

Lawrenceville Borough Council Meeting

6 Mechanic Street, Lawrenceville, PA

Tuesday September 2, 2025, at 7 pm

Call to Order/Pledge of Allegiance:

Council President Hotelling called the meeting to order at 7pm followed by standing for the Pledge of Allegiance.

Roll Call – Council Attendance

Councilman Gleason, Absent; Councilwoman Burrows, Present; Councilman Penzone, Present; Councilman Urbano, Present; Councilman Wetzel, Present; Councilman O’Dell, Present; Council President Hotelling, Present; Mayor Davis, Absent; Secretary Rumsey, Present.

Approval of Regular Meeting Minutes for August

Motion was made by Councilman O’Dell; Seconded by Councilman Wetzel to approve the Regular Meeting minutes for August with corrections. Roll Call Vote: 5/1 with Councilman Penzone No and Councilman Gleason Absent. Motion Carried.

Approval of Special Meeting Minutes August 12th and 30th

Motion was made by Councilman Wetzel; Seconded by Councilwoman Burrows to approve the Special meeting minutes for August 12th with corrections and August 30th as is. Roll Call Vote: 5/1 with Councilman Penzone No and Councilman Gleason Absent. Motion Carried.

Treasurer’s Report

Motion was made by Councilman Wetzel; Seconded by Councilwoman Burrows to approve the Treasurer’s report. Roll Call Vote: 5/1 with Councilman Penzone No and Councilman Gleason Absent. Motion Carried.

Payment of bills

Motion was made by Councilman O’Dell; Seconded by Councilwoman Burrows to pay the bills and add the bills for Hoff \$423.13 and Napa \$15.25. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried.

Public Comment on Agenda Items: NONE

Department Reports

- ➔ Mayor: No Report
- ➔ Police: Officer Brackman presented his report, he stated he drove 238 miles and was on duty for 14.5 hours for the month of August.
- ➔ Fire Department: No Report

- ➔ Library: Lucy gave a summary of events/activities. She also updated Council on the pressure washing by Badger Hot Wash (House, Fence, and Sidewalk) cost of \$1491 which is paid after work is completed. She also addressed the replacement of 27 windows by Window World for a cost of \$19,200. Half of the amount is due to start the project, and the remaining amount is due at the project's completion.

Motion was made by Councilman Urbano; Seconded by Councilman O'Dell to add the Library Quote for windows to new business. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried.

- ➔ LEMC: No Report

Committee Reports

- ➔ Finance/Personnel: No Report

- ➔ Water & Sewer – Refund Deposit for 36 Buffard's Riverside Estates
Motion was made by Councilwoman Burrows; Seconded by Councilman O'Dell to refund the deposit for 36 Buffard's Riverside Estates minus any outstanding amount due. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried.

- ➔ Recreation: No Report

- ➔ Dikes/Levies: No Report

- ➔ Roads/Streets: Councilman O'Dell stated there are 2 signs on State & Mechanic Street that need to be replaced and 1 on State Street that needs to be raised higher. Councilwoman Burrows mentioned that the Hedges on Cross & Mechanic Street need to be trimmed back.

Old Business:

Mowing Dikes/Levies (Tabled) – Council President Hotelling stated that calls were made to several locations searching for the availability of a side bar (sickle) for mowing, we were told the only mower available was a pull behind style. The Township was also contacted, and they are down a man and unable to mow it. It was discussed to have the Borough's Groundkeeper mow what he could versus contracting it out. It was also suggested to take care of the wood chuck holes with slurry once the mowing is completed.

Motion was made by Councilman Urbano; Seconded by Councilman Wetzel to advertise an updated version for mowing/bids of the dike/levee. Roll Call Vote: 6/0 with Councilman Gleason Absent. Motion Carried

New Business:

Hydrant replacement Mechanic St – Council President Hotelling stated that Lindley, New York has a hydrant available, and they are willing to donate it to the Borough. Question asked was "what condition/year is the hydrant?"

President Hotelling also presented two hydrant quotes to Council, the first being from LB Water \$4064.60 (hydrant only) - \$6670.85 (with extra fittings and supplies) and the second was from Exeter Supply Co \$4386.56 for the hydrant only.

Motion was made by Councilman Urbano; Seconded by Councilman Wetzel to purchase one hydrant for Mechanic Street from LB Water with a cost up to \$6670.85. Roll Call Vote 6/0 with Councilman Gleason Absent. Motion Carried.

Fall Clean-Up – It was discussed by Council that there will be no Fall clean up. The Borough will continue to offer a Spring clean up only.

Snow plowing/cindering – It was discussed by Council to advertise for plowing/cindering for a 2- or 3-year contract instead of a year-to-year contract.

Motion was made by Councilman O’Dell; Seconded by Councilwoman Burrows to advertise for bids for snow plowing & cindering all Borough streets. Roll Call Vote: 6/0 with Councilman Gleason absent. Motion Carried.

Resolution 2025-3 Tioga County 2025 Emergency Operations Plan

Motion was made by Councilwoman Burrows; Seconded by Councilman Urbano to adopt the Tioga County 2025 Emergency Operations Plan. Roll Call Vote: 5/1 with Councilman Penzone No, and Councilman Gleason Absent.

Tioga County Assessment Revision – Calvary Community Church of Lawrenceville – Council President Hotelling addressed Council members that there will be a hearing at the Courthouse in Wellsboro on September 9th, 2025 @ 2:10 pm to discuss the assessment of the newly purchased properties by the Church. She stated that the church is asking for all 4 properties to be tax exempt. Currently 2 properties are exempt, and 2 properties are taxed. Councilman Urbano stated he would be available to attend the meeting.

Library Window Replacement - Lucy presented quotes for the library windows to be replaced. Quote one is to replace all 27 windows by Window World for the cost of \$19,200. Quote two is to replace only 23 windows for the cost of \$18,000 by a different company.

Motion was made by Councilwoman Burrows; Seconded by Councilman O’Dell for the library to purchase 27 Windows from Window World at a cost of \$19,200. Roll Call Vote: 5/1 with Councilman Penzone No, and Councilman Gleason Absent. Motion Carried

Visitors Open Forum

Donna Blend asked Council what signs were to be replaced? Councilman O’Dell stated there are two parking signs on State St that need replaced and one Church sign that needed to be raised higher.

Donna also asked about the refund for the water/sewer, wanting to know what it is for. Secretary Rumsey replied it is the water/sewer deposit; the resident has moved.

Robert Penzone Jr asked the Council members on the Finance Committee how the committee planned to end the year, if it would be in a surplus or deficit. Council President Hotelling replied that at this time, a deficit.

He also asked how the sewer and water would end the year? Council President Hotelling replied that the sewer will end as a deficit and the water will have a surplus.

He then asked the Finance Committee if property taxes would be raised for 2026. Council President Hotelling stated it is possible that the taxes will be increased.

Mr. Penzone inquired about an end date for Babst Calland attorney for water & sewer. Council President Hotelling suggested he ask Mayor Davis, since he was the individual working with them.

Lastly Mr. Penzone inquired about the “harassment” policy and what steps were involved to escalate the process. Councilwoman Burrows responded it starts with a complaint to the personal committee and goes to law enforcement if necessary.

Gordon Chilson asked Council about the Boroughs’ indebtedness and if spending as changed. He then went on to talk about the Unclaimed funds from the state for the Borough that were given to the library. Council members responded that the funds were for the library they were not for the borough to keep.

He questioned the low interest loan for the water and sewer.

Adjournment

Motion was made by Councilwoman Burrows; Seconded by Councilman O’Dell to adjourn the meeting at 8:16pm. Roll Call Vote: 5/1 with Councilman Penzone No, and Councilman Gleason Absent. Motion Carried

Next Meeting Monday October 6, 2025 @ 7pm

Jennifer Rumsey

Secretary

Anna Hotelling

Council President

Approved October 6, 2025 at the regular monthly meeting of the Lawrenceville Borough