

LAWRENCEVILLE BOROUGH COUNCIL MINUTES
DATE: MON NOV 6, 2023
MEETING CALLED TO ORDER AT 7:00 PM
6 MECHANIC ST LAWRENCEVILLE PA 16929

ROLL CALL

COUNCIL MEMBERS: President, Gordon Chilson, Vice President, Robert Penzone - Absent, Michelle Courtright, Cleo Russell, Cyndy Burrows, Hank Gontarz, and Mansel O'Dell
MAYOR: Kris Davis

PLEDGE OF ALLEGIANCE 7:05PM

APPROVAL OF PRIOR REGULAR MINUTES

Tabled

Cleo Russell made the motion to approve the minutes for the special meeting on October 16, 2023. Second by Michelle. Gordy=yes, Michelle=yes, Cleo=yes, Hank=yes, Cyndy-No, Mansel-No, Motion passed 4-2.

PAYMENT OF BILLS

Cleo made the motion to pay the bills, second by Hank,
Yes: Gordy, Michelle, Hank, Cleo. No: Cyndy, Mansel

BOROUGH FINANCIAL REPORT

Motion by Cleo to accept, Second by Hank. Yes: Gordy, Cleo, Hank, Michelle. No: Cyndy, Mansel

PUBLIC COMMENTS AGENDA ITEMS ONLY

ITEMS ADDED TO AGENDA:

Motion by Michelle to extend Mayor, Kris Davis, duties to include signing any documents for EPA Administrative Order. Second by Cyndy. Vote - 6-0, Motion Carried.

Motion by Cyndy, Second by Mansel, to acknowledge the Attorney's recommendation to sign the Administrations Order to Consent. Yes: Cyndy, Mansel, Michelle, Cleo, Hank. No: Gordy

Motion by Mansel, Second by Cyndy, to Allow Council Members access to the Office by sharing keys. Vote 6-0

DEPARTMENT REPORTS:

FIRE DEPARTMENT

Review 2024 Fire Protection Contract

POLICE DEPARTMENT

See October Police Report

Review Police Contract. Mayor will talk to Lawrence Township Supervisors.

MAYOR REPORT

AMBULANCE ASSOCIATION
20 calls, 16 transports

BOROUGH COMMITTEE REPORT
2024 Borough Committees Proposed Budgets, turn into the Finance Committee by Monday,
November 13, 2023

LIBRARY
None

BUILDING/ZONING

PUBLIC WORKS - STREETS AND LEVEE
Motion by Cleo, Second by Mansel, to hire for First Choice for winter maintenance of
Borough streets. Vote: Yes, 6-0

PERSONNEL AND APPOINTMENT
Motion by Cyndy, Second by Mansel, to add to the agenda to advertise to hire a Borough
Secretary.

Motion made by Mansel, Second by Cyndy, to hire Penny Jeffers on a temporary basis,
until January 2, 2024, for \$22.00 per hour. 8 hours - 4 days per week/to be decided. Duties to
include payer Water/Sewer Department bills/billing. Yes: Cyndy, Mansel, Michelle, Hank. No:
Gordy, Cleo. Motion passed 4-2.

PARKS & RECREATION
Mansel made the motion, Second by Michelle, to accept the 8 ft chain link fence bid on the
west side of the ballfield, to replace the old, beyond repair fence. Vote: 6-0

WATER/SEWER
Reviewed Apex Water and Sewer Invoices for the last 12 months.

BUILDING COMMITTEE

FINANCE COMMITTEE
Motion by Mansel, Second by Cyndy, to add check signers to the agenda. Yes: Cyndy,
Mansel, Cleo, Michelle, Hank. No: Gordy

Motion by Cyndy, Second by Hank, to add two check signers, Cyndy and Hank. Yes:
Cyndy, Mansel, Michelle, Hank, Gordy. No: Cleo

Motion made by Mansel, Second by Cyndy to add Cyndy and Hank to the Finance
Committee. Vote: 6 - 0.

OLD BUSINESS

NEW BUSINESS:
2 Proposed Class Action Settlements were Reviewed.
Tioga County Emergency Response Plan Resolution was adopted and returned to Tioga
County Emergency Services.
Workers Compensation Settlement to be reviewed by Cyndy Burrows.

ZONING AND BUILDING CODE ENFORCEMENT

PUBLIC COMMENTS

ADJOURNMENT - 9:05 PM