

LAWRENCEVILLE BOROUGH COUNCIL MEETING

DATE June 6th, 2022

MEETING CALLED TO ORDER AT 7:00 P.M.

Council President Gordy Chilson called the **Regular Meeting** of the Lawrenceville Borough Council, held at 174 Water Tower Road, to order at 7:00 pm. Councilman Gordy Chilson, Councilman Robert Penzone, Councilman Mansel O’Dell, Councilman Cleo Russel, Councilwoman Cyndy Burrows and Mayor Kris Davis were present as well as Secretary Dana Hughes. Councilwoman Michelle Courtright was present by phone.

PLEDGE OF ALLEGIANCE:

APPROVAL OF SPECIAL MINUTES: Motion was made by Cleo Russel, seconded by Bob Penzone to accept the May 27th, Special Meeting Minutes. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russel. No; Mansel O’Dell and Cyndy Burrows. Motion passed 3-2.

VISITORS:

Shari Hugic	Krista Keegan	Lucy Losey	MaryAnn Gontarz
Penny Jeffers	Jackie Fearn	Curt Harpster	Annaliese Hotelling
Donna Blend	Eddie Wetzel	Kristina Zimmerman	Susan Williams
Michael Zimmerman	Kathy Helgemo	Kim O’Dell	
Karen Miller	Connie Randall	Terry Gleason	

PUBLIC COMMENTS ON AGENDA ITEMS:

Penny Jeffers: Former secretary stated her exit interview was fully complete and the official meeting minute’s book was up-to-date in November 2021 before her leaving. Penny is correct and the minute’s book ends with approved minutes from November 2021.

Krista Keegan: Stated she wanted her written concerns be put on next month’s agenda and had council members sign the agenda. I will put this on next month’s agenda.

Eddie Wetzel: He is still waiting on an EDU but has been denied by the council due to the EDU list. Asked about flow meters and the bid from September 2021. Asked to get a second bid. Stated borough secretary be bonded. Jessica Barron, former secretary, read an e-mail from insurance company stating the secretary doesn’t need bonded.

Annie Hoteling: Stating the agenda needs to be posted 24hrs in advance.

Suzette Orbano: Stated she would like to see an official social media or website so public can access info, ordinances, permits, etc. It was stated PSAB used to maintain website for a fee.

MaryAnn Gontarz: Recognized Hall’s Home & Lumber donated paint and other materials to the Lawrenceville Library and wanted to add to the minutes. Applause

DEPARTMENT REPORTS:

- **FIRE DEPARTMENT REPORTS:** 56 calls for the year by June 1st, 2022. Stated the new pagers we being reprogrammed and engine 82 had air take problem and was being repaired. Discussed

training on Monday nights, Millerton Memorial day parade with three of their vehicles, and a fundraiser with raffles online at Facebook.

PAYMENT OF BILLS: Motion made by Bob Penzone, seconded by Cleo Russel to approve payment of the AP/Bills General Fund up to Jan 6th, 2022 in the amount of 11,784.00 Roll call vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russel. No; Mansel O'Dell and Cyndy Burrows. Motion passed 3-2.

MAYOR'S REPORT: Mayor Kris Davis stated the sign in front of Dandy Mart is down. The sign by the Municipal building can barely be seen. Table

POLICE REPORT: Policeman, Brad Wilson, stated 63 incidents with 7 borough traffic stops.

AMBULANCE ASSOCIATION: Kat Helgemo stated there were 60 calls with 35 responses and within the borough; 21 calls and 19 responses.

COMMITTEE REPORTS: Bob Penzone presented the idea of community list with goals. Update changes of committee members and evaluate goals. Table

LIBRARY- Lucy Losey stated the year of 2021 the library was not active due to covid. In 2022, the library has five plus volunteers and they have done cosmetic improvements on the building. The library is open Saturday only. There was a \$100.00 donation that needs to be put into library budget. Next year, 2023, will be the libraries 50th anniversary.

BUILDING ENFORCEMENT/ZONING OFFICER –

- Zoning officer: Motion made by Bob Penzone to advertise for a zoning officer, seconded by Cleo Russell. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russel. No; Cyndy Burrows, Mansel O'Dell. Motion passed 3-2
- Zoning applications: Motion made by Bob Penzone to approve zoning permit application to Joyce Floyd to install chain link fence and Harry Dow to install handrails and fence. Seconded by Cleo Russell. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russel. No; Mansel O'Dell, Cyndy Burrows. Motion passed 3-2

**PUBLIC WORKS- STREETS AND DIKES –
PARKS & RECREATION –**

- Ball Field light repairs and tree trimming: Motion made by Bob Penzone for the Recreation Committee to report next month on quotes to trim trees. Seconded by Cleo Russel. Roll Call Vote: all in favor. Motion passed.
- Purchase certified landing material for Cherry St. Park \$46.00 p/sq. yard (100 yds. needed): Motion made by Cleo Russel to get a quote for material. Seconded by Cyndy Burrows. Roll Call Vote: all in favor. Motion passed.
- Jessica Barron stated she needs the ball field for music/bands on July 24th and Aug 14th. Motion made by Mansel O'Dell to reach out to qualified people. Seconded by Cyndy Burrows. Roll Call Vote: all in favor. Motion passed.

PERSONNEL AND APPOINTMENT –

- Interview applicants that are interested in sewer/water possible opening: Motion by Bob Penzone to interview applicants. Seconded by Cleo Russel. Roll Call Vote: Yes; Cleo Russel, Bob Penzone, Gordy Chilson. No; Cyndy Burrows, Mansel O'Dell. Motion passed 3-2
- Hire Penn York Accounting services to bring QuickBooks ledger up to date and other borough financials as needed in the amount of \$95.00 p/hr. Proposal provided to council members. Motion made by Bob Penzone to start services immediately. Seconded by Cleo Russel. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russel. No; Mansel O'Dell, Cyndy Burrows. Motion passed 3-2

OLD BUSINESS:

- Street Sweeping
 - Motion made by Mansel O'Dell, Seconded by Cyndy Burrows for street sweeping. Roll Call Vote: all in favor. Motion passed.
- Hydrant by Water Plant
 - There was ten yards of concrete material that didn't work. Needs to be fixed. Table
- Mowing of Levy
 - Motion by Cyndy Burrows, seconded by Mansel O'Dell to begin process of bidding out mowing. Roll Call Vote: all in favor. Motion passed.
- Incomplete exit review for Penny Jeffers
 - Penny Jeffers stated that her exit interview with Kat Helgemo was complete and she turned over all materials and passwords.
- Exit review for Jessica Barron and Exit review for Caleb Geist
 - Discussed that Jessica Barron spoke to Michele Courtright about resignation and gave Cyndy Burrows the recording of May's meeting minutes. The meeting minutes were not typed.
 - Motion made by Mansel O'Dell, seconded by Cyndy Burrows to revise the exit interview, if employees agree to interview, to be paid 4 hours at the current rate of pay. Roll Call Vote: Yes; Cleo Russel, Cyndy Burrows, Mansel O'Dell, Bob Penzone. No; Gordy Chilson. Motion passed 4-1
 - Motion made by Bob Penzone, seconded by Cleo Russel
- EDU List Update
 - Motion made by Cleo Russel, seconded by Bob Penzone to update EDU list and add number 9: Matt & Nicole Bryant, number 10: Steve Hulls, and number 11: Mansel O'Dell to the said list. Yes; Gordy Chilson, Bob Penzone, Cleo Russel. No; Mansel O'Dell, Cyndy Burrows. Motion passed 3-2

NEW BUSINESS:

- Pot holes on Academy Street and Cherry Street
 - Motion made by Cleo Russel to get estimates to contract patching holes with cold patch. Seconded by Bob Penzone. Roll Call Vote: all in favor. Motion passed.
 - Motion made by Bob Penzone to get bid on Mill St. Seconded by Cleo Russel. Roll Call Vote: all in favor. Motion passed.

- Resignation of Caleb Geist, Resignation of Eddie Wetzel, Resignation of Jessica Barron
 - Motion made by Bob Penzone to accept resignation of above three individuals. Seconded by Cleo Russel. Roll Call Vote: all in favor. Motion passed.

- Hiring of Certified Water/Sewer Operator
 - Motion made by Bob Penzone to reach out to qualified people. Seconded by Cleo Russel. Roll Call Vote: all in favor. Motion passed.

- Contact Solicitor about DEP Issues, social media issues, May borough meeting minutes that have not been turned over by sectaries
 - Motion made by Bob Penzone to contact solicitor about DEP issues. Seconded by Cleo Russel. Roll Call Vote: Yes; Gordy Chilson, Bob Penzone, Cleo Russel. No; Mansel O'Dell, Cyndy Burrows. Motion passed 3-2
 - Councilman Mansel O'Dell goes on record about DEP issues and when we are going to pay DEP to not get fined. Also, he asked for P&L statement. None was provided. When are we paying the remainder of the Penn Dot bill? Mansel O'Dell stated the monies taken from the water/sewer fund in the amount of \$30,000.00 were deposited into the General Fund. If there are any monies left, the remaining needs to go back into the water/sewer fund?

Executive Session called at 9:14 pm. Ended at 9:57

ADJOURNMENT MOTION: TIME: 10:07 pm MOVED: Cleo Russel SECOND: Bob Penzone

Secretary

Council President