

October 19, 2021

The **Third Tuesday Meeting** of the Lawrenceville Borough Council, held at 174 Water Tower Road, was called to order at 7:02 pm. Councilman Gordon Chilson, Councilman Robert Penzone, Councilman Terry Gleason, Councilman Mansel O'Dell, Councilman Cleo Russell and Councilman Eddie Wetzel were present. Council President Helgemo joined the meeting via phone.

Pledge of Allegiance.

Old Business:

- **J H Williams Recommendation to Evaluate – 2019 Audit – Transfer \$30,753.60 – Sewer Fund to General Fund – Status:**
- **Payment of PennDOT Invoices – Status:** Jimmie Joe, Engineer, working on reply.
 - **Letter to PennDOT**
- **CDBG – Due No Later Than October 31, 2021 – Status:** Jimmie Joe, Engineer, working on.
- **LWSD Committee Meetings:** Motion was made by Councilman O'Dell, seconded by Councilman Gleason that all scheduled weekly meetings must be advertised and open to the public. Roll call vote: Councilman Chilson – No; Councilman Penzone – No; Councilman Gleason – Yes; Councilman O'Dell – Yes; Councilman Russell – No; Councilman Wetzel – Yes; Council President Helgemo – Yes. Motion carried.
- **Zoning Hearing Board Appeals – Status:** Motion was made by Councilman Chilson, seconded by Councilman Penzone to table. Motion was made by Councilman O'Dell, seconded by Councilman Gleason to remove the Zoning Hearing Board Appeals from the Agenda. Roll call vote: Councilman Chilson – No; Councilman Penzone – No; Councilman Gleason – Yes; Councilman O'Dell – Yes; Councilman Russell – No; Councilman Wetzel – Yes; Council President Helgemo – Yes. Motion carried.
- **International Zoning Code Ordinance – Status:**
- **2020 Audit – Management Representation Letter – Status:**
- **Critical Skills Concepts, LLC – Municipality Aerial Imaging – Status:** Motion was made by Councilman Gleason, seconded by Councilman O'Dell to table the Critical Skills Concepts. Roll call vote: all in favor. Motion carried.
- **2022 General Fund, Water/Sewer Department, State Fund Budgets – Status:**
- **Fall Clean-Up – Status:**
- **Work Schedule – Dave Birdsall – Status:** Motion was made by Councilman O'Dell, seconded by Councilman Gleason to table the work schedule for Dave Birdsall. Roll call vote: all in favor. Motion carried.
- **Employee Mileage Reimbursement – Status:** Motion was made by Councilman O'Dell, seconded by Councilman Wetzel to table employee mileage reimbursement. Roll call vote: all in favor. Motion carried.
- **Swift 911 Training – Status:** Need to re-schedule.
- **Park Maintenance – Status:** Motion was made by Councilman Chilson, seconded by Councilman O'Dell to send the issue to Parks Committee and bring back to Council by April 2022. Roll call vote: all in favor. Motion carried.
- **Hire Part-Time, As-Needed General Laborer – Status:** Motion was made by Councilman O'Dell, seconded by Councilman Gleason to table hiring Part-Time, As-Needed General Laborer. Roll call vote: all in favor. Motion carried.
- **Assistant Secretary:** Councilman Chilson made suggestion to look into an assistant secretary.

New Business:

- **Trick or Treat – Set Date and Time:** Motion was made by Councilman Chilson, seconded by Councilman O'Dell to set October 31st from 6:00 pm – 8:00 pm for Trick or Treat in the Borough. Roll call vote: all in favor. Motion carried.
- **Mowing Dike – Per Email from Resident:** Motion was made by Councilman O'Dell, seconded by Councilman Gleason to table mowing the dike. Roll call vote: all in favor. Motion carried.
- **MK Contractors, Inc. Invoice:** Motion was made by Councilman Chilson, seconded by Councilman Russell to turn invoice from MK Contractors into their insurance company. Roll call vote: Councilman Chilson – Yes; Councilman Penzone – Yes; Councilman Gleason – Yes; Councilman O'Dell – No; Councilman Russell – Yes; Councilman Wetzel – No; Council President Helgemo – No. Motion carried.

- **Hometown Hero Program:** Motion was made by Councilman Penzone, seconded by Councilman Chilson to turn the Hometown Hero Program issue over to the Parks & Recreation Committee, to present to Council by April 2022. Roll call vote: all in favor. Motion carried.
- **De-Chlorination With Dry Chemical Feeds & Solium Sulfite Tablets – Approval to Send to DEP:** Motion was made by Councilman Russell, seconded by Councilman Chilson to proceed with De-Chlorination option and send report to PA DEP for approval. Roll call vote: all in favor. Motion carried.
- **Exxon Credit Card:** Motion was made by Councilman O'Dell to table. Died for lack of a second.
Motion was made by Councilman Chilson, seconded by Councilman Wetzel to remove item from Agenda until someone explains why needed. Roll call vote: all in favor. Motion carried.
- **Gas Receipts Document Which Vehicle, Mileage on Vehicle:** Motion was made by Councilman Russell, seconded by Councilman Gleason that all Borough vehicles have a log with start/stop, daily mileage, date, drivers name, reason for travel and when fuel was bought. Roll call vote: all in favor. Motion carried.
- **Payroll Checks – Direct Deposit:** Motion was made by Councilman Chilson, seconded by Councilman Penzone to remove this item from the Agenda. Roll call vote: all in favor, except Councilman O'Dell voted No. Motion carried.

Adjournment:

Motion was made by Councilman Russell, seconded by Councilman Gleason to adjourn the meeting at 8:15 pm. Meeting adjourned.

Attest:

Secretary

Council President

- * Minutes taken by Councilman Penzone.
- * Secretary/Treasurer Jeffers was absent.