

Lawrenceville Borough Council Meeting

6 Mechanic Street, Lawrenceville, PA

Wednesday November 19, 2025, at 7 pm

The regular meeting for November 3rd, 2025, was Cancelled by Council President Hotelling before the scheduled meeting due to a lack of quorum. Council members were notified via email of the cancellation and notice was placed on the Borough Office Doors.

Call to Order/Pledge of Allegiance

Council President Hotelling called the meeting to order at 7pm followed by the standing for the Pledge of Allegiance

Roll Call – Council Attendance

Council Vice President Gleason, Absent; Councilwoman Burrows, Present; Councilman Penzone, Present; Councilman Urbano, Present; Councilman Wetzel, Present; Councilman O’Dell, Present; Council President Hotelling, Present; Mayor Davis, Present; Secretary Rumsey, Present.

Approval Prior Months Regular Minutes

Motion was made by Councilman O’Dell, Seconded by Councilwoman Burrows to approve the Regular Meeting minutes for October as is. Roll Call Vote 6/0 with Councilman Gleason Absent. Motion Carried.

Payment of bills

Motion was made by Councilman O’Dell, Seconded by Councilwoman Burrows to pay the bills. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried

Treasurer’s Report

Motion was made by Councilman O’Dell, Seconded by Councilman Wetzel to approve the Treasurer’s report. Roll Call Vote: 4/2 with Councilmen Penzone and Urbano No and Councilman Gleason Absent. Motion Carried

Public Comment on Agenda Items

Gordy Chilson asked about minutes from the other meetings held in November. Council President Hotelling stated those meetings were not approved meetings and no minutes will be approved or submitted. He also asked what the tax value of the Borough is for 2025.

Lee Strange spoke on behalf of the Fire Department and asked the following: Why was the Fire Department removed from the agenda? When will the Department receive the November payment? Why the Fire Department contract has not been signed? Can the Fire Department be paid in one lump sum in January of the year of service OR can the monthly payments be made on a timely basis?

Department Reports

- ➔ Mayor – Mayor Davis spoke about the Police contract and asked the Borough to be flexible in the hours with a maximum of 15 hours per month.

- ➔ Police – Mayor Davis read the Police report that was presented. Officer Jeremy Cook was present.
- ➔ Fire Department – Lee Strange gave an overview of the past month’s activity and repairs, he asked if the Council received the printed report and stated it was handed to a Council Member on November 3rd. He stated the Department will begin to cover part of Nelson township due to the closure of the Nelson Fire Department in 2026. He spoke about community events happening November 30th, the first being the RT 49 Santa Parade starting at 11 am in Lawrenceville ending at the Tioga/Potter County line. Second is a Tree lighting, 6-9pm at the Fire Department with activities and crafts at the Calvary Community Church and the library. Lee also mentioned that some of the hydrant’s caps have been off, this could cause the water supply to freeze with the cold temperatures.
- ➔ Library- Lucy Losey read the report. She stated there were 66 visitors and there are 3 Seniors working on their “Senior Project” for graduation. She reminded everyone that Wreaths Across America is December 13th. She also noted that the library CD expires in February 2026 and needs to be addressed, there has been no movement on the bank account for the library yet. Lucy read a letter from the library’s attorney about the library funds and the purpose of the estate.

Committee Reports

- ➔ Finance/Personnel - NONE
- ➔ Water & Sewer
 - 25 Mill Street Dep Refund Sold
 - 63 Buffards Dep to balance Moved
 - 22 James Street #1 Dep to balance Moved
 - 14 Buffard Dep Refund Moved
 - 70 Main Street Dep to balance Moved

Motion was made by Councilwoman Burrows, Seconded by Councilman O’Dell to Refund and/or apply Credit to the accounts above for the water/sewer deposits. Roll Call Vote 6/0 with Councilman Gleason Absent. Motion Carried.

- ➔ Recreation - NONE
- ➔ Dikes/Levies
 - Inspection Update – Councilman Urbano stated we should be getting the report by end of the month.
- ➔ Roads/Streets - NONE

Old Business: TABLED Items

Snowplowing & Cindering Bids – Received one bid however, the bid was not sealed therefore it was not accepted by the Council. It was discussed to advertise for snowplowing & cindering bids with an end date of acceptance for December 1st, 2025.

Motion was made by Councilman Penzone, Seconded by Councilman Urbano to advertise in the paper of record for snowplowing and cindering bids with a closing date of December 1st, 2025. Roll Call Vote: 5/1 with Councilman O’Dell No and Councilman Gleason Absent. Motion Carried.

Mowing Dike Bids – Received one bid for mowing of the dike from Cooks landscaping and mowing for \$12,000, it was suggested to send a letter for more information and a possible walk through of what the Borough is expecting vs what the bid was submitted for.

Hydrant Replacement STATUS – Councilman O’Dell stated this would be started the week of November 24, 2025.

Storm Drain Cleaning – Council President Hotelling stated Council will revisit storm drain cleaning in the Spring

Library Heating System Quotes – Lucy Losey stated she will present the quotes to the Finance and Library Committee prior to Council submission.

New Business:

Councilman Wetzel left the meeting at approximately 7:45pm and returned approximately 7:48pm

Flood Plain Manager – Mayor Davis accepted the position

Transfer Funds from account #56 to #97 – TABLED for more information on accounts

Close Account ending in #56 – TABLED for more information on account

Loan Payment Percentage Split Water/Sewer for 2025 – TABLED

Loan Payment paid from Water/Sewer Fund Starting January 2026 – TABLED for more information

Audit payment 2022, 2023, 2024 percentage from water & sewer – 30% for the three years would be \$20,502.

Motion was made by Councilman O’Dell, Seconded by Councilwoman Burrows to pay \$20,502 from water and sewer to cover the percentage due from the accounts for the 2022, 2023, and 2024 audit payments. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried.

Motion was made by Councilman Penzone, Seconded by Councilman Urbano to have a copy of the 2022, 2023, and 2024 audits available for the next Council meeting. Roll Call Vote 4/2 with Councilman O’Dell and Council President Hotelling No, Councilman Gleason Absent. Motion Carried.

PSABS Annual Dues Renewal \$158 -

Motion was made by Councilman O’Dell, Seconded by Councilman Urbano to pay the \$158 for the PSABS annual dues renewal. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried.

Pa State Association of Boroughs Membership \$40 – Council is not interested in pursuing this membership for the year 2026.

Motion was made by Councilman Urbano, Seconded by Councilwoman Burrows to pay the membership of \$40 to the PA state Association of Boroughs. Roll Call Vote: 0/6 with Councilman Gleason Absent. Motion Failed

Pa State Mayor’s Association \$70 – Mayor Davis is not interested in this membership; no payment and no further action is required.

Assoc. of Mayors' dues \$70 - Mayor Davis is not interested in this membership; no payment and no further action is required.

Course Vector \$519 - Original price is \$619 for the year with a \$700 credit to use throughout the year for updates or modifications. We were eligible for a \$100 credit because of the Leadership conference in October which lowered the yearly charge for 2026.

Motion was made by Councilman Urbano, Seconded by Councilman Wetzel to pay Course Vector \$519 to continue service for the year 2025-2026. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried

Real Estate Tax Refund \$132.20 – 38 Weaver Street

Motion was made by Councilman Urbano, Seconded by Councilman Wetzel to pay the Real Estate Tax Refund of \$132.20 for 38 Weaver St. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried

Workers Comp Audit – TABLED – more information

Resolution Grant 25-4 – Council President Hotelling stated that the resolution is for the Statewide Local Share Assessment Grant from the Commonwealth Financing Authority in the amount of \$385,027. The Borough is applying to replace the process control and motor control system for the water treatment facility.

Motion was made by Councilman O'Dell, Seconded by Councilwoman Burrows to proceed with the Statewide Local Share Assessment Grant from the Commonwealth Financing Authority for \$385,027. Roll Call Vote: 6/0 with Councilman Gleason absent. Motion Carried.

Budget Workshop – Finance Committee stated they need a few more figures.

EDU Borough Distribution – Councilman Penzone asked questions about the EDU's that the Borough has been granted. He would like to see the document that stated the Borough was granted EDUs. He also asked about an EDU list that was written and wanted to know why it wasn't being followed. Councilman O'Dell stated the Water & Sewer Committee is following the ordinance and the list is not a legal document.

Visitors Open Forum

Gordy Chilson

- When did the Borough vote for a resident to hire an attorney for the library?
- What loan does the water & sewer have?
- Are the last 3 years' audit available to the public?
- The Borough can not pay bills with the water and sewer funds
- EDU – The ordinance does not state who shall receive an EDU
- There was no court order, it was a hearing, and it needed to be brought back to the Council referencing the EDU connection for a new construction.

Karin Penzone – Tax Collector, she states she was not given notice or the ability to speak with Council about her compensation decreasing for the elected years 2026-2030. She also asked the following questions:

- How many Employees does the Borough have?
- Who's pay decreased for 2026?
- Who's pay increased for 2026?

Next meeting date December 1st, 2025

Adjournment

Motion was made by Councilwoman Burrows, Seconded by Councilman O'Dell to adjourn the meeting at 8:35pm. Roll Call Vote: 4/2 with Councilmen Penzone & Urbano No, and Councilman Gleason Absent. Motion Carried.

JENNIFER RUMSEY

ANNA HOTELLING

Secretary

Council President

****Approved December 1, 2025 at Monthly meeting****