

Lawrenceville Borough Council Meeting

Monday February 3, 2025

Call to Order: Council Vice President Urbano called the Regular Meeting of the Lawrenceville Borough Council, held in the Borough Building, to order at 7:00 pm.

Pledge of Allegiance

Roll Call – Council Attendance: Council Vice President Anthony Urbano – Present; Councilman Robert Penzone – Present; Councilwoman Cyndy Burrows – Present; Councilman Mansel O’Dell – Present; Councilman Terry Gleason – Present; Councilman Eddie (Glenard) Wetzel – Present; Councilwoman Hotelling; Council President – Vacant; Mayor Kris Davis – Absent; Secretary Jennifer Rumsey

Special Speaker Scott Henry: Mr. Henry introduced himself as a candidate for Tioga County Sheriff.

Review and approval of previous minutes:

Motion was made by Councilwoman Hotelling; Seconded by Councilman Gleason to approve the minutes for January 6, 2025, with the President noted as Vacant. Roll Call Vote: 7/0 Motion Carried

Payment of bills:

Motion was made by Councilman Gleason; Seconded by Councilman Wetzel to approve the payment of the bills. Roll Call Vote: 7/0 Motion Carried

Treasurer’s Report December & January:

Motion was made by Councilwoman Burrows; Seconded by Councilwoman Hotelling to approve the Treasurer’s report for December. Roll Call Vote: 6/1 Councilman Penzone – No. Motion Carried

Motion was made by Councilman Gleason; Seconded by Councilwoman Burrows to approve the Treasurer’s report for January. Roll Call Vote: 7/0. Motion Carried

Public Comment on Agenda Items: No Comments

Committee/Department Reports:

Mayor – Absent, No report

Police -Officer Brackman read his report of incidents for the prior month. He also stated that the Police department hired a part time officer. He presented the new Police contracts that were discussed at January's meeting by Mayor Davis.

Fire Department – The department president Mike Keeney read the incident report and provide an overview of the planned training.

Library – Stock Certificates & CD

Lucy provided updates of events planned to be held. She also mentioned possible repairs and upgrades to the heating and new windows.

Purchase of Stock Certificates is needed to satisfy a company merger via Computershare between Marathon Oil and ConocoPhillips, cost \$185.78.

Motion was made by Councilman Gleason; Seconded by Councilman O'Dell to pay the required fee of \$185.78 for the requested stock certificates needed to satisfy the company merger. Roll Call Vote: 6/1 with Councilman Penzone- No Motion Carried.

Vice President Urbano provided an update on the Library CD needing to switch it from a flex account to a municipal account with C&N Bank, there would be no fees and all the funds currently within the account will move to the new account.

Motion was made by Councilman Gleason; Seconded by Councilwoman Hotelling to update the Library CD at C&N bank by removing it from a flex CD and opening up a municipal CD. Roll Call Vote: 7/0 Motion Carried

Water & Sewer – Apex questions

Vice President Urbano stated that the Council needed to set a date and time to meet with Nicole from Apex and discuss the concerns and questions.

Also, Vice President Urbano stated the furnace at the sewer plant was fixed and no damage was noted. The Glass doors were fixed and all locks

Old Business:

Generator Installation – Status Update

Vice President Urbano read the following: Tech appt is set for Tuesday February 11, 2025 @ 9:30am to get the software update installed and the generator operational.

Frontier – Fiber Optics – Communication Update:

Jimmie Joe has had as no communication or movement of approach from the company for Ryon Circle.

Confined Space Training Employees -Tabled Update:

Vice President Urbano noted that the confined space equipment is up to date as of January 2024 and there needs to be an actual training date set up.

C&N Bank Visa Credit Card Application and Money Market Account – Tabled Update:

The was referred to the Finance Committee for review

Sharp Copier Maintenance quote:

The quote from the company Marco to maintenance and update the copier is \$175 hr., plus \$112 for trip fee, plus any parts, if needed.

Motion was made by Councilman Gleason; Seconded by Councilman O'Dell to pay the cost for maintenance and update of the Sharp Copier. Roll Call Vote:7/0 Motion Carried

Printer Purchase Treasurer – Tabled Update:

The council discussed this openly and it was stated that the Treasurer should be able to connect to the Sharp Copier for the printing needs at this time.

New Business:

Reorganization of Council Seats (President, Vice President, Pro Temp)

Vice President Urbano opened for nomination for President. Councilman Penzone nominated Councilman Urbano and Councilman Gleason nominated Councilwoman Hotelling.

Voting for Councilman Urbano. Roll Call Vote 2/5 with Councilmen O'Dell, Gleason, Wetzel and Councilwoman Burrows, Hotelling NO. Motion denied

Voting for Councilwoman Hotelling. Rol Call Vote 5/2 with Councilman Urbano and Penzone No. Motion Carried

Vice President Urbano opened for nomination for Vice President. Councilwoman Hotelling nominated Councilman Gleason. No other nominations were made. Roll Call Vote:6/1 with Councilman Penzone No. Motion Carried

Councilman Urbano opened for nomination for Pro Temp. Councilman O'Dell nominated Councilman Wetzel. No other nominations were made. Roll Call Vote: 5/2 with Councilman Penzone and Urbano NO. Motion Carried

Council Committees 2025:

New Council President Hotelling will complete this reset and notify members of the Council of the committee members.

Signatories for Accounts: Tabled until committees are reset

PLGIT – Pcard Application & Credit limit:

The council discussed and agreed to send to the finance Committee. Needs to be a policy developed for the card.

Sewage Enforcement Officer Contract Update:

Motion was made by Councilman O'Dell; Seconded by Councilman Gleason to accept and approve the updated SEO contract with North Central Sewage Agency. Roll Call Vote: 7/0 Motion Carried

Secretaries Association Invoice \$25

Motion was made by Councilman Gleason; Seconded by Councilman O'Dell to pay the \$25 for the Secretaries Association for Tioga County. Roll Call Vote: 7/0 Motion Carried.

Pa State Mayor's Association membership \$70:

Motion was made by Councilman O'Dell; Seconded by Councilman Wetzel to pay the \$70 to Pa State Mayor's Association. Roll Call Vote: 7/0 Motion Carried.

ARPA Grant Expenses:

Motion was made by Councilman O'Dell; Seconded by Councilman Gleason to accept the ARPA Grant Expenses as presented. Roll Call Vote: 6/1 with Councilman Penzone No. Motion Carried

LEMC -Pay mileage for training & request to present quarterly reports:

Motion was made by Councilman O'Dell; Seconded by Councilman Gleason to pay for mileage for the LEMC to travel to Wellsboro for training. Roll Call Vote: 7/0 Motion Carried.

Motion was made by Councilman O'Dell; Seconded by Councilman Gleason to have the LEMC present quarterly reports, which shall appear on the agenda quarterly. Roll Call Vote: 7/0 Motion Carried.

Plus Membership Sam's Club:

Motion was made by Councilman Gleason; Seconded by Councilwoman Hotelling to pay the Sam's Club Plus membership of \$110 yearly. Roll Call Vote: 7/0 Motion Carried.

PSAB Annual Conference June 1-4: Tabled

Title Request for 2001 Dodge Pickup \$67:

Motion was made by Councilman Gleason; Seconded by Councilwoman Hotelling to pay the \$67 to request a duplicate title for the Dodge Pickup. Roll Call Vote: 7/0 Motion Carried.

Tax Collector expenses Pay – Mileage & education:

The council discussed if the County will be collecting the taxes for 2026, then this is not needed.

Visitors Open Forum:

Angelina Barton – Thanked Anthony for the work he did while assuming the role as Council President. She also asked why the Council members are not reading the prior minutes. Councilman Urbano replied that the minutes are emailed prior to the meeting.

Officer Brackman presented the Police Contract for the Mayor to sign.

Darlene Hartman addressed the Council about the stray cats in Buffard's Trailer Park, asking for assistance to get them fixed and under control. The council replied that she would have to reach out to different organizations to help.

Councilman Penzone asked about the trees that were cut down by the ballfield, Borough property or not? He also asked if the change in committees would be advertised in the paper.

Adjourn:

Motion made by Councilman O'Dell; Seconded by Councilwoman Hotelling to adjourn the meeting at 8:34 pm. Roll Call Vote: 7/0 Motion Carried



Secretary



Council President

APPROVED