancy Board Chairman. Roll Call Vote. All in favor, except Councilman Perzone voted No.

Vacant Residence billing: Councilman Gleason stated that if there is a water meter, the building owner gets a water bill. Follow the ordinance.

Hire Part time (as needed) water/sewer/maintenance/weekend general laborer: Councilman Urbano stated that the Personal committee suggest hiring Michael Gleason for as needed part time laborer at \$15 an hour. Motion was made by Councilman O'Dell, Seconded by Councilwoman Burrows to hire Michael Gleason as the part time as needed water/sewer/maintenance/weekend general laborer at \$15 an hour. Roll Call Vote. All in favor, except Councilman Gleason Abstained.

Past customer balance due: Council President Mortimer stated it is 90 days to pay. This is a repeat from old business discussion.

Fire Dept payment option: pay balance due anytime during year- Councilman Urbano stated that the Borough would need to have a new contract with the fire department. Current contract states payment is to be made in January for the year.

Southern Corrosion Proposal \$4331.00: Council President Mortimer read the proposal for council members consideration. The proposal is for a one time inspection and tank cleaning. The company specializes in water tank and would provide a maintenance plan. Discussion was TABLED

DGK Insurance Renewal \$15782.00: Council members discussed accepting this renewal or bidding out to others for quotes. Council President Mortimer stated that the council needed bids.

DGK Workers Comp Renewal \$26251.00: Council members discussed accepting this renewal or bidding out to others for quotes. Council President Mortimer stated that the council needed bids.

Robert Pecor Resignation: Council President Mortimer stated that the resignation was not voted on during July's regular meeting. Motion was made by Councilman O'Dell, Seconded by Councilman Urbano to accept the resignation of Robert Pecor. Roll Call Vote. All in favor. Motion Carried

Wayne Smith Resignation: Council President Mortimer stated that the resignation was not voted on during July's regular meeting. Motion was made by Councilman O'Dell, Seconded by Councilman Urbano to accept the resignation of Robert Pecor. Roll Call Vote. All in favor. Motion Carried

Adopt Tioga County ROP – Resolution #: Motion was made by Councilman O'Dell, Seconded by Councilman Wetzel to adopt the Resolution # 1-24 Tioga County Response Operation Plan (ROP). Roll Call Vote. All in favor. Motion carried.

Hanover Engineering Letter: Councilman Gleason stated the letter is for underground pipeline for JKLM. The current pipeline is laying on top of the ground. The pipeline would run from the old Larson design up to the site location. Motion was made by Councilman Penzone, Seconded by Councilman Gleason to get the Hanover Engineer paperwork to Jimmie Joe for confirmation. Roll Call Vote. All in favor. Motion carried.

JKLM Energy Building Permit: Councilman Gleason stated that the shed permit needs to be signed off. Question was asked by Councilman O'Dell about a fence permit. No Roll Vote required.

Claymore Environmental LLC Demo Permit – 64 Main st – Councilman Gleason stated that the canopy, tanks, and gas pumps were removed and permit was requested after completion of project. No further discussion.

Tioga County Dirt/Gravel Roads, Stream Crossings, Low Volume: Councilman Gleason reported on the grant application, stating we do not qualify because we do not have an attendance at the meetings. Councilman O'Dell suggested we start sending a representative to the next meeting.

Tioga County Emergency Services – LEMC inactive meeting attendance: Councilman Gleason stated Bradley Hackett is the person to attend the meetings. Question was asked why is he not attending? Councilman Urbano stated he would contact Bradley and ask the details of why he is not attending.

Sheesleys Sewer Service quote: Council President Mortimer stated the quote is for Weaver St lift station. TABLED

Tier II Report for 2023 – DUE March 1, 2024: Councilman Gleason reported that the information was given to Jimmie Joe

Fire Hydrant Flushing: Motion was made by Councilman Urbano, Seconded by Councilman Penzone to do hydrant flushing September 30, 2024 at 10pm-2am. Needs to be added to next water bill. Roll Call Vote. All in favor. Motion carried.

20 Cowanesque st – Ordinance Violation: Garbage and debris all over yard. Lucy Losey went to resident door, owner stated she was trespassing on the property.

Visitors Open Forum:

Councilman O'Dell: wants to make all receipts/purchases to go through the secretary, who keeps the original and provided copies as needed. He also wants to change a policy to resend \$500 waste water spending limit. Bases on a cold patch purchase of \$540. Councilman Urbano stated this needs to be tabled and addresses on next agenda, it is a request of a policy change.

Donna Blend: Asked if there was a due date or time frame to get the insurance quotes. Councilman Gleason states it might be tight to get the quotes however, there is a grace period. Gordy Chilson asked if the Fire Department had verified coverage during this renewal period.

Gordy Chilson: Asked Council about the court hearing in July and why they did not attend. He stated the Boroughs attorney made false comments. Council President Mortimer replied, you need to talk to our attorney. Gordy asked about the sign on the corner, stating it was not within the correct footage, review the ordinance.

Shelly Haslund: Question about water/sewer billing, She stated she has received no response to her prior communication and its been over two months. She has 1 meter for 6 dwellings. Council President Mortimer stated that the council will get a response for her.

Adjourn:

Motion was made by Councilwoman Burrows, Seconded by Councilman Gleason to adjourn the Meeting at 8:38 pm. Roll Call Vote. All in favor. Motion carried.

Secretary

Council President