

LAWRENCEVILLE BOROUGH COUNCIL MEETING

AGENDA

DATE July 5th, 2022

MEETING CALLED TO ORDER AT 7:00 P.M.

PLEDGE OF ALLEGIANCE:

Council President Gordy Chilson called the **Regular Meeting** of the Lawrenceville Borough Council, held at 174 Water Tower Road, to order at 7:00 pm. Councilman Gordy Chilson, Councilman Robert Penzone, Councilman Mansel O'Dell, Councilman Cleo Russell, Councilwoman Michelle Courtright, Councilwoman Cyndy Burrows, Councilman Hank Gontarz and Mayor Kris Davis were present as well as Secretary Dana Hughes.

APPROVAL OF SPECIAL MINUTES: Motion made by Michelle Courtright, seconded by Bob Penzone to accept the June 21st, Special meeting minutes with amendment of adding No to roll call vote for Cyndy Burrows on motion to approve a dollar increase for Ryan Brown. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows. No; Mansel O'Dell. Motion passed 6-1.

APPROVAL OF PRIOR REGULAR MINUTES: Motion made by Cleo Russell, seconded by Michelle Courtright, to approve June 6th, Regular meeting minutes with amendment of changing date of Payment of Bills from Jan 6th to June 6th and to change motion made by Cleo Russell to approve of material for Cherry St. Park instead of get a quote. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, and Hank Gontarz, No; Mansel O'Dell and Cyndy Burrows. Motion passed 5-2

PAYMENT OF BILLS: Motion made by Bob Penzone, seconded by Michelle Courtright to approve payment of bills with the amendment to void check# 1003 to Frontier (account# 570-827-2066-012273-3) for the amount of \$166.80 and issue new check to Frontier in the amount of \$168.34. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows. No; Mansel O'Dell. Motion passed 6-1.

VISITORS:

Ken Leone	Bill & Bev Shoup	Marty Burrows	Lucy Losey
Angie Bonhm	Carl Aldinger	Cormac Clune	Terry Hartman
Darlene Hartman	Yolanda Ayers	Jackie Learn	Janet Beach
Diana Lewis	Kim O'Dell	Carl Cox	Chris Fabian
Caleb Geist	Patricia Lester	Lee Strange	Anthony Urbano

PUBLIC COMMENTS ON AGENDA ITEMS:

Jessica Barron stated she had signed petition with 103 registered voters for Gordy Chilson and Bob Penzone to resign. She stated this signed petition has been sent to the Attorney General, Senator Bush, and Clint Owlett.

Terry Hartman spoke about the tall grass on the Levy's. Gordy said he would turn information over the Road/Levy Committee to review.

DEPARTMENT REPORTS:

- **FIRE DEPARTMENT REPORTS:** Lee Strange: 15 calls and announced Fireman Association meetings.
- **MAYOR'S REPORT:**
- **POLICE REPORT:** 57 total incidents
- **AMBULANCE ASSOCIATION:**

LIBRARY-

Lucy Losey stated the library building needs to be maintained and the building itself has big issues. She also asked for \$200.00 from library fund to have a Story Hour in August. Councilman President Gordy Chilson stated he will put together a committee to look at the building. A motion was made by Mansel O'Dell, seconded by Michelle Courtright for \$200.00 to use for Story Hour event at library. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows, and Mansel O'Dell. Motion passed 7-0.

BUILDING ENFORCEMENT/ZONING OFFICER –

- Zoning officer: Motion made by Bob Penzone to advertise for a zoning officer, seconded by Cleo Russell. Motion passed 3-2
 - No Applications

PUBLIC WORKS- STREETS AND DIKES – PARKS & RECREATION –

- Ball Field light repairs and tree trimming: Motion passed.
 - Change the Ballfield lights. Millerton Fire Dept. to donate the use of their firetruck to assist. Kris Davis working on quotes.
- Purchase certified landing material for Cherry St. Park \$46.00 p/sq. yard (100 yds. needed): Motion passed.
 - Mike Morse contacted and stated the material will be delivered between Wednesday and Friday of this week ending June 8th. Motion made by Michelle Courtright to cancel current material order if the material is not delivered by Saturday, June 9th and to order material from Rivervalley at \$ 2895.00, seconded by Cyndy Burrows. Roll Call Vote: Yes; Cyndy Burrows, Cleo Russell, Mansel O'Dell, Michelle Courtright, and Hank Gontarz, No; Gordy Chilson, Bob Penzone. Motion passed 5-2

PERSONNEL AND APPOINTMENT –

- Vicki Willis of Penn York Accounting Services to Treasurer and is bonded as needed: Motion to make Vicki Willis Treasurer was made by Michelle Courtright, seconded by Bob Penzone. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelle Courtright, Hank Gontarz. No; Mansel O'Dell, Cyndy Burrows. Motion passed 5-2

- Penn York Accounting services to do payroll service starting July 1st, 2002. Motion made by Michelle Courtright, seconded by Bob Penzone. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelle Courtright, Hank Gontarz. No; Mansel O'Dell, Cyndy Burrows. Motion passed 5-2
- Remove CPA Michael Mulcahey from current payroll services. Motion made by Michelle Courtright, seconded by Bob Penzone. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelle Courtright, Hank Gontarz. No; Mansel O'Dell, Cyndy Burrows. Motion passed 5-2

OLD BUSINESS:

- Mowing of Levy
 - Did not receive any bids for levy maintenance.
- Pot holes on Academy Street and Cherry Street
 - Mill Street Project- Gordy stated he got a quote for \$22,000.00 so this project has to bid out.
- Hiring of Certified Water/Sewer Operator
 - Gordy stated that he interviewed and contacted people. Turn over to water/sewer committee.
- Cyndy Burrows-Debit card statements/transactions at Stateline Kwik Fill. Cyndy stated this was mentioned in the executive session and should not be on agenda.
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NEW BUSINESS:

- Water/Sewer Application for Kaitlyn and Ashley Wetzel for property: 57 Mechanic St. Check #2037 in amount of \$150.00.
Motion made by Michelle Courtright, seconded by Cleo Russell to return application and check due to the borough's lack of Edu's. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows, and Mansel O'Dell. Motion passed 7-0.
- Office Phone # 570-827-3259 from Frontier. (approx. \$60.00 p/month)
- 3 Phones from Verizon: 570-418-0058 Judy Anne, 570-418-0925 Jill Hall, Amy Southard 570-418-1495. (approx. \$123.00 p/month)
Motion made by Michelle Courtright, seconded by Mansel O'Dell to cancel three phones from Verizon. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows, and Mansel O'Dell. Motion passed 7-0.
- 2022-3 Borough Insurance Quote from BKG Insurance
 - Fire Department to contact Jeff Kyle, concerning Roster. Cell# 570-881-0668, phone# 800-242-4337 ext. 224. This information was relayed to Lee Strange.

Added Questions from Council Members:

- Penn Dot Grant – 8 – 10,000. Pay our share-Mansel O'Dell.

- Mansel stated \$10,979.00 was owed to Penn Dot as Borough's share due to the work on Rt 49. Gordy state he walked with engineer and the project was not finished. Motion to pay Penn Dot share of finished project made by Mansel O'Dell, seconded by Cyndy Burrows. Roll Call Vote: Yes; Cyndy Burrows and Mansel O'Dell. No; Cleo Russell, Hank Gontarz, Michelle Courtright, Bob Penzone, and Gordy Chilson. Motion not passed 2-5.
- \$30,000 took from Water Fund and put in General Fund. This needs to be put back into Water Fund-Mansel O'Dell. Motion to put money back into water/sewer fund made by Mansel O'Dell, seconded by Cyndy Burrows. Roll Call Vote: Yes; Cyndy Burrows, Mansel O'Dell, Michelle Courtright, Cleo Russell, Hank Gontarz, and Bob Penzone. No; Gordy Chilson. Motion passed 6-1
- Generator for Water Plant- Mansel O'Dell. Motion made by Bob Penzone, seconded by Michelle Courtright to call and get pressure test from gas company for a gas generator. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows, and Mansel O'Dell. Motion passed 7-0.
- Dechlorinator- Mansel O'Dell: Mansel stated sewer plant has limit of chlorine that can go into the river. He wanted to know a time frame of have this done and approved by DEP.
- Water Issues- water light tan/brown. Could be leak- Mansel O'Dell: Mansel stated he has brown water.
- Lift Station-Ryon Circle- needs replaced-Mansel O'Dell: Metal where pump goes into lift station is rotted and rusted.
- Caleb Geist Pay- Jessica Barron: Motion made by Mansel O'Dell, seconded by Cyndy Burrow pay Caleb Geist what he is owed in the amount of \$3225.80. Roll Call Vote: Yes; Cyndy Burrows, Mansel O'Dell, Bob Penzone, and Hank Gontarz. No; Cleo Russell, Gordy Chilson, Michelle Courtright. 4-3
Motion to pay Caleb Geist after reports are submitted for the month of May made by Bob Penzone, seconded by Michelle Courtright. Roll Call vote: Yes; Cleo Russell, Gordy Chilson, Michelle Courtright and Bob Penzone. No; Cyndy Burrows and Mansel O'Dell. Hank Gontarz abstained. 4-2
- Curt and Ashley Harpster - Permission to "Top" Pine trees next to their house - (Danger of breaking and Falling on their house)- Mayor: Table
- Curt and Ashley Harpster- Privacy fence between the Ball field and their house. Mayor Park and Recreation Committee will review.
- C&N Signatures Needed- President. Need signed every year.
- Motion made by Bob Penzone, seconded by Michelle Courtright to add the Hazard Mitigation Plan-2022 Renewal on the agenda. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows, and Mansel O'Dell. Motion passed 7-0. Motion made by Michelle Courtright, seconded by Cleo Russell to complete, sign, and adopt the Hazard Mitigation Plan 2022-1 Resolution. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo

Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows, and Mansel O'Dell. Motion passed 7-0.

Written Requests:

List of questions presented by Krista Keegan

- * Provide terms limits for each council member. Expiration date for each as well.
2 to 4 yrs.
- * Status of any pending grants and who is assisting on grants.
\$32,000 for pandemic money sometime in August.
- * Why was the last grant rejected from council? I heard council declined the funds.
Gordy stated not aware of any.
- * Status of monthly financials.
In council packets
- * Do we have a CPA? Treasurer? If not, why, and what action is being taken to obtain one?
- * Are there any pending litigations, DEP fines/penalties on the borough? If so, what action is being taken to rectify?
- * Requesting copy of borough's ordinances and states she will reimburse with ream of paper. Ordinances online at Lawrenceville, PA Borough Office Facebook Page

ADJOURNMENT MOTION: TIME: 9:15 PM MOVED: Michelle Courtright SECOND: Cleo Russell
Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russell, Michelet Courtright, Hank Gontarz, Cyndy Burrows, and Mansel O'Dell. Motion passed 7-0.

Secretary

Council President