

November 17, 2020

Council President Michael Kirwin called the **Board Meeting** of the Lawrenceville Borough Council, held at 174 Water Tower Road, to order at 7:00 pm. Councilman Gordon Chilson, Councilman Robert Penzone, Councilwoman Kathy Helgemo, Councilman Mansel O'Dell and Councilman Cleo Russell were present as well as Secretary/Treasurer Penny Jeffers. Councilman Terry Gleason and Mayor Robert Scott were absent.

Pledge of Allegiance.

Visitors Open Forum – Agenda Items:

Grace Kirwin: Purchasing items for the Library. Council said to bring itemized list of expenses to next Board Meeting.

Council President Kirwin reported that in August the Borough sent a letter to the finance company regarding 49 Mechanic St. In addition, he filed a complaint on the company's website. Discussion: Condemn property; Lawn maintenance, garbage on lawn; Not Borough's business; Borough has lien on property.

Payment of Bills:

- **AP/Payroll General Fund – November 3, 2020 - November 17, 2020 – \$5325.83; AP LWSD – November 3, 2020 - November 17, 2020 – \$2654.75:** Motion was made by Councilman Chilson, seconded by Councilman Russell to approve payment of the AP/Payroll General Fund, for the period November 3, 2020 - November 17, 2020, in the amount of \$5325.83; AP LWSD, for the period November 3, 2020 - November 17, 2020, in the amount of \$2654.75. Roll call vote: all in favor. Motion carried.

New Business:

- **Advertise 2021 Proposed General Fund, Water/Sewer Department and Liquid Fuels Budgets – Adopt @ December 7th Board Meeting:** Motion was made by Councilman Penzone, seconded by Councilman O'Dell to advertise the 2021 Proposed Budgets for adoption at the December 7th Board Meeting. Roll call vote: all in favor. Motion carried.
- **Hire Part-time, As-needed General Laborer:** Motion was made by Councilman Chilson, seconded by Councilman Penzone to hire Ian Morgan as a Part-time, As-needed General Laborer, at a rate of \$14.00/hr, effective as soon as the Borough receives payroll paperwork. Roll call vote: all in favor. Motion carried.
- **Solvency Fee – \$220.92:** Motion was made by Councilman Russell, seconded by Councilman O'Dell to pay the Solvency Fee, in the amount of \$220.92. Roll call vote: all in favor. Motion carried. Solvency Fee payment is due by December 2, 2020.
- **Accept Resignation – Amy Southard, Librarian:** Motion was made by Councilman O'Dell, seconded by Councilman Penzone to accept the resignation of Amy Southard, Librarian, effective December 31st. Roll call vote: all in favor. Motion carried.
- **Park Expenses – Pay from General Fund Checking:** Motion was made by Councilman Penzone, seconded by Councilman O'Dell to pay Park expenses from the General Fund checking, effective immediately. Roll call vote: all in favor. Motion carried. There will no longer be a Park Checking account.
- **22 State St – Intermingling Water:** Motion was made by Councilman Chilson, seconded by Councilwoman Russell to have the Borough Secretary contact the Police Department to serve papers on the owner of 22 State St, for violation of the Borough Ordinance for his tenant intermingling water. Roll call vote: all in favor. Motion carried.

Old Business:

- **Snowplowing and Cindering Streets – Status:** Councilman Chilson will have three (3) phone quotes for the December Board Meeting.

Open Forum:

Councilman O’Dell stated: 1) A Councilman sold his millings back to the contractor and asked why, according to the contract, the Borough had with the contractor they didn’t dispose of the Borough’s milling; 2) The contract was for “hauling and disposing of millings”; 3) How many millings does the Borough need; 4) Council voted and paid to haul them away.

Discussion: Councilman’s paving was not a bid job; Does the Borough want the millings; Use millings at the Sewer Plant; Paid to dispose of millings, who told them to take them to Sewer Plant; Councilman told them where to put millings; Why give something away, the Borough can use; Did Borough receive refund for not hauling away; Put millings on road at Sewer Plant; What was buried at the Sewer Plant; Chunks of millings buried were removed; Two (2) digs at the Sewer Plant.

Councilman Chilson requested an Executive Session at 7:44 pm to discuss Personnel. The Public returned to the Conference Room at 8:00 pm.

New Business:

- **Quotes – Sewer Plant Heating Unit:** Motion was made by Councilman Chilson, seconded by Councilman Penzone to have Councilman O’Dell obtain telephone quotes to replace heating unit at the Sewer Plant. Roll call vote: all in favor. Motion carried.

Visitors Open Forum:

Adjournment:

Motion was made by Council President Kirwin to adjourn the meeting at 8:06 pm. Meeting adjourned.

Attest:

Secretary

Council President