

**Lawrenceville Borough Council Meeting**

**6 Mechanic Street**

**Monday July 7<sup>th</sup>, 2025 @ 7 pm**

**Call to Order/Pledge of Allegiance** Council President Hotelling called the meeting to order at 7 pm followed by the Pledge of Allegiance

**Roll Call – Council Attendance**

Councilman O'Dell; Present, Councilman Wetzel; Present, Councilman Urbano; Present, Councilman Penzone; Absent, Councilwomen Burrows; Present, Councilman Gleason; Present, Council President Hotelling; Present, Mayor Davis; Present, Secretary Rumsey; Present

**Guest Speaker** – Dan Styborski addressed the Council on the status of the CDBG grant (Community Development block grant). He stated the surveys that were sent out are a requirement of the program. He also noted that the Borough needs 56 responses to be eligible for any funding and currently has had 29 responses returned. The council was in agreement that the next step in achieving the responses needed for eligibility would be to send out another round of surveys and possible a second survey to the residents who have not responded the first time. Dan stated he would work with the Borough Secretary to get this completed. The deadline for the grant is September.

**Approval Prior Months Minutes**

Motion was made by Councilman Urbano; Seconded by Councilman Wetzel to approve the prior months minutes. Roll Call Vote 6/1 with Councilman Penzone absent. Motion Carried

**Treasurer's Report**

Motion was made by Councilman O'Dell; Seconded by Councilman Urbano to accept and approve the treasurer's report. Roll Call Vote 6/1 with Councilman Penzone absent. Motion Carried

**Payment of bills**

Motion was made by Councilman Gleason; Seconded by Councilman Urbano to accept and approve the payment of the bills. Roll Call Vote 6/1 with Councilman Penzone absent. Motion Carried

**Public Comment on Agenda Items**

Gordy Chilson asked about the fire department donation stating that he believed that the Borough was only able to provide the funds if they were to get something back from the fire department. He suggested reviewing the contract and adding this in the contract.

He also asked about the Financials as to the debt and the amount owed versus the paid on the borough loan and if the finance committee had a plan to pay the loan off early?

### **Department Reports**

- ➔ Mayor – Mayor Davis recapped the updates to the CAP and presented SOP document for the Borough to utilize. He also mentioned that the rocks on the side of Route 49 and Main Street were being washed into the storm drains from the rain.
- ➔ Police – Officer Brackman was unable to attend the meeting, so Council President read his report.
- ➔ Fire Department – No report
- ➔ Library – Lucy read an update on the events, activities, and projects at the library

### **Committee Reports**

- ➔ Finance/Personnel
  - Resignation of Maintenance employee - Motion was made by Councilman O'Dell; Seconded by Councilman Wetzel to accept the resignation of the maintenance employee Michael Gleason effected July 11, 2025. Roll Call Vote 5/1 with Councilman Penzone absent and Councilman Gleason abstained. Motion carried
- ➔ Water & Sewer
  - Deposit refund for 20 Main Street Apt 4 -Motion was made by Councilman O'Dell; Seconded by Councilwoman Burrows to refund the deposit minus final billing. Roll Call Vote 6/1 with Councilman Penzone absent. Motion Carried
  - Hydrant Flushing –LWSD Committee will discuss evening times and date
  - Councilman O'Dell noted that the lift station on Weaver Street had been fixed and is now running.
- ➔ Parks & Recreation
  - Survey 32 Cowanesque Street – Council President presented a survey from 2008 of 32 Cowanesque Street. Council President Hotelling and Vice President Gleason will look for the pins based on the 2008 survey.
  - Tree Removal 22 Cowanesque Street Update – Rotted Tree has been cut down and the property owner is working on getting the debris and wood cleaned up.
- ➔ Dikes/Levies
  - Mowing Bids – one bid received and presented to Council from One Shot Brush Control in the amount of \$25,000. The council Discussed the situation and agreed they were

unable to approve the quote at this time. It was also noted that this needed to be included in the upcoming budget workshops. It was suggested to contact One Shot Brush Control and ask for a quote to mow only the top and sides of the dike for this year.

- ➔ Roads/Streets – Mayor Davis suggested to clean up the rocks on the road edges on Route 49 (Cowanisque St) and Main Street to prevent the drains from becoming clogged. This would be a call to PennDOT

#### Old Business:

**Frontier – Fiber Optics Ryon Circle** – Council President Hotelling relayed from Jimmie Joe that the company and the Borough are unable to come to a compromise on this project's location. It would be up to the company to contact the residents directly for the service.

**Fire Department new UTV donation** - Motion was made by Councilman Urbano; Seconded by Councilman Gleason to donate \$500 to the Lawrenceville Fire Department for the new UTV. Roll Call Vote 6/1 with Councilman Penzone absent. Motion Carried

**Removal of Cyber Insurance DGK** – Savings of \$632 year - After discussion on this the council made the following: Motion was made by Councilman Urbano; Seconded by Councilman Gleason to remove the cyber insurance and research other options for potential coverage such as McAfee, etc. Roll Call Vote 4/2 with Councilman Penzone absent and Councilman O'Dell No. Motion Carried

**DGK Bond Renewal Treasurer** – Renewal cost \$393 – Motion was made by Councilman Urbano; Seconded by Councilman O'Dell to approve the renewal cost of the bond for the treasurer. Roll Call Vote 6/1 with Councilman Penzone absent. Motion carried

#### New Business

**DGK delegate addition** – Council President Hotelling stated to add Penny Jeffers, the treasurer as a delegate to be able to speak with DGK insurance. Motion was made by Councilman O'Dell; Seconded by Councilwoman Burrows to add Penny Jeffers as a delegate for DGK insurance. Roll Call Vote 6/1 with Councilman Penzone absent. Motion carried.

**2023 Audit** – Council President Hotelling stated the 2023 Audit is completed and is available at the Borough Office for viewing.

**Pa Rural Water for Dual System DUES** – Cost \$572 year – Motion was made by Councilman Gleason; Seconded by Councilman O'Dell to submit payment of \$572 for the dues to PA Rural Water. Roll Call Vote 6/1 with Councilman Penzone absent. Motion carried

**Solar/Battery Permitting/Zoning** – Email correspondence presented to Council about potentially constructing a solar farm/battery station and the ordinances for renewable energy/Solar energy within the Borough. Council President Hotelling stated that ordinances are being reviewed, and information is being gathered.

**Tioga County Job Fair October 15 Reserve Table Spot** – Cost \$60 a spot without electric. The council discussed this openly and decided it was not something that was not of interest at this time.

**Cancelled Crime Policy Gannon** – Council President Hotelling stated that is insurance has already been cancelled.

**\*\*\*Hire Grounds Keeper/Maintenance** – Personal Committee recommended a candidate for hire to the Council for Grounds Keeper/Maintenance. Motion was made by Councilman O'Dell; Seconded by Councilman Gleason to hire Benjamin Bolt as Grounds Keeper/Maintenance for \$15 an hour, up to 28-32 hours per week. Roll Call Vote 4/2 with Councilman Penzone absent and Councilman Urbano No. Motion Carried

### **Visitors Open Forum**

**Gordy Chilson** addresses the Council about the meeting with Nelson township as to why it was cancelled. Council President Hotelling stated she cancelled the meeting because it was not addressed with everyone, and the Borough was unable to handle the request that they were asking. Councilman Urbano stated that every council member received notice of the requested meeting.

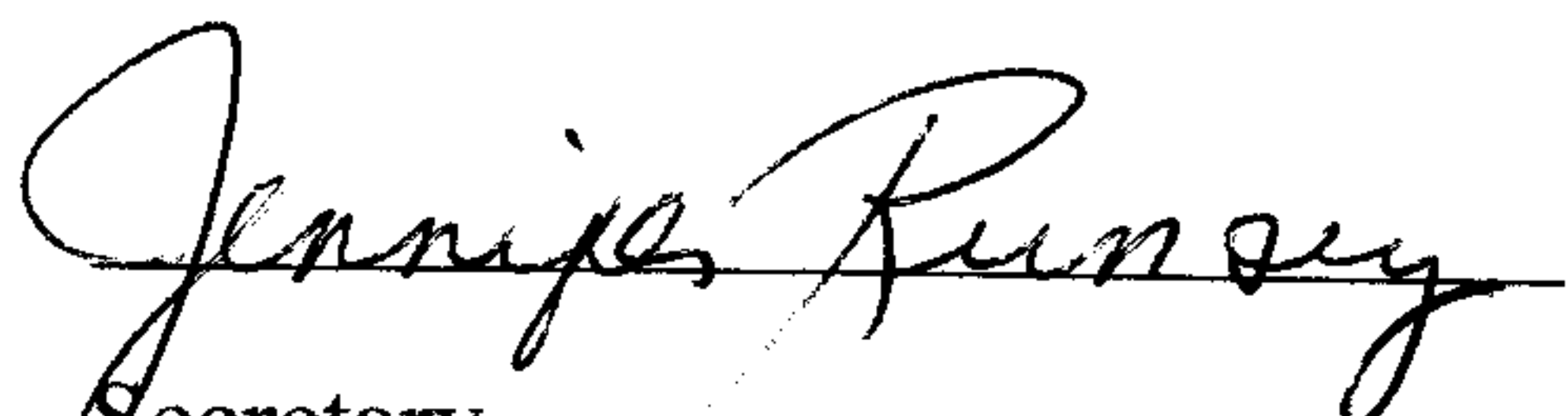
Gordy also asked about the survey that was presented for 22 Cowanesque St, stating that the according to the survey the trees that were cut down by the neighboring property were in fact the Borough's property.

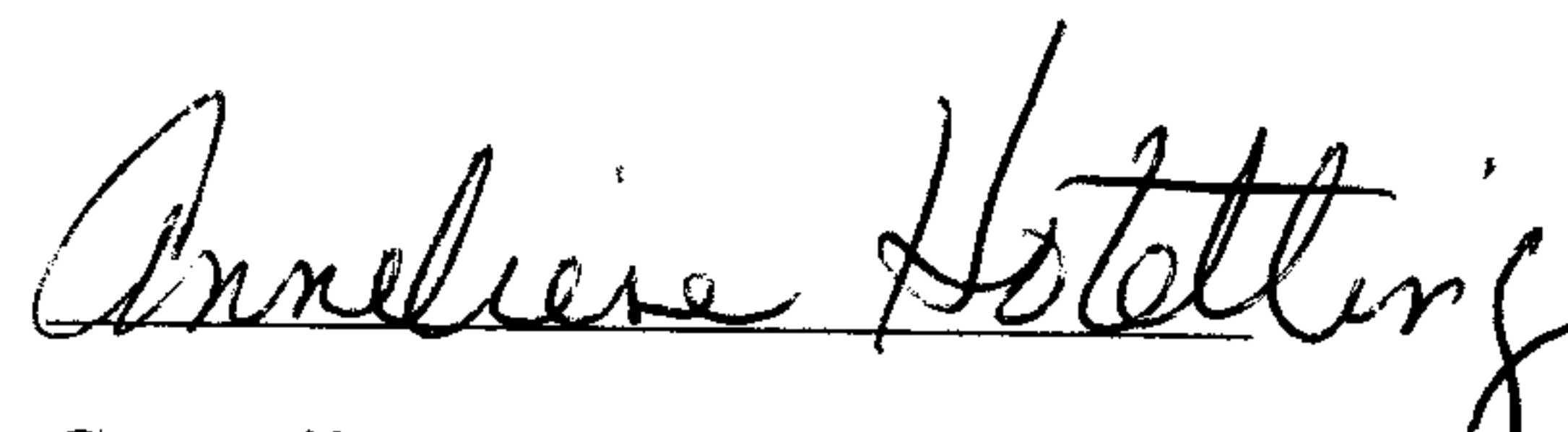
He asked Council about the water leak in Buffard's trailer park. He wanted to know why the Borough employees were attempting to repair it when it was on private property. Councilman O'Dell stated that the Borough was responsible for the Curb stop that broke. Mr. Chilson stated again that the Borough was not responsible for any curb stops within the Trailer Park boundaries.

### **Adjournment**

Motion was made by Councilman Gleason; Seconded by Councilman O'Dell to adjourn the meeting at 8:26 pm. Roll Call Vote 6/1 with Councilman Penzone absent. Motion Carried

**Next Meeting Monday August 4th, 2025 @ 7pm**

  
Secretary

  
Council President