

Lawrenceville Borough Council Meeting

6 Mechanic Street, Lawrenceville, PA

Regular Meeting

Wednesday March 4, 2026, at 6 pm

Call to Order/Pledge of Allegiance

Council President Hotelling called the meeting to order at 6 pm followed by the Pledge of Allegiance

Roll Call – Council Attendance

Councilman Larry Barnes, Present; Councilman Terry Gleason, Present; Councilwoman Cyndy Burrows, Present; Councilman Anthony Urbano, Present; Councilman Eddie Wetzel, Present; Councilman Mansel O’Dell, Present; Councilwoman Anna Hotelling, Present; Mayor Kris Davis, Present; Secretary Jennifer Rumsey, Present.

Approval Prior Months Regular Minutes

Motion made by Councilman Urbano; Seconded by Councilman Wetzel to approve the February minutes with corrections to amend under Zoning Permit 02-26 Demolition that Councilman Urbano did not provide a vote. Roll Call Vote: 7/0 - Motion Carried.

Correspondence –

- **Potter’s Inspections** is a new third-party building code inspections company for the area. He is asking for permission to be added to the Borough’s approved third-party inspection list. Motion was made by Councilman Barnes; Seconded by Councilman Urbano to Add Potter’s Inspections to the approved third-party inspection Company to service the Borough. Roll Call Vote: 7/0 - Motion Carried.
- **TCAB Meeting March 19th** Information was emailed to Council members. Location Corey Creek Golf Club. Councilmen O’Dell, Wetzel, and Urbano might be interested in going.
- **Welcome to Lawrenceville Sign (Main Street)**
New Owners are asking if there is an agreement with the Borough for the location of sign. There was nothing transferred or mentioned on the deed or by the prior owner. Council discussed this and concluded that there is no agreement, the sign can be removed, Secretary will contact new owners to clarify prior conversation. Motion was made by Councilman Barnes; Seconded by Councilman Urbano to have the Borough employees remove the sign, at homeowners’ request. Roll Call Vote: 7/0 - Motion Carried.
- **G205 Recovery from Disaster – Community Role April 8th 9a-4p Wellsboro Tokishi Center** – this is a reschedule of the January Class. You must register to attend. Information only, no action taken at the meeting.

- **Hazard Mitigation Plan Meeting County** – This is a one-on-one meeting with the County to discuss Hazard Mitigation. The County HMP must be updated every five years. Municipalities may either adopt the County’s plan or develop their own. **If a municipality chooses to adopt the County plan, participation in the planning process is required to remain eligible for future funding, including disaster-related funding.** Councilman Gleason will arrange the meeting date with the secretary. Councilman Urbano would like to attend the meeting.
- **Freshwater Explorer 2.0 Webinar 3p March 18** – President Hotelling read the class flyer for those that might be interested.

Treasurer’s Report

President Hotelling stated that the monthly financial reports will be posted on the community board at the Borough Office for public viewing.

Motion was made by Councilwoman Burrows; Seconded by Councilman Wetzel to approve the Monthly financials. Roll Call Vote: 6/1 with Councilman Urbano, No - Motion Carried.

Payment of bills

Motion was made by Councilman Urbano; Seconded by Councilman Barnes to pay the bills and to add the Commonwealth of Pennsylvania for the SOC waiver in the amount of \$300.00. Roll Call Vote: 7/0 - Motion Carried.

Public Comment on Agenda Items

Robert Penzone Jr. –

1. Questioned the Treasurers report – stating that there are several pages, and Council members do not discuss these documents, they just approve them.
2. Thanked Council for posting the financials for the public
3. Asked why International Zoning Code (IZC) and who is preparing/presenting the proposal? Council President Hotelling responded Erb Inspections is requesting the IZC and the Borough Solicitor is preparing/presenting the proposal based on the 2018 proposal from the Borough.

Department Reports

- ➔ Mayor – Mayor Davis discussed that the CAP is on schedule and Tom Randis from DEP is on the same schedule with the Borough. He stated that a Data Center might be coming to the immediate area and they are willing to invest into the school district; question was presented maybe they are willing to invest in the surrounding municipalities as well.
- ➔ Police – Report sent in via email by Officer Brackman – President Hotelling read the report
- ➔ Fire Department – Lee Strange handed out the report to the Council and provided an overview of activities, events, and incidents for the prior month. Asked for Addendum A to be signed, adding Nelson township to the worker’s compensation coverage. He stated that the Department is willing to have a quarterly meeting with the Council as discussed at a prior meeting.

- ➔ Library – Lucy Losey provided and read the monthly report. She provided updates on the CD renewal, and the pipe break at the library. She covered new activities such as an Easter egg hunt, and Penn State Lift program.

Old Business:

Revise Resolution 2026-02 Check Signers – Add Signer

Motion by Councilwoman Burrows; Seconded by Councilman O’Dell to add Anneliese Hotelling as a check signer to the existing signers. Roll Call Vote: 6/0 with President Hotelling abstaining. Motion Carried.

Library Heating System - TABLED

Councilman Barnes presented a verbal request to purchase the unit from his business, at cost (no cost was provided at time of meeting). He stated that Volunteers would install with his oversight.

Motion was made by Councilman Wetzel; Seconded by Councilman Gleason to have new quotes for next month’s meeting. Roll Call Vote: 5/0 with Councilmen Barnes and Urbano Abstaining. – Motion Carried

Comp Audit – TABLED - Still waiting for an update

New Business:

Resolution 2026-03 Audio/Video Recording Policy

President Hotelling read the Policy and Resolution 2026-03 on Audio/Video Recording Policy

Councilman Wetzel left the meeting at 7:02 pm and returned at 7:05 pm

Motion was made by Councilman O’Dell; Seconded by Councilman Barnes to adopt resolution 2026-03 Audio/Video Recording Policy. Roll Call Vote: 6/1 with Councilman Urbano No – Motion Carried.

Motion was made by Councilman Wetzel; Seconded by Councilman O’Dell to adopt the Audio/Video Recording Policy. Roll Call Vote: 6/1 with Councilman Urbano No – Motion Carried.

Ordinance 136 Water Amendment

Motion was made by Councilwoman Burrows; Seconded by Councilman O’Dell to pass ordinance 136 with the changes as suggested by the solicitor - A title added describing the purpose of the ordinance, and language was added to clarify that the former sections are being replaced with new sections of the same number. Upon advice of the Solicitor, these changes are not material and do not require re-advertising. Roll Call Vote: 7/0 – Motion Carried.

Ordinance 145(135) Sewer Amendment

Motion was made by Councilwoman Burrows; Seconded by Councilman O’Dell to pass ordinance 146 (135) with the changes as suggested by the solicitor - A title added describing the purpose of the ordinance, and language was added to clarify that the former sections are being

replaced with new sections of the same number. Upon advice of the Solicitor, these changes are not material and do not require re-advertising. Roll Call Vote: 7/0 – Motion Carried.

EDU Assignment

LWSD Committee Chair O'Dell stated that he spoke with Tom Randis from DEP (Department of Environment Protection) and the Borough is good to place the EDU (equivalent dwelling unit) to David Haslund located at 61 Main Street starting with the next billing cycle.

Due To/From Water & Sewer Fund Write Off

President Hotelling stated the write off \$18,834.16 is what the sewer fund owes the water fund and the sewer fund is unable to pay the amount back to the water fund.

Motion was made by Councilman Barnes; Seconded by Councilwoman Burrows to write off the amount of \$18,834.16 for 2025 that the sewer fund owes the water fund. Roll Call Vote: 6/1 with Councilman Urbano No – Motion Carried.

RAVE Alert System

There is no cost to the Borough, sign on under the County's License, Training will need to be done by the LEMC, Fire Department member, and Council or Secretary (LEMC will set up this training). Only used for Public Safety Alerts and residents will have to opt in for the alerts.

Motion was made by Councilwoman Borrows; Seconded by Councilman Wetzel to activate the RAVE Alert System through the County. Roll Call Vote: 7/0 – Motion Carried

Floodplain contract

Motion was made by Council Gleason, Seconded by Councilman O'Dell to appoint Erb Inspections Inc as the Floodplain manager for the Borough. Roll Call Vote: 7/0 – Motion Carried

Street Sweeping Quotes

Motion was made by Councilman Barnes, Seconded by Councilman O'Dell to accept the company Big Rock at a rate of \$130 per hour for Street Sweeping in May. Roll Call Vote: 7/0 – Motion Carried.

Advertise Dike/Levee Mowing Bids – TABLED

Spring Cleanup

Motion was made by Councilman Gleason; Seconded by Councilman Wetzel to have Spring Cleanup April 25th, 2026, from 8a-12p. 1 metal and 2 household dumpsters. Roll Call Vote: 7/0 – Motion Carried

PSAB Annual Conference Hershey

May 31-June 3, Information was sent out via EMAIL and Brochures are on the table

Confined Space Training –

Motion was made by Councilman Urbano; Seconded by Councilman O’Dell to send the water and sewer employees at different times for training at a cost of \$159 each person. Roll Call Vote: 7/0 – Motion Carried.

It was suggested that this be made Mandatory and to have the employees take the meter unit with them to training.

Capitalization Policy – TABLED

Advertise Adoption of International Zoning Code (IZC)

Based on Council’s IZC proposal of 2018 -

#1 Motion was made by Councilman Gleason; Seconded by Councilman Wetzel to advertise for a public hearing for the IZC proposal. Roll Call Vote:7/0 – Motion Carried.

#2 Motion was made by Councilman Gleason; Seconded by Councilman O’Dell to advertise the Intent to vote to adopt the IZC. Roll Call Vote: 7/0 – Motion Carried.

#3 Motion was made by Councilman Gleason; Seconded by Councilman Barnes to authorize the Borough Solicitor, to facilitate the public hearing for the zoning ordinance. Roll Call Vote: 7/0 – Motion Carried.

Visitors Open Forum

Jody Fisher –

1. Received a \$50.00 reconnection invoice for 68 State Street #2 – Councilman O’Dell stated the amount owed of \$50.00 will be removed, no payment is due since the new ordinances state all properties will pay the minimum monthly base rate.
2. Who is responsible for the curb stops – Councilman O’Dell stated that the borough is responsible for the curb stops, however, there is no access to the curb stops at 68 State Street because they are in concrete
3. Electric Lift Station – Electric needs to be restored – President Hotelling stated this was between the Borough Solicitor and your Attorney. No further discussion.
4. Would like 20 EDUs since the Moratorium has been lifted – President Hotelling stated the Moratorium has not been lifted. Mr. Fisher provide an online message chat that stated, “the moratorium has been lifted”. Councilman O’Dell stated that was false information.
5. Asked if the borough sent notification for the electric being discontinued to the residences of the State Street apartments (64 apt 1,2,3 – 68 apt 1,2,3 – 70 apt A, B)

Robert Penzon Jr. –

Asked about a Right to Know request rejection because the box was not checked. He stated that everyone knows who he is. He proceeded to bring up a different RTK request at the same time, suggesting they were on the same request.

Mayor Davis left the meeting at 7:33pm and returned at 7:35pm

Lee Strange –

Asked if the Council was going to approve the Addendum and the department activities.

Motion was made by Councilman Barnes; Seconded by Councilman Wetzel to approve the Addendum of the Fire Department adding additional coverage area for Worker’s Comp. Roll Call Vote: 7/0 – Motion Carried

Motion was made by Councilman Urbano; Seconded by Councilman Barnes to accept the fire department activities as presented. Roll Call Vote: 7/0 – Motion Carried.

Donna Blend

Asked what the water/sewer write off was from?

Jody Fisher

Asked how a boil water notification is sent out – Council replied by letter being sent and/or hand delivered.

Adjournment

Motion was made by Councilman Barnes; Seconded by Councilman Gleason to adjourn at 7:45pm. Roll Call Vote: 7/0 – Motion Carried.

Next Meeting Wednesday April 1, 2026, at 6pm

Anna Hotelling

Council President

Jennier Rumsey

Secretary

Approved April 1, 2026, at the Regular monthly meeting of the Lawrenceville Borough.

Electronically signed