

July 1, 2024

Council President Barry Mortimer called the **Regular Meeting** of the Lawrenceville Borough Council, held in the Borough Building, to order at 7:00 pm.

Pledge of Allegiance.

Roll Call: Councilman Anthony Urbano – Present; Councilman Robert Penzone – Present, Councilwoman Cyndy Burrows – Present; Councilman Eddie (Glenard) Wetzel – Present; Councilman Terry Gleason – Present; Councilman Mansel O'Dell – Absent; Council President Barry Mortimer – Present; Mayor Kris Davis – Present. Also present Temporary Secretary/Treasurer Penny Jeffers.

Minutes of Previous Meetings: Motion was made by Councilman Penzone, seconded by Councilman Gleason to accept the June 3rd Regular Meeting Minutes, as amended. Roll call vote: all in favor. Motion carried.

Motion was made by Councilman Urbano, seconded by Councilman Gleason to accept the June 11th Special Meeting Minutes, as amended. Roll call vote: all in favor. Motion carried.

Payment of Bills: Motion was made by Councilman Gleason, seconded by Councilman Urbano to approve payment of the bills. Roll call vote: all in favor, except Councilman Wetzel voted No. Motion carried.

Public Comments on Agenda Items:

Anna Hotelling: Asked Councilman Urbano if he picked up everything from Councilman Penzone. Councilman Penzone had previously picked up a thumb drive, with the data, from Penn York Accounting and had it at his house. Councilman Penzone questioned why Council didn't obtain the data; he had the thumb drive with him and will give the data to the Borough but wants the thumb drive back before he goes home.

Committee/Department Reports:

Mayor: Mayor Davis stated he has a Zoning Permit Application, Gontarz Demo Permit. This is on the Agenda to discuss under New Business.

Police Department: Police Chief Brad Wilson reported the Moving Wall will be here from July 10th - 15th. The Fire Department will do traffic control and the Police Department will be actively involved in traffic when the Moving Wall goes through the Borough. Chief Wilson read the Monthly Report. Discussion: Police Contract. This is on the Agenda under Old Business.

Fire Department: Joyce Nichols read the Monthly Report and stated the Borough is four (4) months behind in payments. This is on the Agenda under New Business.

Library: Lucy Losey updated the Council on the Library.

Ambulance: No one present.

Water/Sewer: Council President Mortimer reported the light on the State Street Lift Station has a float problem.

Old Business:

Generator Installation – Status: Council President Mortimer reported the generator is there. Councilman Urbano added the generator, switch and pad are installed. Borough is waiting on UGI to install 2" gas line. Pending.

Police Department Contract – Clarify Rate of Pay and Hours Per Month – Status: On hold.

Advertise for Maintenance/Weekend Worker – Status: Advertise for Permanent

Secretary/Treasurer – Status; Advertise for Water/Sewer Secretary (W/S Billing) – Status: The Borough advertised for two (2) personnel for maintenance/weekend worker and two (2) Secretary/Treasurer positions on Indeed. The Committee needs to review the applications and hold interviews. Steps: Personnel Committee, Interview, Make Recommendations. Councilman Urbano noted they are still in the process. Pending.

Advertise for Dike Mowing – Status: Councilman Urbano stated they need the parameters for dike mowing, specifications for job, need information on what job requires, more descriptive and scope of work. Pending.

Zoning Permit – Fence – Status: Mayor Davis stated the fence on Ryon Circle is done and looks good.

Prior Year Audits – Status: Councilman Gleason noted that Rodgers won't do the Audits for 2022 or 2023. He will contact Lisa Guthrie and JH Williams and inquire if they will contract to do the Audits. Pending.

New Business:

APEX Invoices – Documents Days, Hours, Services Performed: Council was in agreement that there is not enough clarification on the invoices. Councilman Urbano spoke with APEX and they will provide detailed invoices on past invoices as well. Mayor Davis noted he will touch base with APEX to make sure they are keeping services separate.

Payment Options for Delinquent Water/Sewer Bills: Motion was made by Councilman Wetzel, seconded by Councilwoman Burrows to approve notifying customers they have ninety (90) days to pay delinquencies plus current. Roll call vote: all in favor, except Councilman Penzone voted No. Motion carried.

Police Department Contract – Clarify Rate of Pay and Hours Per Month – Status: Council previously approved signing the contract. Borough will pay \$6278.75 plus June bill. In the future, the Police Department will send the Borough an email with the monthly invoice.

Newspaper Advertisement – Add Corning Leader: Motion was made by Councilman Urbano, seconded by Councilman Gleason to add the Corning Leader to the newspaper of record for advertisements. Roll call vote: all in favor. Motion carried.

CDBG Paperwork: Discussion: Fund project up to \$200,000.00; Income based; Hold Town Hall Meeting; Survey's need to be done correctly; Need to find project. Pending.

Resolution for Traffic Control Maintenance: Councilman Urbano noted the Borough needs to inspect traffic lights between August and September. Pending.

52 Main Street Demolition Permit: Motion was made by Councilman Urbano, seconded by Councilman Wetzel to approve the Demolition Permit for 52 Main St. Roll call vote: all in favor. Motion carried.

Fire Department Payments: Motion was made by Councilman Urbano, seconded by Councilman Gleason to approve payment to the Fire Department, for April, May June and July, in the amount of \$1503.50/month. Roll call vote: all in favor. Motion carried.

Jim Farr – Moving Wall Fireworks Request: Councilman Urbano reported this is not necessary.

Water Tank Maintenance: Discussion: Seismic tank; Need to buy plugs; Weld shut; Jimmie Joe has specs; Why have engineer do; Jimmie Joe has to order; Hoff Mechanical will weld next Monday; Two (2) holes now; DEP sent information to Borough for patching. Pending.

Purchase New Time Clock – Water/Sewer Plant: Table.

Visitors Open Forum:

Donna Blend: How much water is leaking out of tank?

Angie (ION News): Thanked Councilman Penzone for considering economic arrangements; Why Eddie voted No; Air conditioning unit in here for next meeting; Hiring employees – Mike part of interview process

Jessica Barron: Escort for Moving Wall next Wednesday @ 8:30 am, show support; Thanked Councilman Wetzel and Councilman Gleason for flags on Main Street; NTSD, students and businesses contributed to Project.

Lucy Losey: Cease and desist project on Cowanesque St, follow ordinance unilaterally

Councilman O'Dell reported Michael Malvey was at the Borough. He needs: 1) 2023 Minutes; 2) Last two (2) years audits; 3) Any written minutes; 4) All Debit card bills. He is from the Bureau of Criminal Investigation. Discussion: All minutes that were taken; He replaced Decker; Who was writing minutes – Councilman Penzone; Minutes Dec 2023 forward.

Jessica Barron: Her social security # on flash drive, sensitive information; What is Council going to do; Break in chain of command.

Discussion: Everything in office being recorded – take sign down; 2023 – 2023 Audits not done.

Adjourn:

Motion was made by Councilman Urbano, seconded by Councilman Gleason to adjourn the Meeting at 8:56 pm. Roll call vote: all in favor. Motion carried.

Attest:


Council President