

LAWRENCEVILLE BOROUGH COUNCIL MEETING.

DATE: October 3rd, 2022

MEETING CALLED TO ORDER AT 7:00 P.M.

174 Water Tower Road, Lawrenceville, PA

ROLL CALL

Council President, Gordy Chilson called the Regular Meeting of the Lawrenceville Borough Council, held at 174 Water Tower Road, to order at 7:00 pm. Councilman Hank Gontarz, Councilman Cleo Russell, Councilwoman Cyndy Burrows, Councilman Mansel O’Dell, Councilman Robert Penzone were present as well as Secretary Dana Hughes. Mayor Kris Davis were present at 7:15pm. Councilwoman Michelle Courtright was absent.

PLEDGE OF ALLEGIANCE:

VISITORS:

Steve Huels	Bev Shoup	Lucy Losey	Kat Helgemo
Barry Mortimer	A. Boutan	H. Hilfiger	Lee Strange
Diana Lewis	Janet Beach	Robert Everette	

APPROVAL OF PRIOR REGULAR MINUTES:

Motion made by Cleo Russell to approve prior September 6th, regular meeting minutes with changes, seconded by Hank Gontarz. Roll Call Vote: Yes; Cleo Russell, Hank Gontarz, Gordy Chilson, Bob Penzone. No; Cyndy Burrows, Mansel O’Dell. Motion passed 4-2

Changes to add borough’s attorney not available under Public Comments and borough did not take action on the matter under Bids for levy maintenance.

Motion made by Cleo Russell to approve prior September 22nd, special meeting minutes with changes, seconded by Bob Penzone. Roll Call Vote: Yes; Cleo Russell, Hank Gontarz, Gordy Chilson, Bob Penzone. No; Cyndy Burrows, Mansel O’Dell. Motion passed 4-2

Changes under Hire water/sewer operator; one day a week for unlimited months, twice per month once things get straightened out, and pay for operator \$87.50.

PAYMENT OF BILLS:

Motion made by Cleo Russell to approve to approve bills, seconded by Hank Gontarz. Roll Call Vote: Yes; Cleo Russell, Hank Gontarz, Gordy Chilson, Bob Penzone, Cyndy Burrows. No; Mansel O’Dell. Motion passed 5-1

Mansel O’Dell asked if payroll can be included with the A/P reports.

Treasurer’s Report:

- Transfer of Water/Sewer Funds & General Funds (**Tabled**)

PUBLIC COMMENTS:

-Anthony Urbano asked if the borough has a written policy or procedures on how to govern borough meetings.
 -Anthony asked about bringing mulch information forward to public. Gordy stated that the committee works on this. He stated himself, Robert Penzone, Cleo Russell, and Hank Gontarz are on that committee.

DEPARTMENT REPORTS:

- **FIRE DEPARTMENT REPORTS:**

Approve Lawrenceville Fire Department Contract for year 2023 (moved to new business)
 Open House October 9th, 11:00am to 3:00pm, 7 Calls for September, 4 new applications for membership

- **MAYOR'S REPORT:**
- **POLICE REPORT:**
57 total incidents and 15 calls
- **AMBULANCE ASSOCIATION:**
35 calls, 14 borough/township calls. Missed 4 calls

LIBRARY-

Combining with Annie's for fall fest on October 29th. Library has a geocaching site. Library needs new phone with answering machine but not a priority. Continuing to plan activities. Lucy suggested council set date for trick-or-treat.

**BUILDING ENFORCEMENT/ZONING OFFICER –
PUBLIC WORKS- STREETS AND DIKES –**

Inspection was done and waiting on report. Committee met with Dave and walked the dyke.

PARKS & RECREATION –

Motion made by Mansel O'Dell, seconded by Cyndy Burrows to add mulch issue to agenda.

Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Mansel O'Dell, and Hank Gontarz. No; Gordy Chilson, Robert Penzone. Motion passed 4-2

Motion made by Mansel O'Dell, seconded by Cyndy Burrows to have solicitor contact Mike Morse about legal actions to be taken due to not receiving certified mulch.

Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0

Motion made by Mansel O'Dell, seconded by Cyndy Burrows to rescind previous motion.

Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0

Motion made by Mansel O'Dell, seconded by Cyndy Burrows to contact solicitor to see what legal actions and rights we have to pursue the company hired for certified mulch but delivered playground mulch.

Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0

**PERSONNEL AND APPOINTMENT –
WATER/SEWER-**

Water Application Deposit Refund: 37 Buffards-Adam Butters and 18 Main St. Apt3-Charlie Sorge
Motion made by Bob Penzone to approve water/sewer refunds, seconded by Mansel O'Dell.

Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0

OLD BUSINESS:

- Welcome signs coming into Lawrenceville information as requested

Motion made by Cleo Russell, seconded by Cyndy Burrows to approve two signs for Calvary United Methodist Church and waive permit fee per Penn Dot approval and specifications.

Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0

- Waiting on borough sign quote to redo front sign of borough office (Tabled)

Turn over to public works committee and they will come back on specification

- Approve creation of website and hosting

Motion made by Cleo Russell, seconded Bob Penzone to have hank research to make website

Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0

NEW BUSINESS:

- Motion made by Bob, seconded by Cleo to accept Lawrenceville Fire Department contract for year 2023 at .85 mils.
Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0
- Motion made by Bob Penzone, seconded by Cleo Russell to waive sign permits for Fire Department.
Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0
- Motion made by Cleo Russell to enforce all borough ordinances, seconded by Bob Penzone
Roll Call Vote: Yes; Cleo Russell, Gordy Chilson, Bob Penzone, Hank Gontarz. Motion passed 4-0.
Cyndy Burrows stated she was not voting because we have been enforcing ordinances. Mansel O'Dell not voting due to by law we must enforce the law.
- Motion made by Cyndy Burrows, seconded by Mansel O'Dell to add Halloween on Agenda
Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0
- Motion made by Cleo Russell, seconded by Cyndy Burrows to have trick-or-treat on October 31st, 2022 from 5:00pm to 7:00pm
Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0
- Motion made by Cleo Russell to run ad in Penny Saver for Lawrenceville Borough Halloween trick-or-treat, seconded by Mansel O'Dell
Roll Call Vote: Yes; Cleo Russell, Cyndy Burrows, Gordy Chilson, Mansel O'Dell, Bob Penzone, Hank Gontarz. Motion passed 6-0

PUBLIC DISCUSSION:

-Anna Hoteling asked how many bids did we get on mulch? Gordy said one. Did anyone get ahold of costars? Gordy said, no. Act 13? Gordy said no.

-Cyndy Burrows asked to have Act 13 reporting done and is the function of the borough secretary.

-Mansel O'Dell asked if Sheesley's ordered parts for lift station, Gordy said they did not order parts but they were to give them a list of parts and what we need to get it fixed.

Did the flow meters get installed? Gordy said in February or March and the borough workers will install.

-Kat Helgemo asked what the monthly cost total for the water/sewer operator is. Gordy stated \$87.50 p/hr. for company and the four days would be an additional cost. She asked if the O&P manual is completed and was Jimmie Joe working on it. Gordy said the W/S committee is working on it.

-Barry Mortimer asked about water shut-off for families. It was discussed that residents who are behind can make a payment plan with the borough office as well as apply for Lywhap

-Anthony Urbano asked who was on the parks and recreation committee. Gordy said, Gordy, Cleo, Hank, and Bob.

-Angelina from IonuMedia asked if Penn York Accounting or Dana is researching missing money for water accounts. Dana stated that she is fixing the issue of funds that were deposited in May but not applied to water accounts for some reason. Dana's start day was 5/31/2022 and was not doing the water billing at that time. Angelina asked if funds for borough are being co-mingled. Gordy stated that water funds and borough funds are being designated to right accounts.

Gordy asked Angelina who gave her permission to go to the water tower. Angelina stated, Mr. Mansel. Gordy stated that it says no trespassing. Mansel O'Dell said at a prior meeting, Gordy said go ahead and look at the water tower. Angelina said she has access to any property owned by the borough. Gordy said that was her opinion.

ADJOURNMENT: Motion made by Cleo Russell to end meeting at 9:00pm.

Secretary

Council President